

**City of New York**  
**Department of Information Technology and Telecommunications**  
**Job Posting Notice**

<b>Civil Service Title:</b> Computer Systems Manager	<b>Level:</b> M5
<b>Title Code No:</b> 10050	<b>Salary:</b> \$74,988/\$80,868 - \$180,000
<b>Office Title:</b> First Deputy Director, Office of Citywide Emergency Communications	<b>Work location:</b> Brooklyn, NY
<b>Division/Work Unit:</b> Enhanced Communication Transformation Program	<b>Number of Positions:</b> 1
<b>Job ID:</b> 102292	<b>Hours/Shift:</b> Due to the necessary management duties of this position in a 24/7 operation, candidates may be required to be on call and/or work various shifts such as weekends and/or evenings

**Job Description**

The successful candidate will serve as the First Deputy Director of the Office of Citywide Emergency Communications (OCEC) reporting to the Emergency Communications Transformation Program (ECTP) division. Responsibilities will include: Oversee the day-to-day management of OCEC's Technology, Delivery, Operations and Administration units, including ECTP, collaboration with NYPD and FDNY for emergency radio communications, and PSAP networks, systems, and functionality; plan and execute strategies and engagements associated with positioning OCEC to deploy networks and systems for ECTP Stage 2 and PSAC II within the guidelines of relevant contracts, processes, and procedures; development of cross-functional teams to evaluate operational, financial, and project delivery effectiveness; oversight of the ECTP Systems Integrator; development of goals, objectives, and operating procedures to improve citywide emergency communications and promote collaboration between agencies; serve as a management lead for next generation technologies to ensure efficient and cost effective communications technologies; oversee senior level technical reports and analysis for executive management, and manage related technology initiatives as assigned. The position's responsibilities include commitment to and compliance with the City's EEO policy.

**Minimum Qualification Requirements**

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

**Preferred Skills**

The successful candidate should possess the following: A Bachelor s degree; 10+ years of project or operations management experience; 5+ years of IT management experience in public safety emergency communications operations; 5+ years of leadership experience in first responder radio communications including networks, infrastructure, and technologies; experience in overseeing large public and/or private organizations engaged in the deployment and sustainment of public safety telecommunications technologies; experience in developing and managing a major public safety network operations center; experience managing staff responsible for customer support, project management, system architecture, design, deployment, network infrastructure technology, and IT systems sustainment; ability to prioritize activities associated with large program deployments; demonstrated experience working with technical and non-technical staff; exceptional knowledge of Microsoft Office programs; outstanding collaboration and team building skills; strong written and verbal communication skills; excellent analytic, organization, presentation and facilitation skills; ability to manage multiple tasks under tight deadlines; and the ability to interface with executive level management and give senior level presentations.

**To Apply:**

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID # 102292

For all other applicants, please go to [www.nyc.gov/careers](http://www.nyc.gov/careers) and search for Job ID # 102292

-or-

If you do not have access to a computer, please mail resume indicating Job ID # to:

Department of Information Technology and Telecommunications (DoITT)

Recruitment Office - 75 Park Place - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW

APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

<b>Post Date:</b> July 12, 2012	<b>Post Until:</b> Filled
---------------------------------	---------------------------

**The Department of Information Technology & Telecommunications and the City of New York are equal opportunity employers**