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## Important Notice for Medallion Owners and Agents

# MEDALLION TAXICAB DRIVER HEALTHCARE SERVICES FEE Q1 UPDATE

Starting with the first quarter of 2014, the New York City Taxi and Limousine Commission (TLC) is making a change to the process for collecting the \$0.06 per trip fee for the Taxi Driver Healthcare Services Fund. The TLC is instituting a 15-day Challenge Period to allow medallion owners and agents to review the amounts they owe for the quarter and raise any discrepancies with their TPEP Providers before the amounts they owe are finalized.

Under this new process, payment of the fee will be due on **May 1, 2014** and will follow the timeline below:

- April 5, 2014 – Healthcare Fee reports will be available on the TPEP Provider web portals. Do not access the reports before April 5th to ensure that all trips are included in the reporting.
- April 5 – April 20, 2014 – Medallion owners and agents will be able to review their Healthcare Fee reports and raise any discrepancies with their TPEP Providers during the 15-day Challenge Period.
- April 20, 2014 – Amounts due are finalized.
- May 1, 2014 – Payment is due to the TLC.

Subsequent quarters will follow a similar timeline with Healthcare Fee reports available on the 5<sup>th</sup> of the month following the quarter's end, followed by a 15-day Challenge Period that ends on the 20<sup>th</sup> of the month, with payments due to the TLC on the first day of the subsequent month.

Payment of this fee should be made pursuant to the instructions on the Healthcare Fee report made available to you through the TPEP Provider web portals.

If you are a customer of CMT, to access CMT reports and payment instructions:

1. Log into the CMT web portal (where you get your MTA tax report) as an operator;

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2. Click “Scheduled Reports” link in the “Reports” section of the left-hand navigation bar; and
3. Click “download” next to the NYC Healthcare 1/1/2014 to 3/31/2014 Report.

If you are a customer of VeriFone, to access VeriFone reports and payment instructions:

1. Log into the VeriFone web portal (where you get your MTA tax report);
2. Click on “Reports”, located on the left-hand side of the navigation bar; and
3. Select “Totals Trips Report” and input the relevant Healthcare Fee period (in this case, 201401) and click the “Health Care Fee Export” button.
4. After accessing the report, please follow the “Payment Instructions” at the bottom of the report that clearly outlines how to make the payment.

**You must mail your Driver Healthcare Services Fee forms together with your payment, in the form of certified check(s) or money order(s) payable to “NYC Taxi and Limousine Commission”, to the following address:**

**New York City Taxi & Limousine Commission**

**P.O. Box 28602**

**New York, NY 10087-8602**

**Attn: Driver Healthcare**

Online payment is not currently available.

Please note that if you are paying for more than one medallion, **there is a limit of twenty-five (25) invoices per check submitted**. This means, for example, that a fleet making payment for 100 medallions will need to submit four checks, each check attached to the corresponding 25 invoices. All 25 statements must be included with the check being presented for payment.

Payment is due by May 1, 2014. Failure to submit your payment by that date may result in the issuance of a summons which could result in the imposition of additional fines and/or possible suspension of your license until compliance.

If you have questions about the amount you are required to pay, please consult with your TPEP provider.

If you have other questions about the fee, contact the TLC at ***driverhealthcareproject@tlc.nyc.gov***.