

DEPARTMENT OF INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS
JOB VACANCY NOTICE

Civil Service Title: Computer Systems Manager M 1-3

JVN # 858-06-1663

Title Code Number: 10050 Salary Range: \$42,974 - \$112,540

Office Title: Security Audit and Review Manager Work Location: 15 Metrotech Center

Division/Work Unit: Information Utility Number of Positions: 1

Hours/Shift: Day

JOB DESCRIPTION

Reporting to the Assistant Commissioner for IT Security, the Security Audit and Review Manager. Responsibilities will include: head a unit tasked with reviewing compliance with IT security policies and procedures for the City of New York. This position will have a key role in risk identification, remediation, and referral of unremediated threats to enforcement personnel; Audits and reviews of IT security posture in over 50 City agencies will help strengthen operational security of the City; participate in the City's Computer Emergency Response Team, the primary IT responder in case of an electronic attack on the City's information infrastructure.

PREFERRED SKILLS

The candidate selected should possess the following: Excellent written and verbal communication skills; at least two years of experience in conducting IT audits using tools such as Qualys, Appscan, Spi Dynamics, and open source security toolsets; Strong subject matter expertise in computer operations and/or computer application development is necessary; In depth knowledge of operating systems, networks and programming languages are desirable. A CISSP certification (or similar) is desirable, although not a requirement. The candidate should be prepared to provide a portfolio of a sample security audit. The candidate should have experience in managing projects, staff and consultants. Writing and documentation skills are a must.

CIVIL SERVICE QUALIFICATION REQUIREMENTS

1. A Master's Degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties, **-OR-**
2. A Bachelor's Degree from an accredited college and four years of experience as described above **-OR-**
3. A four-year high school diploma or its educational equivalent and six years of experience as described above, **-OR-** Education and experience equivalent to the above. However, all candidates must have at least a high school diploma or it's equivalent and must possess at least three years experience as described above, including the 18 months of administrative, managerial, executive or supervisory experience as described above.

NOTE: The following types of experience are **NOT** acceptable; superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

TO APPLY, PLEASE SUBMIT RESUME INDICATING JVN# TO:

Department of Information Technology and Telecommunications (DoITT)
Recruitment Office - 75 Park Place - 9th Floor - New York, NY 10007

-or-

e-mail to SYSrecruit@doitt.nyc.gov (indicate office title in subject line)

POST DATE: 5/4/06

POST UNTIL: 5/17/06

JVN: 858 / 06 / 1663

(agency code/fiscal yr./number)

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