

Date: July 30, 2014

**A. GENERAL INFORMATION** (To Be Completed By Program Unit)

PROGRAM UNIT: Sandy Recovery  
PROJECT ADMIN.: Carlos Torres  
A/E CONTRACT NUMBER: AE #1203161  
NAME OF A/E FIRM: Ismael Leyva Architects P.C.  
CONTRACT START DATE: 4/2/2012 to 4/1/2017

**B. PROJECT INFORMATION** (To Be Completed By Program Unit)

NAME: Astoria Houses  
SPECIFIC CONTRACT NUMBER: 8306  
LOCATION (ADDRESS & BOROUGH): 4-20 ASTORIA BOULEVARD ASTORIA, NY 11102  
Scope of Work:

Provide Replacement Electrical Conduit and Site Lighting, Additional Design Services and Repair for FEMA and Insurance Requirements, and Site Design and Location of Rooftop Generators at Astoria Houses, Astoria, NY as part of the Hurricane Sandy Capital Improvement Program (HSCIP Category 2). The Design Project is for additional services related to the storm mitigation and repair design previously awarded to Ismael Leyva Architects P.C.

Schedule: Start: 06/30/2014 Completion: 11/05/2014 Duration: 89 days

**C. FUNDING INFORMATION** (To Be Completed By Procurement)

TASK ORDER #: 15 RELEASE #: 15  
CONTRACT LIMIT (NOT TO EXCEED): \$9,243,762.46 TOTAL OF PREVIOUS ASSIGNMENTS/TASK ORDERS: \$5,466,668.29  
BALANCE FOR FUTURE TASK ORDERS: \$3,777,094.17 AMOUNT REQUESTED FOR CURRENT TASK ORDER: \$1,372,209.38  
OPEN BALANCE FOR CONTRACT: \$2,404,884.79

**D.** (To Be Completed By Planning & Budgeting)

P	8306	P		P	
O	See Attached	O		O	
E	A & E	E		E	
T	1	T		T	
A	CF9990	A		A	

If Additional POETAs, attach supporting documentation (e.g.; POETA, etc.) # of Pages Attached \_\_\_\_\_

**E. TASK ORDER INFORMATION** (To Be Completed By Program Unit)

A/E FEE: 1,372,209.38 CONSTRUCTION ESTIMATE: \$40,700,000 DESIGN FEE % CONSTRUCTION COST: 3.4%

Tyson Hackenberg *For Tyson Hackenberg*  
Program Director, Program Unit (Print & Sign) [Signature] Date: 8/26/14

Scott Groom, AIA, Director *Scott Groom*  
Director, Office of Design (Print & Sign) [Signature] Date: 8/18/14

Michael Rosen *Michael Rosen*  
Director, Capital Projects, Administration Unit (Print & Sign) [Signature] Date: 8/27/14

Raymond Ribeiro, PE, E.V.P. *R9RE*  
ADGM for Capital Projects Division (Print & Sign) [Signature] Date: 8/27/14

**DISTRIBUTION** (By Procurement): ● Original to Procurement ● Copies to Program Unit, Planning and Budgeting, Payments





**NEW YORK CITY HOUSING AUTHORITY**  
90 CHURCH STREET • NEW YORK, NY 10007  
TEL: (212) 306-3000 • <http://nyc.gov/nycha>

**SHOLA OLATOYE**  
CHAIR & CHIEF EXECUTIVE OFFICER

August 7, 2014

**A/E TASK ORDER ASSIGNMENT #15**

Ismael Leyva Architects P.C.  
48 West 37<sup>th</sup> Street, 13<sup>th</sup> floor  
New York, New York 10018  
Attn: Jafar Tabaei

**RE: Provide Replacement Electrical Conduit and Site Lighting, Additional Design Services and Repair for FEMA and Insurance Requirements, and Site Design and Installation of Rooftop Generators at Astoria Houses, Astoria, NY as part of the Hurricane Sandy Capital Improvement Program (HSCIP Category 2) per NYCHA's Request Dated June 9, 2014, Under Requirements Contract No. AE1203161, (the "Contract"), Oracle Project No. 8306, for a Total Not to Exceed Amount of One Million Three Hundred Seventy Two Thousand Two Hundred Nine Dollars and Thirty Eight cents (\$1,372,209.38).**

Dear Mr. Tabaei:

Please proceed with the Scope of Services per the terms and conditions of the above referenced Contract and per the New York City Housing Authority's request and your revised proposal dated July 16, 2014. In the event of any conflict in language, the following shall be the order of precedence:

- 1) The Parent Contract,
- 2) NYCHA's Request for Proposal (Exhibit #1 attached hereto),
- 3) Your Firm's Proposal including Fee Proposal (Exhibit #2 attached hereto).

When billing, submit one (1) itemized invoice (original plus three copies) upon each phase approval, indicate the Project/Development(s) Oracle No., phase, and description of the services completed. Address and transmit your invoices to the attention of Mr. J.J. Suarez, Disaster Recovery, New York City Housing Authority, 250 Broadway, 11<sup>th</sup> Floor, New York, NY 10007.

**EXHIBIT B: Bid Forms**  
**Proposal for Additional A/E Services - Re: Architecture, Engineering, and Repair Services**  
**ATTACHMENT #3a - Fee Schedule -Lump Sum Fee by Phase**

Payment shall be made in accordance with the terms **Exhibit B - Compensation** of the Base Contract. Payment for satisfactory completion of services under the payment schedule shall be a negotiated Not-to-Exceed Lump Sum design fee as set forth in the finalized Task Order based on the hourly rates, multiplier, and personnel delineated in **Exhibit C - Attachment #3** (Schedule of Hourly Rates). The Fee will be paid in incremental installments during each phase of the work. Retainage will be payable at the completion and/ or termination of the task order.

Item	Phase	% of Total Fee	\$ Amount
<b>Basic Design Services</b>			
	Phase I - Design Development, Evaluate Existing Conditions Report; Basis of Design Report	15%	\$194,957.47
	Phase II - Preliminary Design 50% Documents	25%	\$324,929.12
	Phase III - Construction/Bid Documents	30%	\$389,914.94
	Phase IV - Bid & Award Phase	5%	\$64,985.82
	Phase V - Services During Construction	20%	\$259,943.30
	Phase VI - Closeout Activities	5%	\$64,985.82
<b>Total Design Services</b>	Lump Sum Fee	100%	\$1,299,716.47
<b>Allowances</b>			\$40,000.00
<b>Reimbursables</b>	Permitted Reimbursables (2.5% of LS fee)	2.50%	\$32,492.91
<b>Total</b>	Allowances + Reimbursables		\$72,492.91
<b>GRAND TOTAL</b>	<b>[NOT TO EXCEED AMOUNT]</b>		\$1,372,209.38

Approved:

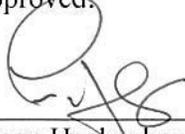
Jafar Tabaei, Principal



Ismael Leyva Architects P.C.

08 13 14  
Date

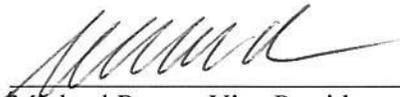
Approved:



Tyson Hackenberg, Program Mgr., Disaster Recovery

13 Aug 14  
Date

Approved:



Michael Rosen, Vice President, Disaster Recovery

8/22/14  
Date

Approved:



Raymond Ribeiro, P.E., Executive Vice President

8/22/14  
Date

cc: Ribeiro, Rosen, Groom, Hadzibabic, Hackenberg, Suarez, Brezler, Cooper, Keyes Dixon, Gopinathan, Buckmon, Berger, Morgan, Oliver

attachments: 2

