



How do I prove my primary residence?



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You will need to bring several documents to your first meeting with your Housing Recovery Specialist. You will have to provide documentation that confirms your:

1. Identity
2. Income
3. Primary residence

If applicable, you must also bring:

- Documentation of a private insurance claim or settlement.
- Receipts showing payment(s) already made on repairs to damages caused by Hurricane Sandy.

Required Documentation

In order to prove that the damaged property was your primary residence, you will need to provide two documents:

- The first document should be a government-issued identification that shows your home address. Examples include a driver's license or a non-driver photo identification. For more information about how to replace these cards, see documents #3, #4, #5 and #6.
- The second document can be any **one** of the following:
 1. Your vehicle registration. If you lost your registration, you can apply for a duplicate through the State Department of Motor Vehicles. You can visit the DMV's website at <https://transact.dmv.ny.gov/RegistrationDuplicate>
 2. A copy of last year's (2012) federal tax return. For more information, see Document #7.

- ▶ If you don't have a copy of your tax return, ask the IRS for a copy.
 - ▶ Fill out form 4506—Request for a Copy of Tax Return (available at: <http://www.irs.gov/pub/irs-pdf/f4506.pdf>).
 - ▶ Mail it to: Internal Revenue Service
RAIVS Team
Stop 6705 P-6
Kansas City, MO 64999
 - ▶ The IRS waives the fee for victims of a federally declared disaster. Write the appropriate disaster designation, such as “HURRICANE SANDY,” in red letters across the top of the forms to expedite processing and to waive the normal user fee.
 - ▶ Find more info at <http://www.irs.gov/uac/Reconstructing-Your-Records>
3. A utility bill that shows 12 months of use at your home. Options include phone, cable, electricity and water bills.
- ▶ Most providers have websites for you to look up your bill. For example:
Con Edison: <http://www.coned.com>
National Grid: <https://www1.nationalgridus.com/NewYork>
LIPA: <http://www.lipower.org>
 - ▶ Your service provider may also have a customer service walk-in center.
For example:

List of Con Edison centers:
<http://www.coned.com/customercentral/walkinCenterLocations.asp>
List of LIPA centers:
<http://www.lipower.org/residential/custserv/centers.html>
4. A document, dated between September 2012 and May 2013, showing you received government benefits such as Social Security payments, Medicaid, Medicare, SSI, or food stamps.
- ▶ You can visit the Social Security Administration website to get information about your disbursements at <http://www.ssa.gov/myaccount/>

REMINDER! Check that the address of your damaged property is the same as the home address found in the documents that you are providing as proof of primary residence. For example, if you have a driver's license with an old home address on it, it won't work as proof of your primary residence until it is updated.