



New Application Checklist for Vehicle Safety Technology Pilot Participant

Please submit complete applications by email to Research@tlc.nyc.gov, or by mail to Vehicle Safety Technology Pilot, Attention: The Office of Policy & External Affairs at 33 Beaver Street, 22nd Floor, New York, NY 10004.

Application: All required documents must be submitted with the application. Incomplete applications will not be accepted.	<input type="checkbox"/>
Memorandum of Understanding (MOU): Signed original.	<input type="checkbox"/>
Proof of Business Status: If a corporation, you must produce a Certificate of Incorporation and a filing receipt. If a partnership, you must produce a Partnership Certificate. If a sole proprietor, you must produce a copy of a Business Certificate.	<input type="checkbox"/>
Proof of EIN / Social Security No.: If a corporation or partnership, you must submit an IRS issued CP-575 Notice or a 145-C letter (provided as a replacement or verification letter to business). If a sole proprietor, you must submit a copy of a social security card.	<input type="checkbox"/>
Copies of two forms of identification for each person listed on the application. (One must be a government-issued identification.)	<input type="checkbox"/>
* Certificate of Workers Compensation Insurance or an exemption from coverage letter.	<input type="checkbox"/>
Proof of "Active" Status with the NYS Department of State: You may verify your status via the NYS Department of State website at: http://www.dos.state.ny.us/ . Please include a copy of the on screen print-out.	<input type="checkbox"/>
** Proof of Required Insurances (MOU § (VII)(a)) <ul style="list-style-type: none"> • Commercial General Liability Insurance: Applicant coverage should have at least one million (\$1,000,000) per occurrence. • Professional Liability Insurance: Applicant coverage should have at least one million (\$1,000,000) per occurrence. 	<input type="checkbox"/>
Fee Schedule: A complete list of all fees, rates, and charges. (MOU §(VI)(e))	<input type="checkbox"/>
Vehicle Safety Technology Pilot Proposal (Pilot Resolution §§ 4, 11, 12) <ul style="list-style-type: none"> • Statement of Purpose: Value of the proposed Vehicle Safety Technology in achieving Vision Zero goals. • System Documentation: System design documentation that includes a functional description with schematics and user guides. • Cost Estimates: Estimate of annualized upfront, ongoing, and secondary expense and revenue impacts to affected TLC licensees. • Data Collection and Reporting Plan: Description of data to be collected and reported by the VST. • Demonstrated Interest: Any evidence of demonstrated interest from TLC licensees; e.g., letters of intent. • User Agreements: The form of any user agreements to be signed by any TLC Licensee who owns a Participating Vehicle, and any TLC Licensee who drives a Participating Vehicle, as well as the form of any Terms of Use Agreements. • Security Policy: Description of policies in place to securely collect and store data, and to prevent tampering or unauthorized access of data. • Privacy Policy: Description of specific privacy risks and concerns associated with a candidate's offering, and mitigations the candidate has developed to address those risks and concerns. • Exemptions: Description of the ways in which the proposed Vehicle Safety Technology system could depart from otherwise applicable requirements, including TLC Rules. 	<input type="checkbox"/>

* Must include one of the following: **(A)** C-105.2 Certificate of Workers' Compensation Insurance; **(B)** U-26.3 State Insurance Fund Certificate of Workers' Compensation Insurance; **(C)** Request for WC/DB Exemption (Form CE-200) or approved exemption letter; **(D)** Equivalent or successor forms used by the New York State Workers' Compensation Board; **or (E)** Other proof of insurance in a form acceptable to the Commission.

** ACORD forms are not acceptable for proof of insurance coverage. All required insurances MUST be submitted to: NYC Taxi and Limousine Commission. The Certificate or Insurance Declaration Page(s) MUST name the "NYC Taxi and Limousine Commission" as the certificate holder. Finally, the name and address on the certificate MUST match EXACTLY with the name and address on your application.