

City of New York
Financial Information Services Agency
450 West 33rd Street, 4th Floor
New York, NY 10001
Citywide Job Vacancy Notice

Civil Service Title: NYCAPS Process Analyst	Level: L II
Title Code No: 06752	Salary: \$75,000 – \$105,000
Office Title: NYCAPS Analyst	Work location: 450 West 33 rd Street, NYC
Division/Work Unit: Information Systems	Number of Positions: 1
Hours/Shift: Monday – Friday 9am to 5pm	

Job Description

Reporting directly to the NYCAPS Project Manager (ISG) with the widest latitude for independent judgment and a high degree of accountability, the NYCAPS Functional Team will be responsible for the development work product of the NYCAPS project team. Development scope of the NYCAPS project includes: an installation and customization of PeopleSoft HR and Benefits modules, modification to legacy applications to support concurrence with the PeopleSoft. Conversion of data from legacy systems and interim and long term system to system interfaces. The manager will provide direction and guidance to the Business Analysis Team under his her domain, which includes Human Resources, Benefit Administration, Conversion and Interface and Quality Assurance.

The NYCAPS Functional Design Team Lead will be responsible for the Software Development Life Cycle Management, Functional Design Oversight, Project Team Coordination, Analyzing business processes, Developing User Requirements, Resource / Project Planning and Management Transition to Application Maintenance PeopleSoft Baseline Maintenance Quality Assurance, Integration and UAT Testing.

Qualification Requirements

A baccalaureate degree and two years of experience in project management, business administration, public administration, personnel administration, organizational management, or information technology project management related to IT service delivery, systems development, process reengineering or systems planning and integration.

Preferred Skills

- At least 2 full SDLC implementations (12 months each) of PeopleSoft HRMS as a manager with full responsibility for functional and technical design tasks including: business requirement gathering, end user documentation, online and hatch interfaces. Quality assurance strategy, scripting and testing. Collaborate with the Technical Application Team Lead, Configuration Manager to support conversion, development, build, configuration tables. System testing and implementation.
- At least 2 PeopleSoft implementations with an on-the ground development role (preferred)

To Apply:

Please e-mail resume to: fisajobs@fisa.nyc.gov Or fax to: (212) 857-1026

Or mail 2 copies to:

Financial Information Services Agency,
 Director, Human Resources
 450 West 33rd Street, 4J
 New York, NY 10001

Be sure the JVN# you are interested in is clearly indicated in the upper right hand corner of your resume.

Post Date: April 14, 2005	Post Until: Filled	JVN: 127-05-0063	For Agency Use Only NV: 76
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