

NYCHA A/E TASK ORDER
(Program Units Must Fill Out
Sections A, B, & E)

NEW YORK CITY HOUSING AUTHORITY
CAPITAL PROJECTS DIVISION
90 CHURCH STREET, NEW YORK, NY 10007

Date: August 4, 2014

A. GENERAL INFORMATION (To Be Completed By Program Unit)

PROGRAM UNIT: Sandy Recovery
PROJECT ADMIN.: Carlos Torres
A/E CONTRACT NUMBER: AE1203161
NAME OF A/E FIRM: Ismael Leyva Architects
CONTRACT START DATE: 4/12/12 thru 4/1/17

B. PROJECT INFORMATION (To Be Completed By Program Unit)

NAME: Hammel Houses
SPECIFIC CONTRACT NUMBER: 8316
LOCATION (ADDRESS & BOROUGH): 84-16 ROCKAWAY BEACH BOULEVARD QUEENS NY 11693

Scope of Work:

Provide Professional Design Services related to the Basis of Design and 25% Preliminary Design Services at Hammel Houses, Queens, NY (HSCIP Category 3).

Schedule: Start: 08/08/14 Completion: 11/13/14 Duration: 97 days

C. FUNDING INFORMATION (To Be Completed By Procurement)

TASK ORDER #: #18 (Assignment #18) RELEASE #: #18
CONTRACT LIMIT (NOT TO EXCEED): \$9,243,762.46 TOTAL OF PREVIOUS ASSIGNMENTS/TASK ORDERS: _____
BALANCE FOR FUTURE TASK ORDERS: \$518,685.86 AMOUNT REQUESTED FOR CURRENT TASK ORDER: \$518,685.86
OPEN BALANCE FOR CONTRACT: \$0.00

D. (To Be Completed By Planning & Budgeting)

P	8316	P		P	
O	See Attached	O		O	
E	A & E	E		E	
T	1	T		T	
A	CF9990	A		A	

If Additional POETAs, attach supporting documentation (e.g.; POETA, etc.) # of Pages Attached _____

E. TASK ORDER INFORMATION (To Be Completed By Program Unit)

A/E FEE: \$518,685.86 CONSTRUCTION ESTIMATE: 4,687,787 DESIGN FEE % CONSTRUCTION COST: 11%

Tyson Hackenberg, Prog. Mgr.
Program Director, Program Unit (Print & Sign)

8/27/14
Date

Scott Groom, AIA, Director
Director, Office of Design (Print & Sign)

8/26/14
Date

Mike Rosen, VP
Director, Capital Projects, Administrative Unit (Print & Sign)

8/27/14
Date

Raymond Ribeiro, PE, E.V.P.
ADGM for Capital Projects Division (Print & Sign)

8/27/14
Date

DISTRIBUTION (By Procurement): • Original to Procurement • Copies to Program Unit, Planning and Budgeting, Payments





NEW YORK CITY HOUSING AUTHORITY
90 CHURCH STREET • NEW YORK, NY 10007

TEL: (212) 306-3000 • <http://nyc.gov/nycha>

SHOLA OLATOYE
CHAIR & CHIEF EXECUTIVE OFFICER

August 8, 2014

A/E TASK ORDER ASSIGNMENT 18

Ismael Leyva Architects, P.C.
48 West 37th Street
New York, NY 10018
Attn: Jafar Tabaei

RE: Provide Professional Design Services related to the Basis of Design and 25% Preliminary Design Services at Hammel Houses, Queens, NY (HSCIP Category 3), per NYCHA's Request Dated July 8, 2014, Under Requirements Contract No. AE1203161, (the "Contract"), Oracle Project No. 8316, for a Total Not to Exceed Amount of Five Hundred Eighteen Thousand, Six Hundred Eighty Five Dollars and Eighty Six Cents (\$518,685.86).

Dear Mr. Tabaei:

Please proceed with the Scope of Services per the terms and conditions of the above referenced Contract and per the New York City Housing Authority's request and your proposal dated March 25, 2014. In the event of any conflict in language, the following shall be the order of precedence:

- 1) The Parent Contract,
- 2) NYCHA's Request for Proposal (Exhibit #1 attached hereto),
- 3) Your Firms Proposal including Fee Proposal (Exhibit #2 attached hereto).

When billing, submit one (1) itemized invoice (original plus three copies) upon each phase approval, indicate the Project/Development(s) Oracle No., phase, and description of the services completed. Address and transmit your invoices to the attention of Mr. J.J. Suarez, Disaster Recovery, New York City Housing Authority, 250 Broadway, 11th Floor, New York, NY 10007.

