



**TAX COMMISSION OF THE CITY OF NEW YORK**  
**1 Centre Street, Room 2400, New York, NY 10007**

**TC155**  
**2018/19**

**AMENDMENT OF APPLICATION**

**INSTRUCTIONS:** File this form to change the representative named in the original application for correction of an assessment, including a change to self-representation, to substitute a new applicant for the original applicant or to make another procedural change. Check the appropriate change below, provide the information or documents requested, and sign as indicated. Do not use this Form TC155 to submit factual information or documents to support your claims; use Form TC159 instead.

**INFORMATION FROM ORIGINAL APPLICATION AND HEARING SCHEDULE**

BOROUGH (Bronx, Brooklyn, Manhattan, Queens or Staten Island)	BLOCK	LOT	ASSESSMENT YEAR <b>2018/19</b>
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APPLICANT \_\_\_\_\_

REPRESENTATIVE \_\_\_\_\_

HEARING DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ CALENDAR PAGE \_\_\_\_\_ HEARING OFFICER \_\_\_\_\_

**CHANGE REPRESENTATIVE**

**The designation of representative in the original application is hereby revoked.** The new representative is named here. The change will only affect future actions by the Tax Commission. Scheduled hearings will not be rescheduled, and any resulting loss of notice is at the applicant's risk. Provide the information requested here about the new representative. The applicant must sign below to change the representative.

PHONE NO. (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ FAX NO. (\_\_\_\_) \_\_\_\_\_-\_\_\_\_

NAME OF INDIVIDUAL OR FIRM TO BE CONTACTED \_\_\_\_\_ GROUP #, IF ANY \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

The person listed is:  The applicant  An attorney  A paid representative  Other \_\_\_\_\_

**CHANGE APPLICANT**

**A new applicant is substituted for the original applicant.** If the applicant had standing when the initial application was filed, the application remains valid to establish jurisdiction for a judicial proceeding despite a subsequent transaction causing the original applicant to lose standing. See Form TC200 instructions. When a transfer occurs between the filing and the hearing, the transferee must be substituted for the original applicant to obtain review of the application. When a transfer occurs after the hearing and before an offer is accepted, the transferee must be substituted to request a re-offer, unless the transferor's time to file a petition expired before the transfer and a petition was not filed. Attach a completed application by the new applicant to this Form TC155. Include Form TC230 *Sale Statement*, or Form TC200, and supporting documents where applicable. If the original applicant lacked standing, the defect cannot be cured by a change of applicant after the filing deadline. **When the transfer occurs on or after July 1, consent of the original applicant who sells the property to substitute a new applicant is required by signing below.** Describe below the relationship between the original and new applicant, including family relationships, any form of common control among business entities, and any continuing agreement to share control or proceeds from assessment review proceedings:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNATURE: APPLICANT'S CHANGE OF REPRESENTATIVE or FORMER APPLICANT'S CONSENT TO SUBSTITUTION for transfers on or after July 1**

Print name of person signing: \_\_\_\_\_

Signer is:  The person who signed the original application  Officer of corporation applicant  Member or manager of limited liability company applicant  Partner of partnership applicant  Other. Explain and attach proof of authorization: \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**WITHDRAW A PERSONAL HEARING REQUEST, APPLICATION, CLAIM, OR RAISE CLAIMED VALUE**

**Applicant withdraws request for personal hearing.** If you requested a personal hearing, but now wish to have your application reviewed on the papers submitted, you may withdraw the hearing request before the scheduled hearing date.

**Applicant withdraws the application.** A withdrawn application is deemed to have been never filed; it cannot support a proceeding for judicial review. If you were sent a notice of duplicate applications, you may sign and return that notice to withdraw your application and clear the other application for review. For this purpose, your withdrawal on this form must be received by the Tax Commission by the date specified in the duplicate notice. Use this form if the duplicate notice is unavailable or your withdrawal is for another purpose.

**Applicant withdraws a claim. State the claim withdrawn here.**

**Applicant increases the claimed value. State the higher claimed value here.**

**REPRESENTATIVE MUST SIGN TO WITHDRAW HEARING REQUEST, APPLICATION, CLAIM, OR RAISE CLAIMED VALUE**

REPRESENTATIVE NAMED IN ORIGINAL APPLICATION. Print name of person signing: \_\_\_\_\_

DATE: \_\_\_\_\_, 2018 SIGNATURE: \_\_\_\_\_