



THE CITY OF NEW YORK
LAW DEPARTMENT
100 CHURCH STREET
NEW YORK, NY 10007

MEMORANDUM

TO: Governance Committee, Audit Committee and Board of Directors of TSASC, Inc.

FROM: Kathy Blyn *KB*

DATE: April 20, 2016

RE: Meetings of the Governance Committee, Audit Committee and Board of Directors of TSASC, Inc.

Please note that a meeting of the Governance Committee of TSASC, Inc. is scheduled for Thursday, April 28, 2016 at 1:45 pm at 255 Greenwich Street, Room 6M4, New York, New York, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Board of Directors¹. Notices of Meeting, including agendas, are enclosed. If you have any questions regarding the scheduled meetings, please contact me at (212) 356-4033.

¹ Please note that the order of the meetings is subject to change.

Distribution

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TSASC, Inc.

Notice of Meeting
of the Governance Committee

April 28, 2016

To the Governance Committee of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Governance Committee of TSASC, Inc. (the “Corporation”) will be held at 1:45 p.m.¹ on Thursday, April 28, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 11, 2015
2. Recommendation to the Board—Approval of Policy on Acquisition and Disposition of Real Property
3. Recommendation to the Board—Approval of Policy on Disposition of Personal Property

Dated: April 20, 2016

¹ Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be a meeting of the Governance Committee, which will be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

TSASC, Inc.

Notice of Meeting
of the Audit Committee

April 28, 2016

To the Audit Committee of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Audit Committee of TSASC, Inc. (the "Corporation") will be held at 1:45 p.m.¹ on Thursday, April 28, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 11, 2015
2. Acceptance of Annual Agency Financial Integrity Compliance Statement
3. Self-Evaluation and Review of Report of the Audit Committee
4. Review of Internal Controls
5. Recommendation to the Board of Directors – Approval of Independent Auditor Contract
6. Presentation of Audit Plan by Independent Auditors and Discussion of New Accounting and Auditing Standards.

Dated: April 20, 2016

¹ Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be a meeting of the Governance Committee, which will be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

TSASC, Inc.
Notice of Meeting
of the Board of Directors

April 28, 2016

To the Directors of
TSASC, Inc.:

PLEASE TAKE NOTICE that a meeting of the Board of Directors of TSASC, Inc. (the "Corporation") will be held at 1:45 p.m.¹ on Thursday, April 28, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 11, 2015
2. Approval of Independent Auditor Contract
3. Approval of Budget
4. Approval of Directors & Officers Insurance
5. Approval of Mission Statement and Measurement Report
6. Annual Approval of Policy on the Acquisition and Disposition of Real Property
7. Annual Approval of Policy on the Disposition of Personal Property
8. Presentation by Audit Committee Chair regarding Audit Committee's Annual Report and Self-Evaluation

Dated: April 20, 2016

¹ Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be by a meeting of the Governance Committee, which will be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.