



**TAX COMMISSION OF THE CITY OF NEW YORK**  
**1 Centre Street, Room 936, New York, NY 10007**

**TC689**  
**2012**

**APPLICATION FORMS AND INSTRUCTIONS FOR 2012**  
**Last day to file in 2012: Class 1 - March 15 / Class 2, 3 or 4 - March 1**

***Application for correction of assessed value -- valuation claims only***

TC101	Class two or class four property, except condominiums.
TC105	Utility and other property assessed under an identification number.
TC108	Class one property of all types, including class one condominiums (4 pages).
TC109	Condominium property in class two or class four.

***Application for correction of assessment on grounds other than, or in addition to, valuation claims***

TC106	Classification, exemption or other claims for all property, including condominium and utility parcels.
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***Addendum to Application for Correction -- attach to application for correction***

TC200	Required addendum to TC106, or as specified in TC101, TC105, TC108 and TC109.
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***Income and expense schedules -- attach to application for correction or TC150***

TC201	Rent producing property. Attach TC309 if assessment is \$1,000,000 or more.
TC203	Cooperatives and condominiums.
TC208	Hotels.
TC214	Department stores, parking garages and lots, and theaters operated by the applicant.

***Other forms***

TC10	Receipt.
TC70	Acceptance Agreement.
TC 135	Notice of Appearance.
TC 140	Certificate of Litigation Status.
TC 150	Supplemental Application.
TC 155	Request to Amend Application for Correction.
TC 159	Affidavit in Support of Application for Correction.
TC 166	Related Tax Lots Forming a Unit for Consolidated Review.
TC 230	Sale Statement. Attach to application or TC159.
TC 244	Agent's Statement of Authority and Knowledge. Attach to application.
TC 301	Commercial Lease Schedule.
TC 309	Accountant's Certification. Attach to TC201.
TC 584	Request for Access to Records.
TC 610	Registration for Representatives.

***Instructions and information pamphlets***

TC101	Instructions.
TC106	Instructions.
TC108	Instructions
TC109	Instructions.
TC109Supp	Supplemental Instructions for Condominium Unit Owners.
TC200	Instructions.
TC201and Glossary	Instructions and Definitions of Terms in TC201 (4 pages).
TC203	Instructions.
TC600	How to Appeal a Tentative Assessment (8 pages).
TC600Checklist	Checklist for Applicants.
TC600A	Supplemental Instructions for Practitioners.
TC631	Stipulations of Discontinuance.
TC699	Copy Requirements.
TC707	Judicial Review of Assessments.
TC708	Small Claims Assessment Review.