

**SUBMISSION REQUIREMENTS FOR
NYC WORKFORCE INVESTMENT BOARD APPROVAL
NYS OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
AND NYS DEPARTMENT OF LABOR
CAREER PATHWAYS PROGRAM REQUEST FOR PROPOSALS (RFP)**

On August 6th, the NYS Office of Temporary and Disability Assistance (OTDA) and NYS Department of Labor released a Request for Proposals for the Career Pathways Program. The Career Pathways Program links education and occupational training to subsequent employment through a continuum of educational and training programs combined with integrated support services for eligible individuals age 16 and over. **The completed RFP must be submitted to NYS OTDA no later than 4:00PM on October 15, 2008.**

Each applicant must work with and obtain the support of their Local Workforce Investment Board (LWIB) and the Local Department of Social Services (LDSS). Applicants planning to provide Job Skills Training through the Educational Resources Program, require NYC Workforce Investment Board approval to demonstrate that the training being offered is related to employment in demand within the local workforce investment area.

REQUIREMENTS FOR WIB APPROVAL:

1. A draft of the proposal must be submitted for WIB review **by October 1, 2008 by 5:00 PM**. Proposals **received after Oct. 1st WILL NOT be considered.**
 - The RFP may be submitted electronically to Melinda Mulawka at mmulawka@sbs.nyc.gov or,
 - May be mailed to:
Melinda Mulawka
NYC Workforce Investment Board
110 William Street, 8th Fl
New York, New York 10038
2. Upon submission of proposal for WIB review, please provide a completed Attachment B10 (see grant for requirements), detailing the applicant agency, contact information, and the two columns which detail the training program, and job skills and types of job openings.
3. Please provide contact information for the appropriate individual that can provide additional information about proposal if needed: name, title, organization, address, phone number and email address.