

NEW YORK CITY DEPARTMENT OF FINANCE

CIVIL SERVICE TITLE: Deputy Commissioner (Finance) M-VII	TITLE CODE #: 95300
OFFICE TITLE: Chief Information Officer	SALARY RANGE: \$75,015 - \$135,754
DIVISION/WORK UNIT: Information Systems Service & Technology Solutions Divisions	WORK LOCATION: City of New York

NUMBER OF POSITIONS: 1

JOB DESCRIPTION:

The Chief Information Officer (CIO) will define and implement the strategic vision and manage the interaction and integration of the Information Systems Service and Office of Technology Solutions divisions comprising nearly 200 hundred individuals.

Responsibilities include: Ensure that the Department of Finance effectively utilizes leading technology so that it can conduct business in the most efficient and taxpayer-friendly manner. Provide an agency-wide annual strategic technology plan that ensures the Department of Finance is forward thinking in its technology needs. Foster a customer-oriented, productivity- focused IT culture. Maintain continual and open communications with division heads to ensure each division’s respective technology needs are being met. Manage the expectations of the user community backed with concrete data on resource requirements and time estimates. Ensure the reliability of the complex and diverse networks and applications utilized by the Agency’s fourteen divisions. Work with user community to establish and prioritize new IT initiatives and clearly communicate those initiatives to the organization. Professionally develop the IT staff and provide cross-functional development activities throughout the Division. Facilitate a culture that provides high-quality work product, such as well-documented and thoroughly tested applications, smart network design and creative technology solutions. Adopt and implement a project management methodology.

QUALIFICATION REQUIREMENTS:

1. A baccalaureate degree from an accredited college and (15) fifteen years of satisfactory full-time information technology experience, (18) eighteen months of which must have been managing a large-scale information technology operation, or
2. Education and/or experience equivalent to “1” above. However all candidates must have the (18) eighteen months experience managing a large-scale information technology operation.

Preferred candidate will have project management methodology and financial systems experience.

The ideal candidate must have the following attributes:

- Proven leadership at an executive level.
- Excellent communication and presentation skills.
- Demonstrated ability to create and implement a strategic vision.
- Strong analytical and organizational skills.
- Highly creative and resourceful.
- Ability to motivate, inspire and professionally develop staff.
- Demonstrated ability to implement cultural change.

The CIO must be able to thrive in a demanding environment driven by the needs of multiple divisions covering all functional areas of the agency. Frequently, unforeseeable changes in policies and laws can create critical projects for the Department of Finance, which require significant time-sensitive technology enhancements. The CIO must be able to manage a dynamic work plan to account for these external driven projects while still maintaining the ongoing needs of the agency. The CIO must also be able to instill a customer-service-oriented environment where success factors are driven by the quality of the work product and satisfaction to the user community.

NYC RESIDENCY REQUIRED WITHIN 90 DAYS OF APPOINTMENT.

TO APPLY FOR CONSIDERATION, SEND A RESUME AND COVER LETTER, WHICH LISTS THE JOB VACANCY NUMBER, YOUR SALARY HISTORY, AND POSTING LOCATION TO:

NAME: Timothy Greene
ADDRESS: NYC Department of Finance
 GreeneT@finance.nyc.gov
 (e-mail submission preferred)
 or
 1 Centre Street, Room 500
 New York, New York 10007

EMPLOYEES ARE ENCOURAGED TO APPLY. ALL INTERVIEWS ARE BY APPOINTMENT ONLY!

DATED: 05/26/05	POST UNTIL: 06/09/05	JVN:# 836-05-4367D
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