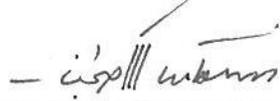
EXHIBIT B: Bid Forms
Proposal for Additional A/E Services - Re: [Purpose of Proposal]
ATTACHMENT #3a - Fee Schedule -Lump Sum Fee by Phase

Payment shall be made in accordance with the terms **Exhibit B - Compensation** of the Base Contract. Payment for satisfactory completion of services under the payment schedule shall be a negotiated Not-to-Exceed Lump Sum design fee as set forth in the finalized Task Order based on the hourly rates, multiplier, and personnel delineated in **Exhibit C - Attachment #3** (Schedule of Hourly Rates). The Fee will be paid in incremental installments during each phase of the work. Retainage will be payable at the completion and/ or termination of the task order.

Item	Phase	% of Total Fee	\$ Amount
Basic Design Services			
	Phase I - Design Development, Evaluate Existing, Conditions Report; Basis of Design Report	30%	\$121,078.79
	Phase II - Preliminary Design 25% Design Documents	70%	\$282,517.17
	Phase III - Construction/Bid Documents	0%	\$0.00
	Phase IV - Bid & Award Phase	0%	\$0.00
	Phase V - Services During Construction	0%	\$0.00
	Phase VI - Closeout Activities	0%	\$0.00
Total Design Services	Lump Sum Fee	100%	\$403,595.96
Allowances		Fixed	\$105,000.00
Reimbursables	Permitted Reimbursables (2.5% of LS fee)	2.50%	\$10,089.90
Total	Allowances + Remimbursables		\$115,089.90
GRAND TOTAL	[NOT TO EXCEED AMOUNT]		\$518,685.86

Task Order Assignment Letter for Ismael Leyva Architects, P.C., Contract No. AE1203161 , in the amount of \$518,685.86, to provide Professional Design Services related to Basis of Design and 25% Preliminary Design Services at Hammel Houses for the Hurricane Sandy Capital Improvement Program (HSCIP Category 3).

Approved:

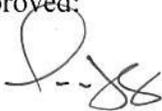


Jafar Tabaei, Principal
Ismael Leyva Architects, P.C.

08 13 14

Date

Approved:



Tyson Hackenberg, Program Mgr., Disaster Recovery

13 Aug 14

Date

Approved:



Michael Rosen, Vice President, Disaster Recovery

8/17/14

Date

Approved:



Raymond Ribeiro, P.E., Executive Vice President

8/19/14

Date

cc: Ribeiro, Rosen, Groom, Hadzibabic, Hackenberg, Suarez, Brezler, Cooper, Keyes Dixon, Gopinathan, Buckmon, Berger, Morgan, Oliver

attachments: 2



HSCIP Category 3 - Preliminary Design - 5 Developments

Fee Breakdown (Hammel)

Item #	Design Specialty/ Title	Hours
1	ARCHITECTURAL DESIGN	
1.1	Principal (Partner or Officer)	16
1.2	Senior Architect (Chief Architect)	280
1.3	Project Manager (Job Captain)	400
1.4	Senior Architectural Designer	160
1.5	Junior Architectural Designer	560
1.6	Senior Landscape Architect	0
1.7	Junior Landscape Architect	0
1.8	CADD Operator (Draftsperson)	760
1.9	Office Assistant	40
	TOTAL HOURS/ FEES, ARCHITECTURAL DESIGN	2216
2	ENGINEERING DESIGN	
2.1	Principal (Partner or Officer)	4
2.2	Senior Engineer (Chief Engineer)	150
2.3	Project Manager (Squad Leader)	140
2.4	Project Manager (MEP)	80
2.5	Senior Designer Engineer	88
2.6	Engineer Designer	264
2.7	Engineering Technician	120
2.8	Senior Engineering Draftsperson	0
2.9	Junior Engineering Draftsperson	0
2.10	CADD Operator (Draftsperson)	378
2.11	Office Assistant	24
	TOTAL HOURS/ FEES, ENGINEERING DESIGN	1248
3	PROFESSIONAL SPECIALTIES SERVICES	
3.5	Senior Estimator	32
3.6	Estimator	40
3.7	Senior Specification Writer	50
	TOTAL HOURS/ FEES, PROFESSIONAL SPECIALTIES SERVICES	122

NOT TO EXCEED FEE

\$424,767.36



HSCIP Category 3 - Preliminary Design - 5 Developments

Fee Breakdown (Hammel)

