

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION  
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Computer Systems Manager	Level:	M-III
Title Code:	10050	Work Location:	40 Rector Street New York, N.Y. 10006
Office Title:	Chief Information Officer	Salary:	\$56,158 - \$119,833 (New Hire) \$60,561 - \$119,833 (Incumbent)
Division/Work Unit:	Administration & Finance Management Information System	No. of Positions:	1

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**JOB DESCRIPTION**

The New York City Taxi and Limousine Commission (TLC) is the City agency responsible for oversight of the for-hire vehicle industries in New York City including the drivers and owners of yellow medallion taxis, community car services and black cars, and various other types of vehicles. Combined, TLC regulates industries that encompass over 50,000 vehicles providing over a million daily trips. Our role is to ensure that each passenger's riding experience is safe, comfortable and convenient.

The Chief Information Officer of the Taxi & Limousine Commission (TLC) will be responsible for all aspects of executive level leadership and requires technical proficiencies aligned with the corresponding organizational areas supervised.

Responsibilities will include, but not be limited to:

- Direct and manage all of TLC's technology programs;
- Lead a number of new technology initiatives including wireless, technology enhancements for the riding public and infrastructure upgrades;
- Provide all hardware and software support for the agency;
- Strategic planning and execution of all IT Operations-related in support of the organization, including extensive interfacing with internal IT and business executives;
- Provide guidance and counsel to executive and other TLC staff on new technology initiatives;
- Direct the activities of the IT Division;
- Manage a staff of 11 in three locations;
- Function as liaison to the Department of Information Technology & Telecommunications (DoITT) on all information technology issues;
- Support the LAN and network applications, including all hardware and software, and will support the TAMIS system.
- Provide the functional specifications for new and/or upgraded computer systems;
- Developing databases, creating custom reports from existing systems, coordinating the implementation and use of all Internet, Intranet and Extranet activities;
- Manage data quality for TLC and identifying and recommending solutions to problems as they occur, and providing written reports as required.

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**QUALIFICATION REQUIREMENTS**

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent and six years of experience as described in "1" above; or
4. Education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

**NOTE:** The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

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**PREFERRED QUALIFICATIONS**

- Broad and extensive knowledge and prior experience in the latest technologies (VoIP, Exchange, wireless services, SQL, etc.);
- Ability to manage staff and resources in a high pressure environment;
- Proven project management skills;
- Strong analytical and organizational skills;
- Excellent communication skills.

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To Apply, Please Submit 2 copies of Cover Letter and 2 copies of Resume to:

NYC Taxi and Limousine Commission  
Carmen Rojas  
Human Resources Division  
40 Rector Street - 5th Floor  
New York, New York 10006  
or

E-Mail: [jobsatTLC@tlc.nyc.gov](mailto:jobsatTLC@tlc.nyc.gov)

Post Date: December 27, 2007
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Post Until: January 31, 2008
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JVN: 156-08-12
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer