

City of New York
Department of Information Technology and Telecommunications
Job Vacancy Notice

Civil Service Title: Computer Systems Manager	Level: M1
Title Code No: 10050	Salary: \$49,492/\$53,373-\$115,000
Office Title: Portal Manager	Work location: 4 Metrotech
Division/Work Unit: Enterprise Application Services	Number of Positions: 1
Hours/Shift: Day - Due to necessary technical management duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or evenings.	Agency Tracking #: 88461

Job Description

DoITT is responsible for modernizing, unlocking, and innovating to improve IT infrastructure and service delivery in New York City government. Modernizing by implementing state-of-the-art information technology to improve services to New Yorkers. Unlocking by making government more transparent and accountable to New Yorkers. Innovating by employing cutting-edge tools, methods, and relationships to empower New Yorkers.

The successful candidate will serve as a Portal Manager reporting to the Enterprise Application Services (EAS) division.

Responsibilities will include: Manage software and application development functions; manage the development of performance and capacity management functions; oversee release management and repository configurations; oversee code reviews; manage the creation of unit test results reports; manage the coordination of technical resources and DataShare resources; oversee running Start and Stop Portal Server; provide management support to development teams; prepare senior level technical reports for executive management; and manage special technology projects as assigned. The position's responsibilities include commitment to and compliance with the City's EEO policy.

Qualification Requirements

1. A Master's Degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data/information processing, user services, or area networks, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing or in the supervision of staff performing these duties, -OR-

2. A Bachelor's Degree from an accredited college and four years of experience as described in '1' above; -OR-

3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in '1' above, -OR-

4. Education and experience equivalent to '1', '2' or '3' above. However, all candidates must have at least a high school diploma or its equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years experience as described in '1' above, including the 18 months of administrative, managerial, executive or supervisory experience as described in '1' above.

NOTE: The following types of experience are NOT acceptable; superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

Essential Skills

The preferred candidate should possess the following: A Bachelor's degree in a related IT field; knowledge and experience managing technical architecture and system integration for portals; 3-5 years experience with Oracle WebCenter Suite or Weblogic Portal; knowledge of SDLC, JAVA, XML/XSLT, JavaScript and AJAX, Oracle Weblogic Portal or Oracle WebCenter Suite, Weblogic Application Server, WSRP and Portlet development, Web Services, Messaging; Project planning, QTP, Solaris, ANT and Rational Tools; demonstrated experience working with technical and non-technical staff; exceptional knowledge of Microsoft Office programs such as Word, Excel, Access, PowerPoint and Visio; outstanding collaboration and team building skills; strong managerial and problem solving skills; strong written and verbal communication skills; excellent analytic, organization, presentation and facilitation skills; ability to handle multiple tasks under tight deadlines; and the ability to interface with executive level management and give senior level presentations.

To Apply:

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID # 88461
For all other applicants, please go to www.nyc.gov/careers and search for Job ID #88461

-or-

If you do not have access to a computer, please mail resume indicating JVN # to:
Department of Information Technology and Telecommunications (DoITT)
Recruitment Office - 75 Park Place - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW
APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

Post Date: July 28, 2011	Post Until: Filled	JVN: 858-2012-88461
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The City of New York is an Equal Opportunity Employer.