



Adopt a Basket!



The NYC Department of Sanitation keeps New York City healthy, safe and clean – and New Yorkers, businesses and organizations can partner with DSNY by adopting a litter basket!

Volunteers in our **Adopt-a-Basket Program** help protect our health and quality of life by keeping many of the City's 25,000 litter baskets from overflowing.

Why Volunteer?

New Yorkers in busy areas sometimes fill litter baskets faster than our Sanitation teams can empty them. It's better for our neighborhoods – and businesses – to help keep garbage from spilling onto sidewalks.

Participants can highlight that they're doing their share for their community! The Department presents all participants with a Certificate of Appreciation, which can be put on display.

How Do I Help?

Sanitation provides a supply of plastic liners, a collection schedule – and a direct DSNY contact at our local office.

To help, monitor your litter baskets; when they're three-quarters full, remove the used plastic liners, tie them, leave them next to the basket and insert a new liner.

Where Do I Register to Adopt a Basket?

Any business, organization or individual can join Sanitation's Adopt-a-Basket Program!

It's easy to register. Just visit nyc.gov/adoptabasket and sign up to help us keep New York City healthy, safe and clean!

New York's Strongest

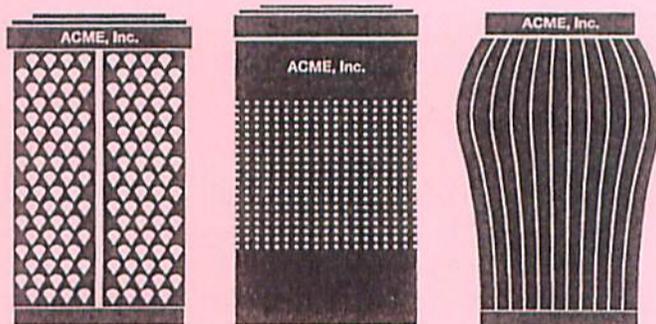


Sponsor a Basket, Too!

To reduce litter and improve our streetscape, sponsors purchase deluxe, heavier-duty litter baskets – which Sanitation teams regularly empty.

In the **Sponsor-a-Basket Program**, businesses, organizations and New Yorkers supply pre-approved baskets to replace the City's standard design. These higher-end baskets include a logo or name to highlight the sponsor's commitment to maintaining the community's quality of life. (Of course, you can sponsor *and* adopt a basket, too!)

To sponsor a basket or learn more about this initiative, email CustomerService@dsny.nyc.gov.



Printed on recycled paper, of course

Bill de Blasio Mayor
Kathryn Garcia Commissioner

05.2015



Avoiding Common Sanitation Violations

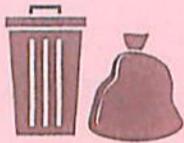
The NYC Department of Sanitation keeps our City healthy, safe and clean by collecting, recycling and disposing waste, cleaning streets and vacant lots, and clearing snow and ice. Businesses, however, must hire private carting companies for collection and disposal service. Sanitation's Enforcement Division monitors compliance with the laws governing clean streets – and business owners can avoid the most common fines by following these guidelines.



Hire a private carting service and display the required information.

Contract with a private carter to pick up your commercial garbage and recyclables. Post your carter's sticker and pick-up schedule in your window, and keep a copy of your contract or receipt easily available at your business.

Fine Avoided: \$100. NYC Administrative Code §16-116(b).



Prepare for garbage and recycling collection at the correct time.

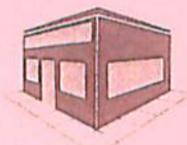
Keep waste in heavy-duty, securely tied bags or covered bins. Business waste should never be placed in or beside DSNY's corner litter baskets.

Daytime Pick-ups: Leave waste for collection within two hours of the scheduled pick-up.

Nighttime Pick-ups: Leave waste within an hour of closing your business for the evening.

Remove the bins after collection.

Fine Avoided: \$100 - \$300. NYC AC §16-120(c) and (e).



Clean your sidewalk and gutters.

Be sure to clean your sidewalk area (extending 18 inches into the street). Sanitation's Enforcement Division checks sidewalks and gutters during a regular schedule. Call 311 for enforcement times.

Fine Avoided: \$100 - \$300. NYC AC §16-118(2).

New York's Strongest



Clear snow and ice.

Snow and ice on a sidewalk can severely injure passersby – and your customers. After a winter storm, remove snow and ice to create a path that's at least four feet wide (but don't move it into the street),

and clear space around fire hydrants, litter baskets and sidewalk corner ramps.

Fine Avoided: \$100 - \$350. NYC AC §16-123.



Remove tripping hazards and debris.

Storefront areas must be clear, without signs and other things on the sidewalk. In some locations, displaying products within three feet of the building is legal – if the display is lower than five feet high. Call 311 to learn if displays are allowed on a specific street.

Fine Avoided: \$100 - \$300. NYC AC §16-118(2).



Advertise your business – without creating more litter.

It's illegal to put flyers and business cards on car or truck windows – and to post them on City-owned property, such as lampposts and traffic signs.

Fine Avoided: \$75 - \$500. NYC AC §§10-117(a); 10-119 – 121; and NYS Vehicle Traffic Law §375(1).



Be sure to recycle.

Food establishments must recycle cardboard and metal, glass, and plastic containers. All other businesses must recycle paper, cardboard, bulk metal and textiles (if they account for more than 10% of waste). All businesses must recycle construction waste, with some exceptions. To learn more, visit nyc.gov/recycle and click on Businesses.

Fine Avoided: \$100 - \$400. 16 Rules of the City of New York §1-10.

For more information, call 311 or visit nyc.gov/sanitation.

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