City of New York
Department of Information Technology and Telecommunications
Job Posting Notice

Civil Service Title: Computer Systems Manager	**Level:** M1
Title Code No: 10050	**Salary:** $49,492/$53,373 - $110,000
Office Title: ECTP Project Manager	**Work location:** Brooklyn, NY
Division/Work Unit: Emergency Communications Transformation Program	**Number of Positions:** 1
Job ID: 101379	**Hours/Shift:** Day - Due to the necessary technical management duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or evenings.

Job Description

The City of New York operates the largest 9-1-1 emergency communications system in the United States, handling more than 12 million calls per year. The Emergency Communications Transformation Program (ECTP) was initiated to address the needs of the City's emergency public call taking and dispatch operations. ECTP's purpose is to consolidate the City's emergency communications services (specifically the call taking and dispatch functions of the Police and Fire Departments) into shared facilities at two Public Safety Answering Centers (PSACs).

The successful candidate will serve as a Project Manager reporting to the Emergency Communications Transformation Program (ECTP) division. Responsibilities will include: Manage the development, planning, project execution, vendor management, business analysis, and stakeholder relationship management; drive large scale ECTP development projects which span multiple government agencies (including both FDNY and NYPD); lead the project team to successfully deliver the project; communicate project analyses and recommendations to executive management and discuss the technical merits of next-generation technology with architects and engineers; ensure the delivery of projects in an ever-changing, fast paced environment; and manage special technology projects and initiatives as assigned. The position's responsibilities include commitment to and compliance with the City's EEO policy.

Minimum Qualification Requirements

1.A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.
NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

Preferred Skills

The preferred candidate should have the following: 8+ years of working experience in project management (PMI Certified Project Management Professional); strong interest in public safety, excel at critical thinking and strategic planning, and the ability to absorb and process immense amounts of technical background on one of the most impressive public safety operations in the world; excel in vendor and stakeholder relationship management; experience with implementing large scale, complex projects in the government and/or private sector; well-versed in preparing/presenting Executive-level presentations and reports that includes risks, issues, schedule, financials, key decisions, etc; excellent communication, time management, and process management skills; prior experience in 9-1-1 Fire or Police call taking or dispatch operation; experience managing projects that follow the iterative and incremental delivery style.

To Apply:

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID # 101379
For all other applicants, please go to www.nyc.gov/careers and search for Job ID # 101379
-or-
If you do not have access to a computer, please mail resume indicating Job ID # to:
Department of Information Technology and Telecommunications (DoITT)
Recruitment Office - 75 Park Place - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW
APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

Post Date: June 13, 2012	**Post Until:** Filled

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