

ATTENTION ALL APPLICANTS:
READ THIS BEFORE YOU HAND IN YOUR APPLICATION

Please make sure you understand all the questions on the application. Review your answers to make sure that they are complete and accurate. Confirm that you have answered all of the questions. Check your application before you hand it in and pay your application fees. By submitting your application, you certify to TLC that the information on the application is true and correct. You make the certification subject to the penalty of perjury which means that you could be prosecuted for false or misleading information and your application will be rejected.

-- PLEASE NOTE --

- I. Your application will be rejected if it is not complete. Check it over before you hand it in! You will not be refunded your application fees if the application is rejected.

Some common reasons for application rejections include:

- a) Failing to answer all the questions
- b) Providing inaccurate or false information for any question

(For example-Failing to indicate on the application that you had a prior criminal conviction, that you applied to the TLC before, or that you had a prior DMV or TLC license suspended.

If your application is rejected, and you still wish to apply for a license, you will have to complete and submit a new application and pay the application fees again.

You will not be refunded your application fees if the application is rejected. If you fail to reveal a prior criminal conviction your application will be denied.

- II. A criminal background check is run on your fingerprints. We review your background to make sure you will provide safe and responsible service to the public. We also review your background to decide if we believe you will be honest and follow all TLC and DMV rules in the future. *

If you were convicted of a crime or a number of crimes involving violence, driving under the influence (DUI), drugs, substance abuse or sexual abuse, we will review your application very carefully and we may deny your license for these convictions.

*All criminal convictions recorded on the Division of Criminal Justice Services fingerprint criminal background check report are reviewed according to the guidelines outlined in the New York State Corrections Law of the State of New York.





Long Island City Open 8 a.m. to 4 p.m. Monday through Friday No appointment is required. Information (718) 391-5501 →
Staten island Open 8 a.m. to 4 p.m. Monday through Friday Appointment is required Call (718) 815- 3734 or (718) 815 - 3735 →

Licensing and Standards Division
32-02 Queens Boulevard
Long Island City, NY 11101-2324

1893 Richmond Terrace
Staten Island, NY 10302

www.nyc.gov/tlc

DRIVERS' NEW APPLICATION CHECKLIST REQUIREMENTS

In order to apply for a new TLC license you must submit all required items for your license type as listed on this checklist. If an item is missing, your application will NOT be accepted. ****Applicants are responsible for reviewing ALL requirements listed on this checklist.**

ALL FEES ARE NON-REFUNDABLE**

LICENSE FEES

All Applicants Fingerprinting Fee of \$75 – Money order made payable to: NYC Taxi & Limousine Commission or Visa, Master Card, AMEX or Discover.	<input type="checkbox"/>	Paratransit and Commuter Van only TWO (2) YEARS License Fee of \$168 – Money order made payable to: NYC Taxi & Limousine Commission or Visa, Master Card, AMEX or Discover.	<input type="checkbox"/>
Yellow Taxicab and FHV only ONE (1) YEAR License Fee of \$84 – Money order made payable to: NYC Taxi & Limousine Commission or Visa, Master Card, AMEX or Discover.	<input type="checkbox"/>	Yellow Taxicab and FHV only Drug Test Fee of \$26.00 – A major bank Credit or Debit card or a U.S. Postal or locally issued money order payable to: LabCorp.	<input type="checkbox"/>

Section 1

ALL APPLICANTS

("YELLOW" TAXICAB, FOR HIRE VEHICLE (FHV), PARATRANSIT & COMMUTER VAN)

