

Date: July 30, 2014

**A. GENERAL INFORMATION** (To Be Completed By Program Unit)

PROGRAM UNIT: Sandy Recovery

PROJECT ADMIN.: Carlos Torres

A/E CONTRACT NUMBER: AE #1203161

NAME OF A/E FIRM: Ismael Leyva Architects P.C.

CONTRACT START DATE: 4/2/2012 to 4/1/2017

**B. PROJECT INFORMATION** (To Be Completed By Program Unit)

NAME: Smith Houses Development

SPECIFIC CONTRACT NUMBER: 8323

LOCATION (ADDRESS & BOROUGH): 21 SAINT JAMES PLACE NEW YORK, NY 10038

**Scope of Work:**

Provide Replacement Electrical Conduit and Site Lighting, Additional Design Services and Repair for FEMA and Insurance Requirements, and Site Design and Location of Rooftop Generators at Smith Houses Development, New York, NY as part of the Hurricane Sandy Capital Improvement Program (HSCIP Category 2). The Design Project is for additional services related to the storm mitigation and repair design previously awarded to Ismael Leyva Architects P.C.

Schedule: Start: 06/30/2014 Completion: 11/05/2014 Duration: 89 days

**C. FUNDING INFORMATION** (To Be Completed By Procurement)

TASK ORDER #: #17 (Assignment #17) RELEASE #: 17

CONTRACT LIMIT (NOT TO EXCEED): \$9,243,762.46 TOTAL OF PREVIOUS ASSIGNMENTS/TASK ORDERS: \$7,090,485.03

BALANCE FOR FUTURE TASK ORDERS: \$2,153,277.43 AMOUNT REQUESTED FOR CURRENT TASK ORDER: \$1,634,591.57

OPEN BALANCE FOR CONTRACT: \$518,685.86

**D. (To Be Completed By Planning & Budgeting)**

P 8323	P	P
O See Attached	O	O
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A CF9990	A	A

If Additional POETAs, attach supporting documentation (e.g.; POETA, etc.) # of Pages Attached \_\_\_\_\_

**E. TASK ORDER INFORMATION** (To Be Completed By Program Unit)

A/E FEE: 1,634,591.57 CONSTRUCTION ESTIMATE: 16,004,396 DESIGN FEE % CONSTRUCTION COST: 10.2%

Tyson Hackenberg Program Director, Program Unit (Print & Sign)	<u>8/26/14</u> Date
Scott Groom, AIA, Director Director, Office of Design (Print & Sign)	<u>8/27/14</u> Date
Michael Rosen Director, Capital Projects, Administration Unit (Print & Sign)	<u>8/27/14</u> Date
Raymond Ribeiro, PE, E.V.P. ADGM for Capital Projects Division (Print & Sign)	<u>8/27/14</u> Date

**DISTRIBUTION** (By Procurement): ● Original to Procurement ● Copies to Program Unit, Planning and Budgeting, Payments





**NEW YORK CITY HOUSING AUTHORITY**  
90 CHURCH STREET • NEW YORK, NY 10007  
TEL: (212) 306-3000 • <http://nyc.gov/nycha>

**SHOLA OLATOYE**  
CHAIR & CHIEF EXECUTIVE OFFICER

August 8, 2014

**A/E TASK ORDER ASSIGNMENT #17**

Ismael Leyva Architects P.C.  
48 West 37<sup>th</sup> Street, 13<sup>th</sup> floor  
New York, New York 10018  
Attn: Jafar Tabaei

**RE: Provide Replacement Electrical Conduit and Site Lighting, Additional Design Services and Repair for FEMA and Insurance Requirements, and Site Design and Installation of Rooftop Generators at Smith Houses Development, New York, NY as part of the Hurricane Sandy Capital Improvement Program (HSCIP Category 2) per NYCHA's Request Dated June 9, 2014, Under Requirements Contract No. AE1203161, (the "Contract"), Oracle Project No. 8323, for a Total Not to Exceed Amount of One Million Six Hundred Thirty Four Thousand Five Hundred Ninety One Dollars and Fifty Seven cents (\$1,634,591.57).**

Dear Mr. Tabaei:

Please proceed with the Scope of Services per the terms and conditions of the above referenced Contract and per the New York City Housing Authority's request and your revised proposal dated July 16, 2014. In the event of any conflict in language, the following shall be the order of precedence:

- 1) The Parent Contract,
- 2) NYCHA's Request for Proposal (Exhibit #1 attached hereto),
- 3) Your Firm's Proposal including Fee Proposal (Exhibit #2 attached hereto).

