Project Manager

The New York City Housing Authority's Office of the CIO is seeking a Project Manager to work collaboratively with an array of business/technical stakeholders to conduct business progress re-engineering and cost optimization analysis to formulate a plan for integrated Building Automation Systems/Smart Buildings (BMS) throughout NYCHA housing developments that is supported by an IT solution. The Project Business Plan will focus on the evolution or change in processes, systems and controls for Authority developments; linkage to strategic business plans; identifying major risks and correlating mitigation plans; potential costs and benefits with a fully developed Return on Investment (ROI) analysis; system change, the creation of new services, and/or the transition of existing services.

The Project Manager will develop project plans and estimates for end-to-end project management including the coordination, implementation, execution, control and completion of a project to achieve the goal of full integration and control of building automated management systems in NYCHA housing developments. Systems that require monitoring and control include, but are not limited to: temperature, energy usage, boilers, elevators, cameras, intercoms, fire and CO alarms.

Upon adoption of the business case, the Project Manager will participate in the procurement of all necessary equipment, hardware, software and professional services required to deploy the project, including the development of Request for Proposals (RFP), RFP evaluation and vendor selection.

QUALIFICATION REQUIREMENTS

1. A Master's Degree in engineering, computer systems, or architecture from an accredited college and three years of progressively more responsible, full-time, satisfactory experience implementing building management systems/automation. At least 18 months of this time must have been in a management role, or:
2. A Baccalaureate Degree from an accredited college and five years of experience as described in "1" above.

EDUCATION AND EXPERIENCE PREFERRED

1. A minimum of eight years experience in IT systems, or as construction engineer, or building architect managing projects from design through construction;
2. Proven practical experience in Building Management Systems/Smart Buildings/automated building systems;
3. Experience in project management processes, techniques and tools;
4. Strong understanding of enterprise-level technology solutions;
5. Experience in facilitating organizational change including collaboration with senior-level stakeholders;
6. Project Management degree or Project Management Professional Certification.

SKILLS DESIRED

1. Ability to define, explain and maintain a high-level, long-term view of project's relationship with strategy and other initiatives;
2. Ability to identify/perform advanced schedule calculations; develop complex cost estimation; effectively collaborate with multi-disciplinary stakeholders, vendors, consultants and equipment, hardware and software;
3. Demonstrated ability to manage project change control process;
4. Strong planning/organizing, teamwork, delegation, leadership, verbal and interpersonal skills;
5. Demonstrated written communication skills, writing samples to be provided.

Interested candidates may fax cover letter, resume, to (212) 306-5194, e-mail to HR.Recruitment@nycha.nyc.gov or mail to:

New York City Housing Authority
Human Resources Recruitment Unit
90 Church Street, 5th Floor
New York, NY 10007
Attn.: DMP, Senior Recruiter
Job Code: Project Manager

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