Application for TLC Driver License - Completely and accurately filled out and signed.	<input type="checkbox"/>
Age Requirement – Must be at least 19 years old.	<input type="checkbox"/>
Proof of Address Requirement – If your DMV license has a different address than the one on your application, you must bring a document (i.e., Utility bill) that shows your current mailing address with your name on it and it can not be older than thirty (30) days.	<input type="checkbox"/>
Social Security Card Requirement – You must have a valid and an original Social Security card when you submit your application. "Replacement Receipt" letter from the Social Security office with the new name will NOT be accepted. Also, COPIES and LAMINATED Social Security Cards will NOT be accepted. The TLC requires that the name on your Social Security Card must be the same as your DMV driver's license. If you are known by more than one name and your documents do not match, you will be required to go to the agency that issued you the inconsistent document and request a name change of that document. FOR EXAMPLE: If your NYS DMV driver's license name is written as SMITH, JOHN and Social Security Card is written as JOHN SMITH, your application will be ACCEPTED. If you NYS DMV driver's license name is written as SMITH, JOHN and Social Security Card is written as JOHN M. SMITH, your application will NOT be ACCEPTED. Please note: This requirement applies to NYS DMV driver's license and Out of State driver license holders.	<input type="checkbox"/>
Driver License Requirement - You must bring a <u>valid & original New York State (NYS) DMV Chauffeur's License or its Equivalent</u> (Class A, B, C or E is accepted). Please note: <ul style="list-style-type: none"> NYS DMV Class D licenses will <u>not</u> be accepted. You can obtain a chauffeur's license by visiting your local DMV. Your DMV license can NOT be probationary, suspended, revoked, conditional, or restricted. The picture on your DMV license should resemble your current appearance. If it does not, you will be required to get a new DMV license with a current photograph. Copies of your DMV license and a temporary license (interim) will NOT be accepted. 	<input type="checkbox"/>
Out of State Driver License Requirement - Only New Jersey (NJ), Pennsylvania (PA), or Connecticut (CT) driver's license are accepted. A <u>valid and original NJ, PA or CT DMV Chauffeur's License or its Equivalent</u> . For information about DMV Chauffeur's License or its Equivalent, you can visit their website: NJ www.state.nj.us/mvc , PA www.dmv.state.pa.us or CT www.ct.gov/dmv . Please note: You can obtain a chauffeur's license by visiting your local NJ, PA or CT DMV. The picture on your DMV license should resemble your current appearance. If it does not, you will be required to get a new DMV license with a current photograph. Copies of your DMV license and temporary license (interim) will NOT be accepted. A Certified Abstract (State Driver Record) must be stamped or sealed and cannot be dated more than thirty (30) days from the date you submit your application to the TLC. Please note: If you are required to resubmit a new Abstract while your application is being processed, it must be certified, stamped or sealed and it can not be older than thirty (30) days .	<input type="checkbox"/>
Zero Outstanding Judgments - You must have no outstanding judgments to the TLC, NYS DMV Traffic Parking Violations Bureau (TVB), Department of Finance (DOF) Parking Violations and DOF Red Light Bureau. If any outstanding judgments are discovered (i.e., unpaid tickets), your application will not be processed. If you have a driver's license from New Jersey, Pennsylvania or, Connecticut you will need a Certified Abstract dated no more than thirty (30) days . (State Driver Record) as proof that you do not owe money from the State DMV that issued your license.	<input type="checkbox"/>

DOCUMENTS MUST HAVE IDENTICAL NAMES AND SPELLING AND YOUR DMV LICENSE MUST HAVE A CURRENT PHOTOGRAPH.

APPLICATIONS ARE VALID FOR NINETY (90) CALENDAR DAYS. ALL REQUIREMENTS MUST BE MET WITHIN THE NINETY (90) CALENDAR DAYS FROM THE DATE YOU SUBMIT YOUR APPLICATION TO THE TLC OR YOUR APPLICATION WILL BE DENIED. ALSO, YOUR APPLICATION WILL BE DENIED IF WE FIND YOU HAVE ANY TLC OR DMV VIOLATIONS LISTED ON THE NEW FITNESS RULES HANDOUT. ALL FEES ARE NON-REFUNDABLE.

