



THE CITY OF NEW YORK
LAW DEPARTMENT

100 CHURCH STREET
NEW YORK, N.Y. 10007-2601

MICHAEL A. CARDOZO
Corporation Counsel

MEMORANDUM

TO: Board of Directors, Governance Committee and Audit Committee and Members of TSASC, Inc.

FROM: Kathy Blyn *YB*

DATE: February 16, 2010

RE: Meetings of the Members, the Board of Directors, the Governance Committee and the Audit Committee of TSASC, Inc.

A Special Meeting of the Members of TSASC, Inc. has been scheduled for Friday, February 26, 2010 at 4:15 p.m. at 75 Park Place, Room 6M4, New York, New York, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Governance Committee, which will be followed by a meeting of the Board of Directors.¹ Notices of Meeting, including agendas, are attached. If you have any questions regarding these scheduled meetings, please contact me at (212) 788-1170.

Distribution

Hon. Michael R. Bloomberg
Hon. John C. Liu
Christine C. Quinn
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Scott Ulrey

Ricardo Morales
Eileen Moran
Jay Olson
Jeffrey Werner
Jeffrey Perlman
Michele Mark Levine
Michael Stern
Nina Liu
Regina Fleszar
Albert F. Moncure, Jr
Michelle McManus
Bob Horowitz

Richard Amanna
Philip Wasserman
Robert Balducci
Laura Tarbox
Alan Anderson
Tanisha Edwards
Albert Simons III

¹ Please note that the order of these meetings is subject to change.

TSASC, INC.

Notice of Special Meeting of the Members

February 26, 2010

To the Members of TSASC, Inc.

PLEASE TAKE NOTICE that a Special Meeting of the Members of TSASC, Inc. (the "Corporation") will be held at 4:15 p.m.¹ on Friday, February 26, 2010 at 75 Park Place, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 25, 2009
2. Election of Alternate Director
 - Albert Moncure, Jr.

This notice is issued at the direction of the President of TSASC, Inc.

Dated: February 16, 2010

¹ Please note that four meetings of the Corporation are scheduled at this time. The first meeting will be a Special Meeting of the Members, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Governance Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

TSASC, Inc.

Notice of Meeting
of the Audit Committee

February 26, 2010

To the Audit Committee of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Audit Committee of TSASC, Inc. (the "Corporation") will be held at 4:15 p.m.¹ on Friday, February 26, 2010 at 75 Park Place, Room 6M4, New York, New York, for the following purposes:

1. Resolution: Approval of Minutes of Meeting of September 25, 2009.
2. Review and Acceptance of Management Letter
3. Resolution: Evaluation of Independent Auditors and Authorization of Engagement Letter
4. Annual Self-Evaluation and Review of Annual Report of the Audit Committee
5. Resolution: Annual Review and Approval of the Audit Committee Charter and Charter Schedule
6. Annual Review of Internal Controls

Dated: February 16, 2010

¹ Please note that four meetings of the Corporation are scheduled at this time. The first meeting will be a Special Meeting of the Members, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Governance Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

TSASC, Inc.

Notice of Meeting
of the Governance Committee

February 26, 2010

To the Governance Committee of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Governance Committee of the TSASC, Inc. (the "Corporation") will be held at 4:15 p.m.¹ on Friday, February 26, 2010 at 75 Park Place, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 25, 2009
2. Resolution: Recommendation to Board: Approval of Policy on the Procurement of Goods and Services

Dated: February 16, 2010

¹ Please note that four meetings of the Corporation are scheduled at this time. The first meeting will be a Special Meeting of the Members, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Governance Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

TSASC, Inc.

Notice of Meeting
of the Board of Directors

February 26, 2010

To the Directors of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Board of Directors of TSASC, Inc. (the "Corporation") will be held at 4:15 p.m.¹ on Friday, February 26, 2010 at 75 Park Place, Room 6M4, New York, New York, for the following purposes:

1. Resolution: Approval of Minutes of Meeting of September 25, 2009
2. Resolution: Approval of Bond Counsel Contract
3. Resolution: Approval of Mission Statement and Measurements
4. Resolution: Authorization of Engagement Letter for Independent Auditors
5. Resolution: Approval of Policy on the Procurement of Goods and Services
6. Resolution: Annual Approval of Policy on the Acquisition and Disposition of Real Property
7. Resolution: Annual Approval of Policy on the Disposition of Personal Property

Dated: February 16, 2010

¹ Please note that four meetings of the Corporation are scheduled at this time. The first meeting will be a Special Meeting of the Members, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Governance Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.