

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title: Administrative Taxi and Limousine Inspector Level: M-I

Title Code: 10079 Work Location: 24-55 BQE West
Woodside, N.Y. 11377

Office Title: Chief Salary: \$45,758 - \$100,738 (New Hire)
\$49,346 - \$100,738 (Incumbent)

Division/Work Unit: Uniformed Services Bureau (USB) No. of Positions: 1
Enforcement Division

JOB DESCRIPTION

The New York City Taxi and Limousine Commission (TLC) is the City agency responsible for oversight of the for-hire vehicle industries in New York City including yellow medallion taxis, community car services and livery cars, black cars services, luxury limousines, commuter vans and para transit services. Combined, TLC regulates industries that are responsible for over 500,000 daily trips, serving over 1,000,000 passengers. Our role is to ensure that each passenger's riding experience is safe, comfortable and convenient.

Under the direction of the Assistant Commissioner for the Enforcement Division the Chief will:

- Supervise the operation and deployment of the Enforcement Division of the USB to achieve agency missions and goals.
- Develop, and propose strategies, new regulations and initiatives to enforce Commission rules, regulations and policies.
- Analyze the organizational and operational functions of the Enforcement Division to see how to better achieve goals and be more productive.
- Prepare reports on the activity of the Enforcement Division including responses to complaints.
- Investigate complaints regarding the activity of subordinates including disciplinary and vehicle accidents.

PREFERRED SKILLS

- Prior experience in managing an enforcement field staff.
- Ability to use Access or Excel.

QUALIFICATION REQUIREMENTS

- 1) A four year high school diploma or its educational equivalent and six years of full-time experience in criminal justice or law enforcement; at least eighteen months which must have been in an administrative, managerial, executive capacity or supervising enforcement personnel. Education received at an accredited college may be substituted for the work experience cited above at the rate of one year of college for two years of experience. In addition, a master's degree from an accredited university may be substituted for up to one additional year of the general experience on the same basis as described above; or
- 2) A satisfactory equivalent of education and experience as cited above. However, all candidates must have the eighteen months of administrative, managerial, executive experience or supervising enforcement personnel as described in "1" above.

To apply, please submit 2 copies of cover letter and 2 copies of resume to:
NYC Taxi and Limousine Commission
Carmen Rojas
Human Resources Division
40 Rector Street - 5th Floor
New York, New York 10006

Post Date: June 12, 2007	Post Until: June 29, 2007	JVN: 156-07-38
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer

