



The New York City Administration for Children's Services protects New York City's children from abuse and neglect. Along with our community partners, Children's Services provides neighborhood-based services to help ensure children grow up in safe, permanent homes with strong families.

CITYWIDE JOB VACANCY NOTICE

CIVIL SERVICE TITLE: Computer Specialist (Software) **LEVEL:** 3
TITLE CODE NO: 13632 **SALARY RANGE:** \$77,733 - \$100,849
FUNCTIONAL TITLE: System Administrator **NON-CITY MINIMUM:** \$77,733
CITY MINIMUM*: \$89,393
DIVISION/WORK UNIT: Administration / Management Information Systems (MIS)
WORK LOCATION: 150 William Street, Manhattan **NUMBER OF POSITIONS:** 1

** Current City Employees with two (2) or more years of continuous City service are eligible for the City Minimum rate.*

JOB DESCRIPTION:

Under supervision, with latitude for independent action and the exercise of independent judgment, the System Administrator is responsible for the development and implementation of various application systems at ACS. The candidate specific duties will include:

- Maintain various application server environments and administering OC4J, WebLogic and IIS; build / support the architecture and tools used by application development teams; performing test and production application releases using PVCS version control management; deploying and troubleshooting of JAR, WAR, and EAR files in domain and clustered environments; maintain integrity of the server performance
- Install and configure new software and updates, troubleshoot any problems with the development and QA teams; applying security and upgrade patches as needed to the application server regions
- Create middle-tier application server environments and managing resources accordingly; avoiding server downtime through scheduled maintenance, and ensuring server security
- Assist staff in connecting to the server when needed; managing third party web based applications installed; writing scripts to handle automation / administration using Shell scripting; meeting with vendors and exploring new technologies
- Monitor thread usage, connection pool usage, CPU usage, Memory usage
- Prepare reports for management with activity logs upon request; analyzing the log files, thread dumps, JVM dumps, exception stack traces.

PREFERRED SKILLS:

The preferred candidate should possess experience in computer applications deployment, design, configuration, installation, troubleshooting, integration, performance monitoring, maintenance, security management, J2EE Technologies, Java Servlet, EJB, HTML, Java Script, JSP, Oracle application server architecture, Oracle WebLogic, Oracle 10g/11g database, UNIX shell scripting, IIS, Intermediate Windows (2003 and 2008) admin skills, IBM MQ series and PVCS version manager software.

QUALIFICATION REQUIREMENTS:

1. A baccalaureate degree from an accredited college, including or supplemented by 24 semester credits in computer science or a related computer field and two years of satisfactory full-time computer software experience in computer systems development and analysis, applications programming, database administration, systems programming, data communications, including one year in a project leader capacity or as a major contributor on a complex project;
2. A four-year high school diploma or its educational equivalent and six years of satisfactory full-time computer software experience as described in "1" above, including one year in a project leader capacity or as a major contributor on a complex project;
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that 60 semester credits from an accredited college is equated to one year of experience. A masters degree in computer science or a related computer field may be substituted for one year of the required experience in "1" or "2" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience in a project leader capacity or as a major contributor on a complex project.

ADDITIONAL REQUIREMENTS:

Section 424-A of the New York Social Services Law requires an authorized agency to inquire whether a candidate for employment with child-caring responsibilities has been the subject of a child abuse and maltreatment report.

To apply for this assignment, please submit your cover letter/resume electronically using one of the following methods:

ADMINISTRATION FOR CHILDREN'S SERVICES EMPLOYEES: Visit the ACS **Intranet** and select the 'Jobs' icon.

ALL OTHER APPLICANTS: Visit the www.nyc.gov/acs internet page and select the 'Work at ACS' link.

Your resume may be considered for additional assignments for which you are qualified. Only applicants scheduled for interviews will be contacted.

Submission of application is not a guarantee that you will receive an interview.

POST DATE: 3/ 9 / 12	POST UNTIL: Until Filled	JVN: 067-12-10725C
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Note: All resumes must be received no later than the last day of the posting period.

Michael R. Bloomberg
Mayor

Ronald E. Richter
Commissioner

*The City of New York and the Administration for Children's Services are Equal Opportunity Employers **Committed to Diversity***