

Organizing Your Job Search Workshop Series

The Organizing Your Job Search workshop series will provide experienced candidates like you with continued support, new tools and strategies, and a peer network to structure your job search and improve your chances of landing the job you want.

Session 1: My Skills, My Goals

Before you launch your job search, this session will help you identify your short- and long-term career goals, evaluate the hiring prospects in your industry and occupation of interest, and assess your own relevant (and transferable) skills. You will also use this information to upgrade and customize your resume to match your career goals.

Session 2: The Strategic Search

Now that you understand the current conditions and requirements in your field, you need to lay out a job search strategy. As they saying goes, “searching for a job is a full time job.” This session will guide you as your organize a 90-day work plan. You will also craft and deliver a 60-second pitch that captures your past experience and highlights your future ambitions. Finally, you will practice this pitch and other smart techniques to both land and ace your interviews.

Session 3: 21st Century Networking

Most people find their jobs with the help of a network. This session will help you figure out who is in your network and how to navigate these networks through informational interviews and social media platforms. Also, learn to optimize your use of social media sites, such as LinkedIn, to broaden your network and access new ways to discover job opportunities and be discovered by employers.

Session 4: Landing the Job

In the last session, you will have the opportunity to interview with and receive feedback from an Account Manager for jobs that meet your career interests through Workforce1. You also will be fully armed with an organized job search strategy and support network to launch a more effective (and competitive) independent job search.