

# RECURRING PAYROLL SCHEDULE

## Recurring Payments: Contract Agency Payroll Schedule Fiscal Yrs. 23/24/25.

### Critical Due Dates – Foster Care and Maintenance

Be advised of the following critical due dates for your agency to keep the SSPS payment and reconciliation schedules on track.

Service Period	Care Day Submission Date <sup>1</sup>	System Cut Off Date <sup>2</sup>	Expected FMS Recurring Payment Date
November 2022	12/07/22	12/20/22	01/09/23
December 2022	01/06/23	01/23/23	02/08/23
January 2023	02/07/23	02/17/23	03/09/23
February 2023	03/07/23	03/22/23	04/07/23
March 2023	04/07/23	04/20/23	05/08/23
April 2023	05/05/23	05/22/23	06/08/23
May 2023	06/07/23	06/22/23	07/07/23
June 2023	07/10/23	07/21/23	08/08/23
July 2023	08/07/23	08/23/23	09/08/23
August 2023	09/08/23	09/21/23	10/06/23
September 2023	10/06/23	10/23/23	11/09/23
October 2023	11/08/23	11/17/23	12/08/23
November 2023	12/07/23	12/19/23	01/08/24
December 2023	01/08/24	01/22/24	02/08/24
January 2024	02/07/24	02/21/24	03/08/24
February 2024	03/07/24	03/21/24	04/08/24
March 2024	04/05/24	04/22/24	05/08/24
April 2024	05/07/24	05/22/24	06/10/24
May 2024	06/07/24	06/20/24	07/09/24
June 2024	07/08/24	07/23/24	08/09/24
July 2024	08/07/24	08/22/24	09/10/24
August 2024	09/09/24	09/20/24	10/08/24
September 2024	10/08/24	10/23/24	11/08/24
October 2024	11/08/24	11/18/24	12/09/24
November 2024	12/06/24	12/18/24	01/09/25
December 2024	01/08/25	01/23/25	02/07/25

Note: 1. **Care Day Submission Date** is designated as the 5<sup>th</sup> business day of the month.

2. **System Cutoff Date** is designated as the 7<sup>th</sup> business day prior to the end of the month.