

City of New York
Department of Information Technology and Telecommunications
Job Posting Notice

Civil Service Title: Computer Systems Manager	Level: M1
Title Code No: 10050	Salary: \$49,492/\$53,373-\$115,000
Office Title: Documentum Engineering Manager	Work location: Metrotech
Division/Work Unit: Enterprise Application Services	Number of Positions: 1
Job ID: 91288	Hours/Shift: Day - Due to the necessary technical management duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or evenings.

Job Description

DoITT is responsible for modernizing, unlocking, and innovating to improve IT infrastructure and service delivery in New York City government. Modernizing by implementing state-of-the-art information technology to improve services to New Yorkers. Unlocking by making government more transparent and accountable to New Yorkers. Innovating by employing cutting-edge tools, methods, and relationships to empower New Yorkers.

The successful candidate will serve as a Documentum Engineering Manager reporting to the Enterprise Application Services division.

Responsibilities will include: Manage the technical engineering for all Documentum related projects including the APT, Accela and HPD eSignature applications; oversee the validation of technical documentation that matches requirements; oversee EMC Documentum applications using tools in the EMC Process Suite, Java & Blaze development; provide technical expertise to the development team regarding issues that occur in the development and staging environments; coordinate effectively with development teams and business analysts and ensure the highest level of application availability; engage with the development teams to provide expertise regarding the design of new applications; ensure deliverables from the development teams have proper information for deployment; work with development and QA teams in planning, documenting, coordinating and executing of operational readiness testing; ensuring that technical teams have proper information for deployment; communicate status to technical teams, executive management, and other stakeholders; prepare senior level technical reports for executive management; and manage special technology projects and initiatives as assigned. The position's responsibilities include commitment to and compliance with the City's EEO policy.

Minimum Qualification Requirements

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

Preferred Skills

The preferred candidate should possess the following: A Bachelor's degree in a related IT field; knowledge of EMC Documentum 6.5 and above; knowledge of EMC Process Suite with a special focus on Process Builder and Forms Builder; knowledge of J2EE technologies, Web Services, JMS; expertise in installing configuring; administering J2EE Application Servers and deploying and enterprise applications; database experience with Microsoft SQL Server and Oracle; experience leading development teams and participating in architecture and design sessions; 2 years of experience in an engineering role that includes implementation, support, and maintenance of large scale systems; strong knowledge of server and application architectures; strong knowledge of XML, XSL and other internet technologies; experience using SVN and ANT for deployments; ability to work in cross functional teams to provide the best solution; proven background in the development and deployment of complex operational systems; familiarity with Oracle Weblogic application server; ability to understand and explain complex systems is essential; excellent attention to detail; candidate should be highly self-motivated and flexible; strong customer and quality-focus; sound problem resolution, judgment, and decision-making skills; experience with object oriented development using UML; vignette Portal 7.3, 7.4 development experience; web development experience in .NET or Java; experience with Sun Web Server and other J2EE application server such as Oracle WebLogic, Tomcat, JBOSS, WebSphere MS Office; demonstrated experience working with technical and non-technical staff; exceptional knowledge of Microsoft Office programs; outstanding collaboration and team building skills; strong written and verbal communication skills; excellent analytic, organization, presentation and facilitation skills; ability to manage multiple tasks under tight deadlines; and the ability to interface with executive level management and give senior level presentations.

To Apply

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID # 91288

For all other applicants, please go to www.nyc.gov/careers and search for Job ID # 91288

-or-

If you do not have access to a computer, please mail resume indicating Job ID # to:

Department of Information Technology and Telecommunications (DoITT)

Recruitment Office - 75 Park Place - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW

APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

Post Date: August 19, 2011	Post Until: Filled
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The City of New York is an Equal Opportunity Employer.