

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Computer Systems Manager	Level:	M1
Title Code:	10050	Work Location:	33 Beaver Street New York, N.Y. 10004
Office Title:	Systems Implementation Analyst	Salary:	\$ 49,492 - \$ 80,000 (New Hire) \$ 53,373 - \$ 80,000 (Incumbent)
Division/Work Unit:	Office of Policy	No. of Positions:	1

JOB DESCRIPTION

The New York City Taxi and Limousine Commission (TLC) is the City agency responsible for oversight of the for-hire vehicle industries in New York City including yellow medallion taxis, community car services and livery cars, black car services, luxury limousines, commuter vans and paratransit services. The TLC licenses and regulates over 50,000 vehicles and approximately 100,000 drivers, performs safety and emissions inspections, and holds number hearings for violations of City and TLC rules and regulations, making it the most active taxi and limousine licensing regulatory agency in the United States. To learn more about the TLC, please visit: www.nyc.gov/taxi

The Taxicab Technology System (T-PEP) was introduced by the TLC in 2008 as a means for allowing all taxicab passengers to pay by credit card. The system includes a driver-facing monitor for communicating with drivers, a passenger-facing monitor (the "Taxi TV" screen), credit card reader and internal computer that captures and transmits trip and fare records for use by TLC and medallion owners. Since its inception, T-PEP has revolutionized the industry (in particular, by providing for credit card payment capability in each of the City's yellow cabs) and it plays an integral role in TLC for policy making and rule enforcement.

Under the leadership of the Deputy Commissioner of Policy, the Systems Implementation Analyst will work with units within and outside of TLC to ensure the successful operations of T-PEP systems and related contract. Responsibilities may include but are not limited to:

- Interacting with T-PEP vendors and licensees to ensure adherence to TLC rules and contract terms and conditions. This includes participating in conference calls and meetings with T-PEP industry representatives and Passenger Information Monitor (PIM) content providers to resolve issues and communicate new requirements and agency needs.
- Managing the T-PEP vendors to ensure that they are providing the services required of them under contract and/or TLC rule.
- Work to expand T-PEP to Borough Taxis, to expand to permit additional vendors, and to ensure T-PEP systems meet all testing and security requirements.
- Developing work plans and timelines for projects, participating in planning and problem-solving sessions and working with key staff and stakeholders to seek feedback on policy ideas and initiatives.
- Working with and advising MIS staff on the technical development of the TPEP database, including but not limited to the development of reports through SQL Server Reporting Services.
- Taking an active role in supporting the activities of the agency and responding to telephone and correspondence requests for information requiring research, lost property requests and assistance with law enforcement.

PREFERRED SKILLS

Interested candidates should have excellent written and verbal communications skills, effective problem-solving skills, and the ability to prioritize, manage time, and engage in multiple tasks in a fast-paced environment. Candidates should be highly motivated and able to work well independently and as part of a team. Candidates must have at least three years of satisfactory experience in, but not limited to, computer systems development, computer applications development, or the planning of data/information processing, of which 18 months must have been in an administrative, managerial or executive capacity. Experience with analytical and database software like Excel and Access is strongly desired.

QUALIFICATION REQUIREMENTS

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

To apply please submit 2 copies of resume and 2 copies of cover letter to:
NYC Taxi and Limousine Commission
Carmen Rojas
Human Resources Department
33 Beaver Street – 22nd Floor
New York, New York 10004

Post Date: March 19, 2012	Post Until: April 9, 2012	JVN: 156-2012-99667
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer