



**SAMPLE ANNUAL MEETING AGENDA
FOR THE
NYC BUSINESS IMPROVEMENT DISTRICT**

SAMPLE

Last Updated: 8/15/2008

NYC
Business Improvement District

2nd Annual Meeting of the Membership
Date, Time, Location

🏛️ **Agenda** 🏛️

Welcome from the BID President
Attendance, Adoption of previous meeting's minutes

Address from BID Treasurer
Adoption of the new Fiscal Year budget

Election of the Board of Directors

Greetings from the Comptroller of the City of New York

Greetings from the Borough President

Report from the Executive Director
Year in Review and Looking Forward:
Sanitation, Maintenance, Public Safety and Marketing Activities Review

Greetings from the Commanding Officer of the Police Precinct

Building Improvement Awards

Keynote Presentation

Adjournment and Voting

Attached: Proposed Fiscal Year Budget, Directors to be Elected (organized by class of membership), Previous Meeting's Minutes, Keynote Speaker Biography