

New York City Workforce Investment Board
Submission Requirements for a Letter of Support
Career Pathways Innovation Fund Grants Program
Funding Opportunity Number (FON) SGA/DFA PY-10-06

The U.S. Department of Labor (DOL), Employment and Training Administration (ETA), announced a [funding opportunity](#) of up to \$122 million in grant funds to be awarded under the Career Pathways Innovation Fund SGA. Based on statutory requirements, at least \$65 million of the total designated funds will be reserved for projects that focus on the health care sectors. For the total amount of funds available through this SGA, DOL intends to fund approximately 40 to 50 grants ranging from \$1 million to \$5 million. In addition, DOL intends to reserve funding of approximately \$6.25 million of the total appropriation to awards additional funding to support grantee efforts to conduct a third-party evaluation of the grant activities. **Eligible applicants must submit completed proposals no later than 4:00 PM ET on March 31, 2011.** In order to appropriately inform the WIB consideration to support proposals, please submit the materials requested directly below for WIB review, no later than **noon on Thursday, March 24th.**

Applicant Eligibility

- Eligible applicants under this solicitation are limited to the following:
 - Local Workforce Investment Boards (LWIBs), as established under Section 117 of the Workforce Investment Act of 1998, that has been incorporated;
 - Community or Technical Colleges. Applicants under this category are institutions of higher education as defined in Section 101(a) of the Higher Education Act of 1965 (20 U.S.C. 1001) which offer programs that can be completed in not more than 2 years and may include 2-year and 4-year colleges and universities, Historically Black Colleges and Universities, Tribal Colleges and Universities, and Hispanic-Serving Institutions, among others. Private for-profit educational institutions are not eligible to apply.
 - Community College Districts;
 - State Community College Systems
- All eligible lead applicants must submit an application on behalf of a partnership that includes at least one organization from each of the following partner categories: (1) the public workforce investment system, such as Local Workforce Investment Boards and their One-Stop systems; (2) community or technical colleges; and (3) public or private employers. Lead applicants in category (1) or (2) need not have an additional partner in its own category to satisfy the partnership requirement.
 - See Section III. C. of the application for **suggested/optional partners.**

Recommendation Regarding Applicant's Proposed Scope of Services:

- Please identify the range of activities proposed for implementation, including types of Career Pathways programs required by the SGA, required critical elements, industry and occupational focus areas, and proposed activities. See Sections I.B, I.C, and I.D of the SGA.

Required Submission Materials:

- Executive Summary of the anticipated proposal, adhering to the following guidelines:
 - Parameters: 4-page maximum; single-spaced; size 12pt. font; 1-inch margins
 - Demonstration of applicant eligibility based on the criteria outlined above
 - A **brief** synopsis of the predetermined criteria components for **FON SGA/DFA PY-10-06**, including:
 - NYC WIB: expected role; and if funded partner: requested funding purpose, amount, and breakdown
 - One-Stop System: expected role of Workforce1 Career Centers; and if funded partner: requested funding purpose, amount, and breakdown

Additional Information:

- Please advise if you are included as a partner organization on any other related proposals. Identify the lead and briefly explain the scope of proposal. (1-2 sentences)
- Please provide contact information for the appropriate individual that can provide additional information about the proposal if needed: name, title, organization, address, phone number and email address.

Questions and Required Materials may be submitted to Cesar Cardenas at ccardenas@sbs.nyc.gov and (212) 513-6422.