When billing, submit one (1) itemized invoice (original plus three copies) upon each phase approval, indicate the Project/Development(s) Oracle No., phase, and description of the services completed. Address and transmit your invoices to the attention of Mr. J.J. Suarez, Disaster Recovery, New York City Housing Authority, 250 Broadway, 11<sup>th</sup> Floor, New York, NY 10007.

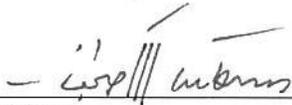
**EXHIBIT B: Bid Forms**  
**Proposal for Additional A/E Services - Re: [Purpose of Proposal]**  
**ATTACHMENT #3a - Fee Schedule -Lump Sum Fee by Phase**

Payment shall be made in accordance with the terms **Exhibit B - Compensation** of the Base Contract. Payment for satisfactory completion of services under the payment schedule shall be a negotiated Not-to-Exceed Lump Sum design fee as set forth in the finalized Task Order based on the hourly rates, multiplier, and personnel delineated in **Exhibit C - Attachment #3** (Schedule of Hourly Rates). The Fee will be paid in incremental installments during each phase of the work. Retainage will be payable at the completion and/ or termination of the task order.

<b>Item</b>	<b>Phase</b>	<b>% of Total Fee</b>	<b>\$ Amount</b>
<b>Basic Design Services</b>			
	Phase I - Design Development, Evaluate Existing Conditions Report; Basis of Design Report	15%	\$232,087.01
	Phase II - Preliminary Design 50% Documents	25%	\$386,811.69
	Phase III - Construction/Bid Documents	30%	\$464,174.03
	Phase IV - Bid & Award Phase	5%	\$77,362.34
	Phase V - Services During Construction	20%	\$309,449.35
	Phase VI - Closeout Activities	5%	\$77,362.34
<b>Total Design Services</b>	Lump Sum Fee	100%	<b>\$1,547,246.76</b>
<b>Allowances</b>		Fixed	\$48,663.64
<b>Reimbursables</b>	Permitted Reimbursables (2.5% of LS fee)	2.50%	\$38,681.17
<b>Total</b>	Allowances + Remimbursables		<b>\$87,344.81</b>
<b>GRAND TOTAL</b>	[NOT TO EXCEED AMOUNT]		<b>\$1,634,591.57</b>

Task Order Assignment Letter for Ismael Leyva Architects, P.C. Contract No. AE1203161, in the amount of \$1,634,591.57, to provide A/E & Flood Remediation Services related to damage caused by Hurricane Sandy for the Hurricane Sandy Capital Improvement Plan (HSCIP) at Smith Houses Development.

Approved:

  
\_\_\_\_\_  
Jafar Tabaei, Principal  
Ismael Leyva Architects P.C.

08 13 14  
Date

Approved:

  
\_\_\_\_\_  
Tyson Hackenberg, Program Mgr., Disaster Recovery

13 AUG 14  
Date

Approved:

  
\_\_\_\_\_  
Michael Rosen, Vice President, Disaster Recovery

8/22/14  
Date

Approved:

  
\_\_\_\_\_  
Raymond Ribeiro, P.E., Executive Vice President

8/22/14  
Date

cc: Ribeiro, Rosen, Groom, Hadzibabic, Hackenberg, Suarez, Brezler, Cooper, Keyes Dixon, Gopinathan, Buckmon, Berger, Morgan, Oliver

attachments: 2

Task Order Assignment Letter for Ismael Leyva Architects, P.C. Contract No. AE1203161, in the amount of \$1,634,591.57, to provide A/E & Flood Remediation Services related to damage caused by Hurricane Sandy for the Hurricane Sandy Capital Improvement Plan (HSCIP) at Smith Houses Development.

