



Young Men's
Initiative

Center for
Economic
Opportunity

Department of
Probation

April 18, 2012

ADDENDUM #2

Re: AIM (Advocate Intervene Mentor) Program
Request for Proposals
PIN: 78112P0001

Dear Prospective Proposer:

Pursuant to Sections 3-02 (i) and 3-03 (f) (2) of the Procurement Policy Board (PPB) Rules, the Department of Probation (DOP) is issuing **Addendum #2** to the AIM Program Request for Proposals (RFP) PIN 78112P0001.

ADDENDUM ITEMS

1. **Cover Page of the RFP, page 1: Deadline for Proposals, the date:**

April 25, 2012

is deleted and replaced with the following:

May 3, 2012

2. **Section I- Timetable, page 4, C. Proposal Due Date and Time and Location: The date:**

April 25, 2012

is deleted and replaced with the following:

May 3, 2012

3. **Section II- Summary of the Request for Proposals, page 8, F. Anticipated Payment Structure:**

It is anticipated that the payment structure of contracts awarded under this RFP will be based on line-item budget reimbursement.

is deleted and replaced with the following:

It is anticipated that the payment structure of contracts awarded under this RFP will be based on line-item budget reimbursement, however full payment is subject to the availability of eligible clients for referral. Up to 25% of the annual contract amount will be withheld based on the actual number of participants referred by DOP and enrolled.

4. **Section II- Summary of the Request for Proposals, page 9, G. Service Levels/Geographic Areas to be Served:** Under the last paragraph, the following sentence:

DOP reserves the right to reduce the number of contracted participants if there are fewer clients eligible for referral than anticipated.

is added.

CLARIFICATIONS

1. The staffing plan and budget proposed should assume full enrollment of the number of participants proposed.
2. For the purposes of this RFP, a Linkage Agreement (Attachment #4) is not needed to demonstrate a relationship between the proposing organization and a City Agency, including local schools and police precincts. A letter of support could be used to document these relationships. A linkage agreement may be used to demonstrate a programmatic service to be delivered with another City Agency; however the City reserves the right to approve or disapprove any request based on business integrity and past history.



Vincent Perneti
Agency Chief Contracting Officer