

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION**  
**CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Computer Specialist Software	Level: II
Title Code:	13632	Work Location: Citywide
Office Title:	Project Manager/Systems Analyst	Salary: \$71,982- \$92,738 (New Hire) \$82,779 -\$92,738 (Incumbent)
Division/Work Unit:	Management Information Systems	No. of Positions: 1

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**JOB DESCRIPTION**

The New York City Taxi and Limousine Commission is responsible for regulating all Medallion and "For Hire Vehicles" within the City of New York. To assist in operations the Taxi and Limousine Commission (TLC) runs a number of, SQL Server , .Net and mainframe systems (in a Windows environment) to both conduct and monitor operations.

At present the TLC is seeking an experienced computer Analyst who can both:

- Manage external contractors as they implement TLC systems, and
- Analyze user requirements and then develop their own systems internally.

More specifically the selected candidate shall be required to:

- Perform/Manage all phases of a Systems Development Life Cycle (SDLC) including:
  - Requirements gathering
  - Systems Design
  - Systems Development
  - Request For Proposals (RFPs) development
  - Vendor selection
  - Vendor management through all phases of the SDLC

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**PREFERRED SKILLS**

- Excellent communication, writing, and documentation skills
- Experience in writing Request For Proposals (RFPs).
- Excellent consensus building skills
- Strong analytical and problem solving skills.
- PMP or equivalent certification
- Successful experience on multiple complex projects
- Ability to work as part of team and independently
- Experience with MicroSoft O/S, Office and Development products

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**QUALIFICATION REQUIREMENTS**

1. A baccalaureate degree from an accredited college, including or supplemented by 24 semester credits in computer science or a related computer field and two years of satisfactory full-time computer software experience in computer systems development and analysis, applications programming, database administration, systems programming, data communications, including one year in a project leader capacity or as a major contributor on a complex project; or
2. A four-year high school diploma or its educational equivalent and six years of satisfactory full-time computer software experience as described in "1" above, including one year in a project leader capacity or as a major contributor on a complex project; or
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that 60 semester credits from an accredited college is equated to one year of experience. A masters degree in computer science or a related computer field may be substituted for one year of the required experience in "1" or "2" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience in a project leader capacity or as a major contributor on a complex project.

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To apply please submit two copies of resume and two copies of cover letter to:  
NYC Taxi and Limousine Commission  
Carmen Rojas  
Human Resources Division  
33 Beaver Street – 22nd Floor  
New York, New York 10004  
E-mail: [jobsatTLC@tlc.nyc.gov](mailto:jobsatTLC@tlc.nyc.gov)

Post Date: June 21, 2011	Post Until: July 7, 2011	JVN: 156-2011-87859
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer