



**TAX COMMISSION OF THE CITY OF NEW YORK**  
**1 Centre Street, Room 2400, New York, NY 10007**

**TC244**  
**2018/19**

**AGENT'S STATEMENT OF AUTHORITY AND KNOWLEDGE**

**Attach this form to an application. It is not valid if filed separately.**

**INSTRUCTIONS:** This form is a required attachment to an application for correction when the application is NOT signed by the applicant or by an officer, general partner or manager of an applicant that is a corporation, partnership or limited liability company. **IF YOU ARE SIGNING AS AN ATTORNEY-IN-FACT, PROPERTY MANAGER, EMPLOYEE OR OTHER AGENT FOR THE APPLICANT, YOU MUST ATTACH THIS FORM AND A VALID POWER OF ATTORNEY TO THE APPLICATION.** If you are signing as a fiduciary, see Form TC600 for instructions.

**PROPERTY AND AGENT IDENTIFICATION**

BOROUGH (Bronx, Brooklyn, Manhattan, Queens or Staten Island)	BLOCK	LOT	ASSESSMENT YEAR <b>2018/19</b>
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APPLICANT

Does agent sign applications for other tax lots? (yes or no) \_\_\_\_\_. If yes, list borough block and lot numbers: \_\_\_\_\_

AGENT'S NAME

FIRM AFFILIATION

ADDRESS

**Authority.** The agent signing the application must have a valid and effective power of attorney signed by the owner or other applicant. A legible photocopy must be attached to this form. The power of attorney must name the agent, indicate the date that it was signed and clearly authorize the agent to act on the applicant's behalf in making this application. The applicant's signature must be acknowledged before a notary public, unless it is for use with an application for class one property and was signed by the applicant within the past year.

**Authorization attached:**

- Power of attorney that includes authorization of agent to manage applicant's property, collect rents and pay expenses.
- Power of attorney for assessment review purposes only. **A statement of the agent's basis of personal knowledge of the facts must be provided below or on an attachment.**
- Other Power of attorney. **A statement of the agent's basis of personal knowledge of the facts must be provided below or on an attachment.**

Name of person who signed the power of attorney \_\_\_\_\_ Date signed \_\_\_\_\_

If signing as president or other corporate officer, specify name of corporation and officer's title:

Name of corporation \_\_\_\_\_ Title \_\_\_\_\_

- Signer of power of attorney is:
- The applicant.
  - Officer of condominium board of managers.
  - Officer of corporate applicant.
  - General partner of partnership applicant or manager or member of limited liability company (LLC) applicant.
  - Officer of corporate general partner or officer of corporate LLC manager or member.
  - An attorney, employee, manager or other agent. If the power of attorney is signed by an agent, that agent must have a power of attorney. Complete the **Authority** section of a second copy of this form. Attach the form and a legible copy of the signer's power of attorney.

Is the attached power of attorney a true copy of a duly executed original? (yes or no) \_\_\_\_\_

Does agent have knowledge or notice that the power of attorney has been revoked, repudiated or terminated by death or otherwise? (yes or no) \_\_\_\_\_

**Basis For Knowledge. THIS SECTION MUST BE COMPLETED.** The person signing the application for correction must have personal knowledge of the facts stated in the application (including income and expense schedules and other attachments).

Date agent last inspected the property? \_\_\_\_\_ Date agent last entered the property \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Did agent or agent's firm in 2017 manage the property, collect rents and pay expenses? \_\_\_\_\_. If no, answer the following:

Specify basis for agent's personal knowledge of the facts: **NOTE:** Interview with the property owner or property manager is **not** sufficient.

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