

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Executive Agency Counsel	Level:	M-IV
Title Code:	95005	Work Location:	33 Beaver Street New York, N.Y. 10004
Office Title:	General Counsel/ Deputy Commissioner for Legal Affairs	Salary:	\$68,238 - \$176,074 (New Hire) \$73,588 - \$176,074 (Incumbent)
Division/Work Unit:	Office of Legal Affairs	No. of Positions:	1

JOB DESCRIPTION

The Taxi and Limousine Commission is a dynamic regulatory agency engaged in a number of cutting-edge initiatives in the field of for-hire transportation. The Deputy Commissioner for Legal Affairs/General Counsel is a key member of the senior management team and is integrally involved in the development, implementation and administration of policy and programs. Interested candidates are invited to review the agency's Web site at nyc.gov/taxi.

Supervising a staff of six attorneys and four clerical employees, the General Counsel's responsibilities include:

- Advising agency management and staff on legal issues and options
- Drafting legislation, rules, contracts and other documents as necessary to implement policy and program initiatives
- Coordinating the defense of litigation with the City's Corporation Counsel
- Prosecuting misconduct and involuntary disability cases involving agency employees
- Presenting legal matters at public meetings of the Commission
- Approving sales of taxicab medallions
- Responding to Freedom of Information Law requests.

Regulation of a diverse industry in a complex city involves a wide range of legal issues, including bankruptcy, conflicts of interest law, environmental law, First Amendment, insurance, intellectual property, interstate commerce, labor law, and tax law. This is an excellent opportunity for an intellectually curious legal generalist.

QUALIFICATION REQUIREMENTS

Admission to the New York State Bar; and four years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar, eighteen months of which must have been in the supervision of other attorneys, in an administrative, managerial or executive capacity, or performing highly complex and significant legal work.

Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.

New York City Residency Required within 90 Days of Appointment

ESSENTIAL SKILLS

Candidate's skills should include effective advocacy, public speaking, plain language writing, negotiation, and staff supervision.

Experience in government management, litigation, legislation and rulemaking, and government procurement procedures are preferred but not essential.

To apply please submit 2 copies of cover letter and 2 copies of resume to:
NYC Taxi and Limousine Commission
Carmen Rojas
Human Resources Division
33 Beaver Street – 22nd Floor
New York, New York 10004
E-Mail: jobsatTLC@tlc.nyc.gov

Post Date: April 25, 2011	Post Until: May 23, 2011	JVN: 156-2011-86571
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer