



TAX COMMISSION OF THE CITY OF NEW YORK
1 Centre Street, Room 936, New York, NY 10007

TC689
2009

APPLICATION FORMS AND INSTRUCTIONS FOR 2009

Application for correction of assessed value -- valuation claims only

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| TC101 | Class two or class four property, except condominiums. |
| TC105 | Utility and other property assessed under an identification number. |
| TC108 | Class one property of all types, including class one condominiums (4 pages). |
| TC109 | Condominium property in class two or class four. |

Application for correction of assessment on grounds other than, or in addition to, valuation claims

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| TC106 | Classification, exemption or other claims for all property, including condominium and utility parcels. |
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Addendum to Application for Correction -- attach to application for correction

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| TC200 | Required addendum to TC106, or as specified in TC101, TC105, TC108 and TC109. |
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Income and expense schedules -- attach to application for correction or TC150

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| TC201 | Rent producing property. Attach TC309 if assessment is \$1,000,000 or more. |
| TC203 | Cooperatives and condominiums. |
| TC208 | Hotels. |
| TC214 | Department stores, parking garages and lots, and theaters operated by the applicant. |

Other forms

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| TC10 | Receipt. |
| TC70 | Acceptance Agreement. |
| TC 135 | Notice of Appearance. |
| TC 140 | Certificate of Litigation Status. |
| TC 150 | Supplemental Application. |
| TC 155 | Request to Amend Application for Correction. |
| TC 159 | Affidavit in Support of Application for Correction. |
| TC 166 | Related Tax Lots Forming a Unit for Consolidated Review. |
| TC 230 | Sale Statement. Attach to application or TC159. |
| TC 244 | Agent's Statement of Authority and Knowledge. Attach to application. |
| TC 301 | Commercial Lease Schedule. |
| TC 309 | Accountant's Certification. Attach to TC201. |
| TC 584 | Request for Access to Records. |
| TC 610 | Registration for Representatives. |

Instructions and information pamphlets

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| TC101 | Instructions. |
| TC106 | Instructions. |
| TC108 | Instructions (attached to TC108 application form). |
| TC109 | Instructions. |
| TC109Supp | Supplemental Instructions for Condominium Unit Owners. |
| TC200 | Instructions. |
| TC201and Glossary | Instructions and Definitions of Terms in TC201 (4 pages). |
| TC203 | Instructions. |
| TC600 | How to Appeal a Tentative Assessment (8 pages). |
| TC600Checklist | Checklist for Applicants. |
| TC600A | Supplemental Instructions for Practitioners. |
| TC631 | Stipulations of Discontinuance. |
| TC699 | Copy Requirements. |
| TC707 | Judicial Review of Assessments. |
| TC708 | Small Claims Assessment Review. |

Last day to file in 2009: Class 1 - March 16 / Class 2, 3 or 4 - March 2