

PROBATIONARY DRIVER RENEWAL REQUIREMENTS

You must submit your renewal application and the items listed in the Probationary Driver Checklist to start the renewal process. We will review the renewal application and supporting documents as well as your record as a first year TLC. Based on the results of this review, TLC staff will determine if your license will be renewed. If you fail the background review your license will not be renewed.

We will be reviewing the following:

- Recent criminal history
- Conviction of DUI or DWI
- Refusing to submit to a breathalyzer
- Found guilty of leaving the scene of an accident
- Excessive points on Driver's license within the past year
- Convictions of 3 or more moving violations
- Convictions of 2 speeding violations
- Excessive points on TLC license
- Any Violation of TLC rules

PLEASE NOTE: We cannot process your renewal application unless you submit all documentation. You are responsible to complete all requirements before your expiration date. You must submit your renewal thirty (30) days before the expiration or a late fee will be charged. Renewal Licenses will ONLY be MAILED. THERE WILL BE NO EXCEPTIONS!

<input type="checkbox"/>	Completed Renewal Form
<input type="checkbox"/>	Drug Test taken no later than 30 days prior to your expiration date. Please note that if you fail to take your drug test within this period, YOUR LICENSE WILL NOT BE RENEWED
<input type="checkbox"/>	Defensive Driving Course which is no more than 3 years old
<input type="checkbox"/>	\$168 Money Order for renewal or \$193 if a late fee is required NOTE: To avoid late fee of \$25, ALL renewals MUST be received thirty (30) days before your expiration date. NO renewal application will be accepted after the expiration date.
<input type="checkbox"/>	If you are licensed outside NYS , you MUST include an <u>original certified "Driver's Abstract"</u> (stamped or sealed) from your licensing state with your renewal application. The "Abstract" can not be older than ninety (90) days from the renewal payment date and must be received before your expiration date.
<input type="checkbox"/>	Zero outstanding judgments to the TLC, NYS DMV Traffic Violations Bureau (TVB), Department of Finance (DOF) Parking Violations and DOF Red Light Bureau.
<input type="checkbox"/>	No Open TLC Violations
<input type="checkbox"/>	For Medallion taxicab Drivers ONLY: Continuing Education Course
<input type="checkbox"/>	All Medallion Taxicab drivers must have a valid Taxicab Wheelchair Accessible Vehicle Training Course on file with the Taxi and Limousine Commission to be renewed.

PLEASE SEE DETAILED PROBATIONARY DRIVER RENEWAL CHECKLIST FOR FURTHER INFORMATION