

# May 2023 CAPS ONLINE Update

**All child care providers should now be submitting attendance via CAPS Online.** If you cannot use CAPS Online, please contact the Voucher Payment Unit (VPU) at 1-212-835-7610, press 1 for English, 2 for Spanish and press #.

## Improvements to CAPS Online are Coming

You can expect to see a couple of helpful new features in CAPS Online in June. These features will allow you to:

- Review the status of all child records from previous service months, making it easier to identify and complete any prior month's incomplete records
- Review and update your hours of operation on file with ACS. (Be on the lookout for upcoming communication from ACS regarding requirements for maintaining up-to-date hours of operation.)

## Help & Support

For help with **CAPS Online**, contact the CAPS Online Helpdesk 1-212-835-7610, press 1 for English and 2 for Spanish and press \* or email [capsonline@earlychildhoodny.org](mailto:capsonline@earlychildhoodny.org)

Register for **CAPS Online Training** at <https://earlychildhoodny.org/capsonline/>.

Materials are available in English, Spanish, Arabic, Haitian Creole, Russian, Simplified Chinese, and Yiddish

For answers to Frequently Asked Questions (FAQs), please visit our FAQs page at <https://www1.nyc.gov/site/acs/early-care/timeandattendance.page>