

**Greener Greater Buildings Plan Weekly Digest, Vol. 3****NEW**

1. **Upcoming Outreach Sessions:** Two free, informational forums for the public about benchmarking, with emphasis on water benchmarking. Register by emailing [sustainability@buildings.nyc.gov](mailto:sustainability@buildings.nyc.gov) with “RSVP for Benchmark Session <date>” in subject line. Check [nyc.gov/ggbbp](http://nyc.gov/ggbbp) for updated information. Please pass this along to anyone who you think can benefit from attending.
  - **Session 1 - Monday, April 9<sup>th</sup>, 1 – 2:30pm, 280 Broadway, 6<sup>th</sup> Fl. Training Rm**
  - **Session 2 - Tuesday, April 24<sup>th</sup>, 10 – 11:30am, 280 Broadway, 6<sup>th</sup> Fl. Training Rm**

**REMINDERS**

1. **May 1<sup>st</sup> deadline!** As Local Law 84 states, May 1<sup>st</sup> is the compliance deadline. Last year’s extensions no longer apply. Please ensure all covered buildings are benchmarked by May 1<sup>st</sup> to avoid receiving a violation.
2. **In the “Notes” field of Portfolio Manager:**
  - Enter the ten-digit **BBL** number of your property being benchmarked
  - For multiple buildings on multiple lots being benchmarked together, enter each **BBL** number separated by a semi-colon, but without a space.  
For example: 3-00845-0027;3-00845-0029;3-00845-0030
  - Do NOT include any other text in the “Notes” field!
3. **In the “Unique Building Identifier” field of Portfolio Manager:**
  - Enter the seven-digit **BIN** of your building
  - For multiple buildings on a lot being benchmarked together, enter each **BIN** number separated by a semi-colon, but without a space.  
For example: 1234567;2345678;3456789
  - Do NOT include any other text in the “Unique Building Identifier” field!

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*Thank you from the Mayor’s Office of Long-Term Planning and Sustainability!*  
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