



TAX COMMISSION OF THE CITY OF NEW YORK
1 Centre Street, Room 936, New York, NY 10007

TC699
2009

COPY REQUIREMENTS

Document	Form	Copies required
Application for correction with any attachments	TC105,TC106	Original and one complete copy.
Hotel application for correction with any attachments	TC101,TC109, or TC150 and TC208	Original and one complete copy.
Other application for correction	TC101,TC108, TC109	Original only. No copies.
Income and expense schedule	TC201,TC203, TC214	Original attached to application or TC150 and one copy of just TC201, TC203, or TC214
Supplemental application	TC150	Original only. No copies (except for hotels with TC208).
Affidavit in support, and attachments, if any, such as TC230	TC159	Original only. No copies.
Acceptance agreement	TC70	Original signature page only. No copies.
Stipulation of discontinuance		Original and three copies.
Proposed offer and order - Submitted with Tax Commission acceptance agreement for combined offer		Two copies. Must be signed by attorney of record.
Receipt for applications, supplemental applications, or acceptance agreements	TC10	Original only. No copies.
Notice of appearance	TC135	Original only. No copies.
Certificate of litigation status	TC140	Original only. No copies.
Amendment	TC155	Original only. No copies.
Consolidated hearing request	TC166	Original only. No copies.
Request for access to records	TC584	Original only. No copies.

Petitions for review: The original is filed in court when the index number is purchased. The Tax Commission accepts service of one copy for the City. We will provide up to two date-stamped copies as proof of service.

Amended petitions, RJI's, Notes of Issue, substitutions of attorney, motion papers: Serve Law Department only.