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FI3: Declaration of Sandy Expenses

THIS FORM IS REQUIRED AND MUST BE COMPLETED BY ALL APPLICANTS

Form with fields for APPLICATION #, CURRENT ADDRESS (STREET, CITY, STATE, ZIP), and DAMAGED ADDRESS (STREET, CITY, STATE, ZIP).

This form allows you to report how you spent any disaster recovery benefits that you received from other sources outside of the NYC Build it Back Program. If you can document that you spent your benefits on eligible recovery expenses, you may be able to receive a higher benefit amount. Please note that the Program does not reimburse for the type of expenses declared on the worksheet, but that providing proof of expenses may increase your reimbursement amount or reduce your transfer amount.

Box containing a checkbox and text: 'If you had NO documented expenses, please check this box. Otherwise proceed to the instructions for the expense form below.'

You must provide documentation such as receipts or paid invoices with this form in order to receive credit for your expenses. On the last page, you will find a list of the types of documents you must provide to prove your expenses.

Do not attach original receipts and do not attach receipts which are on non-standard sized paper. Please copy receipts onto an 8 1/2 by 11 sheet of paper before attaching them.

For each piece of documentation you provide, you must explain what type of expense it is meant to prove. You cannot receive credit for an expense unless you provide a clear explanation of the expense.

Any amendment/supplement to the FI3 after (a) 14 days following the signing of the FI3 at an Option Review Meeting (ORM) or (b) following the applicant's signing of the Coordination of Benefits (COB) worksheet - whichever comes first - will not be accepted by the NYC Build it Back Program.

The Program will accept receipts for the following items if the documentation is dated between October 29, 2012 and the date that this form is completed. These expenses will not be reimbursed by the Program, but providing receipts for preconstruction activities, permit fees or filing fees may increase your reimbursement amount or reduce your transfer amount.

TYPE OF EXPENSE			AMOUNT PAID
Did you pay for temporary housing expenses?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Were you required to pay off your mortgage with insurance funds?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Were you the victim of contractor fraud or did a contractor fail to complete work on your home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay to hire a professional to conduct preconstruction activities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for permit or filing fees related to reconstruction of your property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
TOTAL			

The Program will accept receipts for the following items if the documentation is dated between October 29, 2012, and October 29, 2013. Expenses incurred after October 29, 2013, will not be counted. These expenses will not be reimbursed by the Program, but providing receipts may increase your reimbursement amount or reduce your transfer amount.

TYPE OF EXPENSE			AMOUNT PAID
Did you pay for Sandy debris removal?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for temporary repairs or to stabilize Sandy damage to prevent future loss?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for the rental or purchase of equipment for Sandy recovery?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for mold remediation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay a professional to assess damage to your home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for temporary storage costs?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for the removal or replacement of Sandy damaged trees, shrubs or other vegetation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you pay for pest control services purchased after Sandy to treat or prevent infestation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
TOTAL			

The undersigned (“Owner”) hereby affirms the following:

The expense(s) claimed on this form are true and correct and the expense(s), was (were) incurred by the undersigned as a result of Hurricane Sandy and all of the documentation provided by me to NYC Build It Back is true and correct.

The expense(s) identified on this form include **ALL** expenses that have been incurred within the timeframes set forth above as of the date this form was signed.

For the considerations and purposes set forth herein, I/we hereby set my/our hand(s) and seal(s) this.

Owner (Print Name)	Signature	Date
Additional Owner (Print Name)	Signature	Date
Additional Owner (Print Name)	Signature	Date
Additional Owner (Print Name)	Signature	Date
Additional Owner (Print Name)	Signature	Date
Additional Owner (Print Name)	Signature	Date

WHAT DOCUMENTS MUST I PROVIDE TO PROVE MY EXPENSES?

1. My bank forced me to use my insurance proceeds to pay off the mortgage

If your bank required you to use insurance funds to pay off your mortgage, **you must provide documentation that proves this**. An example of acceptable documentation would be a letter from your mortgage company saying that your insurance funds were required to be paid to your mortgage company.

2. I was displaced and I paid for a temporary hotel or apartment

You must provide documentation showing that you paid for temporary housing. For Hotels, you must supply your hotel bill that reflects a \$0.00 balance. For rental expenses, you must provide a lease and cancelled checks or receipts for rent payments. You will not be given an offset for expenses such as food and other incidental expenses. If the utility bills for temporary housing were higher than your normal bills, submit copies of your utility bills.

3. I spent money on temporary repairs or other post-storm recovery activities

You must provide receipts or paid invoices for each expense and the documentation must be dated between October 29, 2012 and October 29, 2013. You must provide a description of each receipt so that it is clear what the expense was. Examples of post-storm recovery expenses include:

- Equipment rental such as generators, heavy equipment, dumpsters, drying fans, wet vacuums, tools, tarps, chainsaws, pressure washers, etc
- Mold Remediation
- Debris Removal
- Pest Control
- Temporary Storage

4. I was the victim of contractor fraud

If you were a victim of contractor fraud or if your contractor failed to complete work to your home, **you must provide documentation proving that this occurred**. The Program will review the documentation you provide to determine whether you may be given credit for the amounts you paid the contractor. **Acceptable documentation includes a policy report, a formal complaint, a copy of a lawsuit against the contractor, or a letter from your lawyer.**

5. I paid a professional for preconstruction activities

If you paid an architect or engineer to assess the damage to your home or to develop architectural plans, perform a survey, or perform soil borings for building permits for reconstruction, **you must provide documentation to support these expenditures**. The Program will review your documentation to determine whether you may be given an offset against any Sandy benefits which were received.

No action is required to get credit for your permanent repairs, but keep your receipts

The Program will send a damage assessor to inspect your property and determine the value of the repairs done to your home. Repair work performed or incurred after the earlier of either October 29, 2013 or the date of the damage assessment will not be eligible for reimbursement. **You should keep your receipts to verify the amount of the assessment. Keep all permanent repair receipts for your records. Do not attach documentation or receipts for permanent repairs at this time.**