

"REVISED POSTING"
CITYWIDE JOB VACANCY NOTICE
NEW YORK CITY DEPARTMENT OF SANITATION

Civil Service Title: Computer Systems Manager Level: II
Title Code No: 10050 Salary: \$50,610 - \$108,192
Office Title: Computer Systems Manager Developer Work Location: Manhattan
Division/Work Unit: Bureau of Information Technology
Number of Positions: 1

JOB DESCRIPTION:

Supervise and manage projects, ability to act independently, performs work responsibly in the development of computer programs. Design, document and maintain technical architecture and infrastructure solutions.

- Codes program instructions. Windows and Web-based environments.
 - Assists in surveys and feasibility studies.
 - Documents computer systems and programs. Proficient in project management planning and tools.
 - Assists in writing procedure manuals.
 - Meets with users of computer services, explaining the procedures and standards required.
 - Assists in the preparation, review and analysis of detailed computer systems specifications.
 - Modifies existing programs to accommodate changing needs. Under general supervision with some latitude for individual action or decision, may supervise a unit or group of subordinate employees engaged in the above tasks.
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QUALIFICATION REQUIREMENTS:

1. A Master's Degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
 2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
 3. A four-year high school diploma or its educational equivalent and six years of experience as described in "1" above; or
 4. Education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.
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PREFERRED SILLLS:

- Strong Database knowledge preferred.
 - Prefer candidate with hands-on development experiences with ACCESS, VBA, HTML, VBScript, JavaScript, and ASP
 - Good exposure to IIS, SQL, SQL server, Crystal Report necessary.
 - Prefer candidate with Knowledge/Experience in Visual Studio.NET (C#, VB, ASP, and ADO etc.), XML, and .NET
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TO APPLY, PLEASE SUBMIT RESUME WITH COVER LETTER TO:

Name: Arlene F. Malatzky, Project Manager
Mailing Address: Bureau of Information Technology
137 Centre Street, 3rd Floor, New York, NY 10013
Or email to: itbids.nyc.gov (Subject MUST indicate (JVN# 827-07-064)
Hand deliveries will NOT be accepted

Appointments are subject to Office of Management and Budget (OMB) approval as well as Vacancy Control Board (VCB) approval.

POST DATE: 3/29/07	POST UNTIL: Until Filled	JVN: 827-07- 064
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