

**City of New York
Department of Health and Mental Hygiene
125 Worth Street, Room 930
New York, NY 10013**

JVN: #81609127480FSM

CITYWIDE JOB VACANCY NOTICE

Civil Service Title:	Computer Systems Manager	Level:	M-III
Title Code No.:	10050	Salary:	Commensurate with Experience
Office Title:	Assistant Commissioner, Application Development	Work Location:	Manhattan
Division/Work Unit:	Division of Informatics and Information Technology/ Bureau of Informatics and Development	No. of Positions:	1
Hours/Shift:	Full-time	Position(s)#:	000890

DIVISION/PROGRAM DESCRIPTION: The nation's leading local health department seeks a motivated, dynamic Assistant Commissioner professional to join its award-winning, innovative technology team in revolutionizing public health IT. The New York City Department of Health and Mental Hygiene (DOHMH) uses the latest technologies and enterprise wide application solutions in its groundbreaking work to promote and protect New Yorkers' health and improve DOHMH's business operations.

JOB DESCRIPTION:

The Assistant Commissioner Application Development will act as the single point of accountability for delivering all application development and ongoing maintenance. The ideal candidate is expected to lead various innovative projects that make significant changes in the way the enterprise and our divisions operate. He / she also ensures their projects are of high quality, are cost effective, and are strategically aligned with business and technology objectives. This role relies on experience and sound judgment to plan and accomplish goals. The Assistant Commissioner ' Application Development brings excellent relationship building skills, as well as strong leadership and team management, to lead diverse and dynamic teams in the successful delivery of new applications and solutions. This role requires a deep understanding of the application development lifecycle, team management including internal and external resources, and various information systems architectures. The Assistant Commissioner ' Application Development works closely with the Client and Project Management Teams, Infrastructure, Information Security, other development organizations, and all key stakeholders within the Agency to identify and maximize opportunities to improve business processes, by delivering reliable technology solutions with speed, quality, and exceptional customer satisfaction. Including report writing, personnel issues and the coordination of training for all BT-funded initiative.

As the Assistant Commissioner of Application Development, your duties will include:

TEAM OVERSIGHT

Provide overall leadership to the Application Development organization. Coach and mentor team members in relevant technologies and personal development activities so as to engender the high performance team. Provide leadership in employee related activities (i.e., hire, train, appraise, reward, motivate and discipline). Address / resolve interpersonal and / or team dynamic concerns. Manage relationships with customers, vendor(s), partners and business sponsors. Matrix manage/coordinate internal and external resources to meet objectives.

STRATEGY

Define, develop and refine the Software Development strategy. Act as a major stakeholder in the formulation and development of the organizations overall technology strategy. Help develop and maintain intellectual property, best practices, templates and reusable assets. Provide guidance for the technical direction and solution platforms of the agency. Develop, review and refine technology standards for consistency, compatibility and reusability.

DELIVERY

Manage complete Application Development Lifecycle. Ensure that software development projects are completed, meeting or exceeding customers' needs regarding product requirements, time lines and quality standards. Assist in the design and reviews of all existing, improved upon and proposed systems. Maintain an effective, reliable production application environment. Manage the application development / maintenance budget and resource allocations. Oversee the development of project estimations and integrated project plans. Improve, automate, and enable internal IT tools, incident tracking systems and data collection processes to validate, evaluate and promote the software development process. Identify development and production conflicts and risks, working with the team to create contingency plans that mitigate and address. Participate, as needed, in client and 3rd-party meetings and negotiations.

PREFERRED SKILLS:

Bachelor's degree in Computer Science and/or technology related discipline. Advanced degree a strong plus; expert knowledge of the key components of application development management (e.g., resource planning and allocation, software development lifecycle frameworks and tools, team administration, new development proposals, maintenance cost estimating, etc.); goal-orientated with a very strong delivery focus; detail-oriented with no loss of big picture objectives; highly organized and self directed; ability to prioritize and multi-task effectively; excellent written/verbal communication skills with exceptional presentation abilities to key stakeholders; Excellent coordination and planning skills. Advanced troubleshooting and problem solving abilities; ability to translate technology vision and business goals into an application portfolio architecture and plan with an understanding of practical constraints of technology; ability to think strategically and lead cross technology and functional work teams; ability to manage and execute on multiple, critical projects simultaneously; ability to balance short-term needs and the long-term vision; ability to obtain year over year productivity gains; ability to interact with and partner with senior level personnel; Ability to present and discuss technical information in a way that establishes rapport, persuades others and gains understanding. ability to facilitate, resolve conflict, and influence others to gain acceptance/approval of difficult and / or innovative ideas and concepts.

ADDITIONAL EXPERIENCE

15+ year's technical experience in information systems including experience in application requirements analysis, architecture, design, coding, testing and systems maintenance. 8+ year's experience in Software Development, Application Development or Systems Engineering; a solid understanding of structured development methodologies; experience in developing and delivering custom applications; experience in multiple full project lifecycles from business development to final delivery; experience managing large scale projects with multi-year project time lines; experience influencing, driving and managing organizational and operational change; experience in risk management, conflict resolution and process improvement; demonstrated success with managing multiple resources, projects and deadlines against competing priorities. Proven ability to lead, recruit, develop, motivate and retain a top level, highly productive application development organization Experience working with and leading 3rd-party software development vendors; experience with technologies associated with enterprise application integration, web applications and integrations, document management, business intelligence, case and customer relationship management, and COTS (Commercial Off-The-Shelf) applications; experience with the development and implementation of new technologies and work processes, as well as in development of efficient and effective technical solutions to diverse and complex business problems; understanding of technology directions, trends and strategic business impact of key business and IT initiatives; cross platform experience a must; quality management experience (e.g., Six Sigma, CMMi) preferred; healthcare experience a plus.

QUALIFICATION REQUIREMENTS:

- 1. A Master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; *or*
- 2. A Baccalaureate degree from an accredited college and four years of experience as described in (1) above; or
- 3. A four-year High School diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; *or*
- 4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

NOTES: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

TO APPLY, PLEASE SUBMIT RESUME ONLINE: www.nyhealthcareers.com JVN search: 127480

If you do not have access to submit online, mail resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room 930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

Post Date: December 22, 2008

Post Until Filled

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DOHMH is an Equal Opportunity Employer