Item #	Design Specialty/ Title	Hours
1	ARCHITECTURAL DESIGN	
1.1	Principal (Partner or Officer)	16
1.2	Senior Architect (Chief Architect)	268
1.3	Project Manager (Job Captain)	384
1.4	Senior Architectural Designer	152
1.5	Junior Architectural Designer	532
1.6	Senior Landscape Architect	0
1.7	Junior Landscape Architect	0
1.8	CADD Operator (Draftsperson)	696
1.9	Office Assistant	40
	TOTAL HOURS/ FEES, ARCHITECTURAL DESIGN	2088
2	ENGINEERING DESIGN	
2.1	Principal (Partner or Officer)	4
2.2	Senior Engineer (Chief Engineer)	148
2.3	Project Manager (Squad Leader)	132
2.4	Project Manager (MEP)	74
2.5	Senior Designer Engineer	80
2.6	Engineer Designer	252
2.7	Engineering Technician	116
2.8	Senior Engineering Draftsperson	0
2.9	Junior Engineering Draftsperson	0
2.10	CADD Operator (Draftsperson)	362
2.11	Office Assistant	24
	TOTAL HOURS/ FEES, ENGINEERING DESIGN	1052
3	PROFESSIONAL SPECIALTIES SERVICES	
3.5	Senior Estimator	32
3.6	Estimator	36
3.7	Senior Specification Writer	50
	TOTAL HOURS/ FEES, PROFESSIONAL SPECIALTIES SERVICES	118

NOT TO EXCEED FEE

\$403,595.96



NEW YORK CITY HOUSING AUTHORITY - CAPITAL PROJECTS DIVISION / OFFICE OF DESIGN

DESIGN SERVICES

Related to Project - HSCIP Category 3 - Preliminary Design - Hammel Houses

Exhibit B - Attachment 3b - FEE SCHEDULE – LUMP SUM FEE BREAKDOWN

Rev. 3/21/13

Item #	Design Specialty/ Title	(a) Hourly Rate [From Base Contract]	(b) Actual Multiplier	(a) + (b) Total Hourly Amount By Title	Hours	TOTAL
1	ARCHITECTURAL DESIGN					
1.1	Principal (Partner or Officer)	\$190.00	N/A		16	\$3,040.00
1.2	Senior Architect (Chief Architect)	\$65.00	2.7	\$175.50	268	\$47,034.00
1.3	Project Manager (Job Captain)	\$58.00	2.7	\$156.60	384	\$60,134.40
1.4	Senior Architectural Designer	\$52.00	2.7	\$140.40	152	\$21,340.80
1.5	Junior Architectural Designer	\$45.00	2.7	\$121.50	532	\$64,638.00
1.6	Senior Landscape Architect	\$55.00	2.7	\$148.50	0	\$0.00
1.7	Junior Landscape Architect	\$40.00	2.7	\$108.00	0	\$0.00
1.8	CADD Operator (Draftsperson)	\$32.25	2.7	\$87.07	696	\$60,600.72
1.9	Office Assistant	\$20.00	2.7	\$54.00	40	\$2,160.00
	TOTAL HOURS/ FEES, ARCHITECTURAL DESIGN				2088	\$258,947.92
2	ENGINEERING DESIGN					
2.1	Principal (Partner or Officer)	\$190.00	N/A		4	\$760.00
2.2	Senior Engineer (Chief Engineer)	\$60.00	2.7	\$162.00	148	\$23,976.00
2.3	Project Manager (Squad Leader)	\$50.48	2.7	\$136.29	132	\$17,990.28
2.4	Project Manager (MEP)	\$55.00	2.7	\$148.50	74	\$10,989.00
2.5	Senior Designer Engineer	\$48.00	2.7	\$129.60	80	\$10,368.00
2.6	Engineer Designer	\$34.61	2.7	\$93.44	252	\$23,546.88
2.7	Engineering Technician	\$45.01	2.7	\$121.68	116	\$14,114.88
2.8	Senior Engineering Draftsperson	\$32.25	2.7	\$87.07	0	\$0.00
2.9	Junior Engineering Draftsperson	\$26.44	2.7	\$71.38	0	\$0.00
2.10	CADD Operator (Draftsperson)	\$25.00	2.7	\$67.50	362	\$24,435.00
2.11	Office Assistant	\$20.00	2.7	\$54.00	24	\$1,296.00
	TOTAL HOURS/ FEES, ENGINEERING DESIGN				1192	\$127,476.04
3	PROFESSIONAL SPECIALTIES SERVICES					
3.5	Senior Estimator	\$60.00	2.7	\$162.00	32	\$5,184.00
3.6	Estimator	\$40.00	2.7	\$108.00	36	\$3,888.00
3.7	Senior Specification Writer	\$60.00	2.7	\$162.00	50	\$8,100.00
	TOTAL HOURS/ FEES, PROFESSIONAL SPECIALTIES SERVICES				118	\$17,172.00
	GRAND TOTALS, HOURS AND FEES BY DESIGN SPECIALTY				3398	\$403,595.96