

DEPARTMENT OF INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS
JOB VACANCY NOTICE

JVN # 858-05-1439CW

Civil Service Title: Computer Systems Manager M 1-3

Title Code Number: 10050 Salary Range: \$41,257 - \$108,044

Office Title: Oracle Database Manager Work Location: 11 Metrotech Center

Division/Work Unit: Information Utility Number of Positions: 1

Hours/Shift: Day

JOB DESCRIPTION

Responsibilities will include: Manage a portfolio of UNIX related infrastructure and application development projects on the UNIX platform which are mission critical and are related to major City of New York technology initiatives, such as 311, NYCAPS, and the NYC.gov portal as well as large and complex system installation projects such as enterprise SUN hardware installation and Storage Area Network installation; Manage Oracle staff and associated development activities, including logical and physical database design, capacity planning, software planning, application integration, performance tuning, security and operations; Develop and manage project plan for complex technology projects; Ensure that all projects are developed according to plan and are completed successfully; Develop reports and tracking systems to track project status and resource allocation; Develop change management procedures for project related tasks and represent the unit in agency change meeting; Direct the timely identification and resolution of system and/or performance problems related to development projects at the technical and end user level; Determine the unit's organization structure and develop strategies that enable it to fulfill the prioritized development requirements.

PREFERRED SKILLS

The preferred candidate should be versed in project management tools and techniques such as MS project and Excel. In addition, candidates should possess excellent writing and communication skills. Knowledge of City of New York budgeting and purchasing is highly desirable. The candidate should have experience in managing an Oracle team.

CIVIL SERVICE QUALIFICATION REQUIREMENTS

A Master's Degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties, -OR-

A Bachelor's Degree from an accredited college and four years of experience as described above -OR-

A four-year high school diploma or its educational equivalent and six years of experience as described above, -OR-

Education and experience equivalent to the above. However, all candidates must have at least a high school diploma or its equivalent and must possess at least three years experience as described above, including the 18 months of administrative, managerial, executive or supervisory experience as described above.

NOTE: The following types of experience are **NOT** acceptable; superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

TO APPLY, PLEASE SUBMIT RESUME INDICATING JVN# TO:

Department of Information Technology and Telecommunications (DoITT)
Recruitment Office • 75 Park Place - 9th Floor • New York, NY 10007

-or-

Email to UNIXrecruit@doitt.nyc.gov (indicate Office Title in subject line)

POST DATE: 3/11/05

POST UNTIL: 3/24/05

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(agency code/fiscal yr./number)