



DEPARTMENT OF CITY PLANNING CITY OF NEW YORK



Shaping the City's Future

Information Technology Division

Junior Web Developer

The Department of City Planning is responsible for New York City's physical and socioeconomic planning, including land use and environmental review. Department staff are engaged in a wide range of planning, urban design and economic development issues.

City Planning's website is an important part of the department's strategy for making information about its work available to the public. The Information Technology Division is seeking an individual with web design and development skills to join its web team in maintaining and enhancing the agency's website.

The selected individual should have experience with ASP.net (VB), SQL Server 2000 or related database technology, HTML, CSS, JavaScript, and have interest in City Planning projects and activities.

Responsibilities:

With supervision from the Web Manager, the selected candidate will:

- Work with staff throughout DCP in developing and maintaining information pertaining to land use studies and proposals, zoning, environmental review and other related agency information on DCP's website (<http://nyc.gov/planning>);
- Design user interface for web-based applications and static content;
- Design and build database driven web applications using ASP.net (VB);
- Perform application testing and check static content for accuracy;
- Work with technical staff to host applications onto production servers; and
- Create and maintain user documentation and technical manuals.

Minimum Requirements:

- A baccalaureate degree in Information Technology, urban planning or a related field from an accredited college or university plus two years of work experience;
- Experience programming with ASP.net, SQL Server 2000 (or other enterprise database);

- Strong knowledge of HTML, JavaScript, CSS and Dreamweaver; and
- Strong communication skills, self-motivated, quick-learner.

In addition to the minimum requirements, experience or familiarity with any of the following will be considered a plus:

- Flash
- Photoshop or other photo editing software
- Java Servlets

CIVIL SERVICE TITLE: City Planner I

MINIMUM SALARY: \$43,037

APPLICATION DEADLINE: Resumes accepted until the position is filled.

Appointments are subject to Office of Management and Budget (OMB) approval.

The candidate selected for this position must be a resident of the City of New York or become a resident within three months of appointment.

- Resumes are accepted by mail or **email (preferred)**
- Telephone calls and inquiries are not permitted.
- Only applicants scheduled for interviews will be contacted.
- The department does not provide relocation assistance.

Mail address: **Mychele Gayle**
NYC Department of City Planning
22 Reade Street - Room 1N
New York, New York 10007

Email: dcprecruit@planning.nyc.gov

THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAM IS AVAILABLE IN THE PERSONNEL MANAGEMENT DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.