Section 2 "YELLOW" TAXICAB ONLY - IN ADDITION TO ALL REQUIREMENTS LISTED IN SECTION 1		
"YELLOW" TAXICAB	<p>Defensive Driving Course Requirement – You must bring your ORIGINAL Certificate of completion or an ORIGINAL temporary completion receipt of a NYS DMV certified defensive driving class completed no more than six (6) months before the date of filing your application. Completion Certificates must indicate type of course, date course was taken, hours of instruction, name (license #) of instructor, and must include an official ink stamp or seal from instruction site. You may find all NYS DMV certified DDC classes on the DMV website at: https://transact.dmv.ny.gov/pirp/</p> <p>Please note: Online courses are accepted with ORIGINAL Certificate of completion only. Email receipts will NOT be accepted. Copies or faxes of your Certificate of completion or temporary completion receipt and/or documents altered will NOT be accepted.</p>	<input type="checkbox"/>
	<p>Drug Test Requirement – Must take and pass a drug test EVERY YEAR.</p>	<input type="checkbox"/>
	<p>Medical Exam Requirement – Must provide a TLC Medical Form that has been completed and stamped by a doctor. It cannot be dated more than six (6) months before the date you submit your application. Copies, faxes and/or forms written in pencil and/or altered will NOT be accepted.</p>	<input type="checkbox"/>
	<p>Taxi School Requirement – All "Yellow" Taxicab driver applicants must attend an approved taxi school. After completing the taxi school course you must then pass the English proficiency test and the written test with a score of 70 or above. It is important to note that you must take the required taxi school course before you can take the exam and that you must take the exam at the same school where the course was completed.</p> <p>Note: Taxi Schools will <u>not</u> allow you to register if you have not filed an application with the TLC.</p>	<input type="checkbox"/>
Section 3 FHV ONLY - IN ADDITION TO ALL REQUIREMENTS LISTED IN SECTION 1		
FOR HIRE VEHICLE (FHV)	<p>Defensive Driving Course Requirement – You must bring your ORIGINAL Certificate of completion or an ORIGINAL temporary completion receipt of a NYS DMV certified defensive driving class completed no more than six (6) months before the date of filing your application. Completion Certificates must indicate type of course, date course was taken, hours of instruction, name (license #) of instructor, and must include an official ink stamp or seal from instruction site. You may find all NYS DMV certified DDC classes on the DMV website at: https://transact.dmv.ny.gov/pirp/</p> <p>Please note: Online courses are accepted with ORIGINAL Certificate of completion only. Email receipts will NOT be accepted. Copies or faxes of your Certificate of completion or temporary completion receipt and/or documents altered will NOT be accepted.</p>	<input type="checkbox"/>
	<p>Drug Test Requirement – Must take and pass a drug test EVERY YEAR.</p>	<input type="checkbox"/>
	STRETCH LIMOUSINE ONLY - IN ADDITION TO ALL REQUIREMENTS LISTED ABOVE AND SECTION 1	
	<p>Active 19-A Status Requirement – Drivers who operate a vehicle (Stretch Limousine, Commuter Van and/or Para Transit) that has a NYS DOT issued carrier authority license must have an ACTIVE 19A commercial driver license status (class A, B or C). You may visit http://www.dmv.ny.gov/forms/ds874.pdf to obtain more information.</p>	<input type="checkbox"/>
<p>Examination to Determine Physical Condition of a Driver under Article 19A Requirement – Drivers who operate a Stretch Limousine, Commuter Van and/or Para Transit vehicle with NYS DOT carrier authority must present a 19A medical form that was completed and stamped by a doctor. It cannot be dated more than one (1) year before the date you submit your application. You may access the form on the NYS DMV website at: http://www.dmv.ny.gov/forms/ds874.pdf</p>	<input type="checkbox"/>	
Section 4 PARATRANSIT & COMMUTER VAN ONLY - IN ADDITION TO ALL REQUIREMENTS LISTED IN SECTION 1		
PARATRANSIT & COMMUTER VAN	<p>Active 19-A Status Requirement – Drivers who operate a vehicle (Stretch Limousine, Commuter Van and/or Para Transit) that has a NYS DOT issued carrier authority license must have an ACTIVE 19A commercial driver license status (class A, B or C). You may visit http://www.dmv.ny.gov/forms/ds874.pdf to obtain more information.</p>	<input type="checkbox"/>
	<p>Examination to Determine Physical Condition of a Driver under Article 19A Requirement – Drivers who operate a Stretch Limousine, Commuter Van and/or Para Transit vehicle with NYS DOT carrier authority must present a 19A medical form that was completed and stamped by a doctor. It cannot be dated more than one (1) year before the date you submit your application. You may access the form on the NYS DMV website at: http://www.dmv.ny.gov/forms/ds874.pdf</p>	<input type="checkbox"/>
WHAT TYPE OF VEHICLE CAN YOU DRIVE WITH YOUR LICENSE TYPE?		
<p>MEDALLION DRIVER LICENSE * - Medallion "Yellow Taxicab", Street Hail Livery, or For Hire Vehicle.</p>	<p>PARATRANSIT DRIVER LICENSE - Paratransit and Wheelchair Accessible Street Hail Livery Vehicles only.</p>	
<p>FOR HIRE VEHICLE DRIVER LICENSE* - Licensed BEFORE 6/2/2012 - Street Hail Livery & For Hire Vehicle, Licensed AFTER 6/2/2012 - For Hire Vehicle Livery Dispatch Only.</p>	<p>COMMUTER VAN DRIVER LICENSE - Commuter Van vehicles only.</p>	

*In order to drive an accessible vehicle you must take the Wheelchair Accessible Training Course. Visit our website at www.nyc.gov/tlc for more information.

