

**City of New York
Department of Information Technology and Telecommunications
Job Posting Notice**

Civil Service Title: Telecommunications Manager	Level: M2
Title Code No: 82984	Salary: \$49,492/\$53,373 - \$100,000
Office Title: NYCWiN Manager	Work location: Brooklyn, NY
Division/Work Unit: Wireless Technologies	Number of Positions: 1
Job ID: 108706	Hours/Shift: Day - Due to the necessary technical management duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or evenings.

Job Description

(New York City Residency Required within 90 days of Appointment)

DoITT is responsible for modernizing, unlocking, and innovating to improve IT infrastructure and service delivery in New York City government. Modernizing by implementing state-of-the-art information technology to improve services to New Yorkers. Unlocking by making government more transparent and accountable to New Yorkers. Innovating by employing cutting-edge tools, methods, and relationships to empower New Yorkers.

The successful candidate will serve as a NYCWIN Manager reporting to the Wireless Technologies division. Responsibilities will include: Manage the operations, maintenance, and implementation services of the NYCWiN infrastructure; provide management support to public safety and public service agencies; oversee and consult with City agencies requesting wireless data solutions and represent the agency in the areas of wireless broadband programs; plan for the next generation data network; oversee program planning, service level compliance and funding justifications as required; provide project communications including status, risks, issues, escalation, etc; prepare senior level technical reports for executive management; and manage special Wireless Technologies projects as assigned. The position's responsibilities include commitment to and compliance with the City's EEO policy.

Minimum Qualification Requirements

1. A baccalaureate degree from an accredited college including or supplemented by 24 credits in the field of voice and/or data telecommunications or in a pertinent scientific, technical, electronic or related area, and four years of satisfactory fulltime experience in the performance of analytical, planning, operational, technical, or administrative duties in a voice and/or data telecommunications or closely related electronics planning, management, and/or service organization, one year of which must have been in a highly specialized capacity and 18 months must have been in an executive, managerial, or administrative capacity or in the supervision of staff performing work in the voice and/or data telecommunications field;
- or
2. An associate degree from an accredited college including or supplemented by 12 credits in the field of voice and/or data telecommunications or in a pertinent, scientific, technical, electronic or related area and five years of experience as described in "1" above;
- or
3. Education and/or experience equivalent to "1" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and one year of the specialized experience as described in "1" above and must possess the 18 months of executive, managerial, administrative or supervisory experience as described in "1" above.

Preferred Skills

The successful candidate should possess the following: 8+ years experience project managing large projects (end-to-end); 5+ years experience in vendor management; strong Negotiation and Conflict management skills; strong Client Management skills; demonstrated experience working with technical and non-technical staff; exceptional knowledge of Microsoft programs such as MS Word, Excel, PowerPoint and Access; strong written and verbal communication skills; excellent analytic, organization, presentation and facilitation skills; ability to handle multiple tasks under tight deadlines.

To Apply:

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID #108706
For all other applicants, please go to www.nyc.gov/careers and search for Job ID # 108706

-or-

If you do not have access to a computer, please mail resume indicating Job ID # to:
Department of Information Technology and Telecommunications (DoITT)
Recruitment Office – 255 Greenwich Street - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW
APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

Post Date: September 4, 2012

Post Until: Filled

The Department of Information Technology & Telecommunications and the City of New York are equal opportunity employers.