



**NEW YORK CITY**  
**DEPARTMENT OF RECORDS AND INFORMATION SERVICES**  
**MUNICIPAL ARCHIVES**  
31 Chambers Street  
New York, N.Y. 10007  
Phone: 311 or (212) NEW-YORK (outside NYC)  
[www.nyc.gov/records](http://www.nyc.gov/records)

# MARRIAGE LICENSE

APPLICATION FOR A SEARCH AND/OR CERTIFIED COPY OF A MARRIAGE LICENSE RECORD:

## FEES:

- \$15.00 Search of marriage license records in one year and one City/Borough for one Groom and/or Bride and issuance of one certified copy or “not found” statement.
- \$ 2.00 Per additional year to be searched in one City/Borough for the same name(s). LIMIT: 2 (two) years.
- \$10.00 Per additional copy of record.
- \$ 5.00 Per letter of exemption. Enclose payment for a letter of exemption in a separate check or money order. If the license record is “not found” the payment for the letter will be returned.

- Enclose stamped, self-addressed envelope.
- Make check or money order payable to: NYC Department of Records.

PLEASE PRINT OR TYPE

Last name of Groom		First name of Groom	
Last name of Bride (Maiden name)		First name of Bride	
Date of Marriage			
Month	Day	Year(s)	
Place of marriage			City/Borough
Your relationship to people named above			Certificate no., if known
Purpose for which this record will be used			Number of copies requested
Your Name, please print		Signature	
Address			
City		State	Zip Code