

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Executive Agency Counsel	Level:	I
Title Code:	95005	Work Location:	33 Beaver Street New York, N.Y. 10004
Office Title:	Managing Attorney	Salary:	\$70,000 - \$85,000
Division/Work Unit:	Uniformed Services Bureau/ Prosecution Division	No. of Positions:	1

JOB DESCRIPTION

The New York City Taxi and Limousine Commission (TLC) is the agency responsible for licensing and regulating New York City's yellow taxicabs, for-hire vehicles (community-based liveries and black cars), commuter vans, paratransit vehicles, and certain luxury limousines. The TLC licenses and regulates over 50,000 vehicles and approximately 100,000 drivers, performs safety and emissions inspections, and holds numerous hearings for violations of City and TLC rules and regulations, making it the most active taxi and limousine licensing regulatory agency in the United States. To learn more about the TLC, please visit: www.nyc.gov/taxi.

The USB/Prosecution Division of the Uniformed Services Bureau consists of two divisions, the Court Unit and the Consumer Complaint Unit. Under the direct supervision of the Assistant Commissioner for USB/Prosecution, the Managing Attorney of the consumer Complaint Unit will be responsible for overseeing the prosecution of consumer initiated complaints. Responsibilities include, overseeing prosecuting attorneys and non-attorney prosecutors; recruitment, training and mentoring of law student interns.

QUALIFICATION REQUIREMENTS

1. Admission to the New York State Bar; and four years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar, eighteen months of which must have been in the supervision of other attorneys, in an administrative, managerial or executive capacity, or performing highly complex and significant legal work.

Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.

NYC Residency Required Within 90 Days of Appointment

QUALIFICATIONS/PREFERRED SKILLS

Five years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar.

Litigation experience; strong organizational skills; Ability to work efficiently and effectively in a fast-paced high-volume environment; Excellent inter-personal and communication skills; Strong computer skills in Microsoft Word, Access, Outlook, and Excel

To apply please submit 2 copies of cover letter and 2 copies of resume to:
NYC Taxi and Limousine Commission
Carmen Rojas
Human Resources Division
33 Beaver Street – 22nd Floor
New York, New York 10004

Post Date: May 2, 2012	Post Until: May 11, 2012	JVN: 156-2012-100952
------------------------	--------------------------	----------------------

The NYC Taxi and Limousine Commission is an Equal Opportunity Employer