

NEW YORK CITY DEPARTMENT OF FINANCE

CITYWIDE JOB VACANCY NOTICE

CIVIL SERVICE TITLE: Computer Systems Manager - IV	TITLE CODE #: 10050
OFFICE TITLE: Director of Microsoft Platform and Services	SALARY: \$63,090 - \$162,790
DIVISION/WORK UNIT: Finance Information Technology	WORK LOCATION: City of New York
NUMBER OF POSITIONS: 1	
Unless otherwise indicated, all positions require a five-day workweek.	
<p>JOB DESCRIPTION: The Finance Information Technology Division helps people pay the right amount on time by delivering world class information and technology solutions that the agency needs to achieve results. This is a great opportunity for some individual to incorporate their hands-on developer and implementation experience, business analysis expertise, and IT project management skills. As the head of Microsoft Application Engineering (reporting to the CTO of Finance) you will be responsible for the development and implementation of strategy, software framework, and implementation roadmap, to create a common way to translate stakeholder business needs across multiple business teams using Sharepoint Portal technologies. This position will evaluate partner and employee portal strategy input from key stakeholder teams in order to ensure that Finance Information Technology solutions meets internal and external customer/key stakeholder business objectives and partner needs.</p> <p>Specific Duties: Analyzes business/user needs, documents requirements, design and specifies functional and technical solutions; provides project management through solution implementation. Designs test cases that ensure implemented solutions function without error/disruption to business operations.</p> <p>Takes ownership of problems or supports issues that arise in the operation of assigned business systems, ensures that all issues are resolved in an expedient fashion and to user satisfaction.</p> <p>System design and deployment of MOSS, Sharepoint, SQLServer, BizTalk, Team Server, SSRS, Performance Point and other Microsoft enterprise software environments and/or solutions.</p> <p>Applies advanced analysis skills and experience in principals of system design and deployment to fit required customer solutions.</p> <p>Assists project management through the entire project lifecycle.</p> <p>Manages multi-phase/multi-dimensional/multi-resource projects to conclusion while maintaining high customer satisfaction.</p>	
<p>QUALIFICATION REQUIREMENTS:</p> <p>1) A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, planning of data/information processing user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or 2) A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or 3) A four year High School Diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or 4) A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.</p> <p>Note: The following types of experience are <u>not</u> acceptable; superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.</p> <p>Preferred Skills: Experience with MOSS, Sharepoint, SQLServer, BizTalk, Team Server, SSRS, Performance Point and other Microsoft enterprise solution software.</p> <p>Working knowledge of basic principles, features, and commands of Portal development technologies. Hands-on experience developing in .NET framework including C#.</p> <p>In-depth knowledge and experience with multiple Portal designs on multiple technology platforms.</p> <p>Has consulted on or led the technical design of a high-impact, multi-technology complex applications. Is experienced with facilitating design reviews and walk-through. Experience with evaluating design effectiveness, readability, usability, intuitiveness, and navigation and successfully designed Portals for business users. Has successfully completed many and varied functional requirements analysis.</p> <p>Has expertise and broad experience using modeling tools for multiple requirements. Monitors industry and vendor products for improvements and enhancements in best practices.</p> <p>Significant experience in resolving complex, multi-component failures. Experienced with troubleshooting non-recurring and performance-related problems. Has successfully organized internal cross-functional teams to resolve major problems.</p> <p>Experience planning, estimating, staffing, organizing, and managing multiple IT projects. Is able to articulate requirements and manage expectations of both business and technical staff. Has managed multiple complex IT projects to a budget and deadline. Has produced project progress reports for both technical and business audiences.</p>	
TO APPLY FOR CONSIDERATION, SEND A RESUME AND COVER LETTER, WHICH LISTS THE JOB VACANCY NUMBER, YOUR SALARY HISTORY, AND POSTING LOCATIONS TO:	
NAME: David Campana	NYC DEPARTMENT OF FINANCE
ADDRESS: NYC Department of Finance 59 Maiden Lane, 25 th Floor New York, NY 10036	
EMPLOYEES ARE ENCOURAGED TO APPLY. ALL INTERVIEWS ARE BY APPOINTMENT ONLY!	
DATED: 11-07-08	POST UNTIL: 11-21-08
JVN: # 836-09-4548B	

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