



DEPARTMENT OF CITY PLANNING

What We Do

The Department of City Planning (DCP) promotes strategic growth, transit-oriented development and sustainable communities to enhance quality of life in the City, in part by initiating comprehensive, consensus-based planning and zoning changes for individual neighborhoods and business districts, as well as by establishing policies and zoning regulations applicable citywide. The Department supports the City Planning Commission and each year reviews approximately 450 land use applications for actions such as zoning changes, special permits and other discretionary approvals. The Department assists both government agencies and the public by providing policy analysis and technical assistance relating to housing, transportation, community facilities, demography, waterfront and public space.

Our Services and Goals

Service 1: Shape the use and development of land in the City's neighborhoods, business districts and waterfront through participatory planning and zoning changes.

Goal 1a: Advance economic development, housing and neighborhood enhancement land use projects and proposals for public review.

Service 2: Manage land use and environmental review processes to assure consistency with applicable City policies and regulations.

Goal 2a: Ensure that discretionary land use and environmental review actions subject to City Planning Commission review are consistent with sound planning principles.

Goal 2b: Conduct timely and thorough review of land use and environmental applications.

Service 3: Prepare information and policy analysis for other government agencies, elected officials and the public.

Goal 3a: Provide quality technical and planning expertise to other City agencies and the public to support decision making.

How We Performed

- The Department of City Planning completed and presented to the public eight projects and proposals during the reporting period. The projects and proposals span two goals (1a and 3a) and include the [Ozone Park Rezoning](#), a 530-block rezoning proposal which seeks to reinforce the predominant one- and two-family residential character of the neighborhood while directing new residential and mixed-use development to the area's commercial corridors and near mass transit.
- Eighty-five percent of the 154 land use applications referred by the Department during the first four months of Fiscal 2014 were referred within six months of receipt, exceeding the target of 74 percent. At 48 days, the median time to refer applications represents a significant improvement over performance a year ago.
- Eighty-four percent of the 69 environmental review applications completed by the Department during the first four months of Fiscal 2014 were completed within six months of receipt, exceeding the established target of 75 percent. The median time to complete application reviews decreased from nine days to six days.
- The percent of emails responded to within the 14-day standard rose by 22 percentage points to 93 percent while the percent of letters responded to within 14 days showed a more modest improvement, increasing to 25 percent.

Service 1: Shape the use and development of land in the City's neighborhoods, business districts and waterfront through participatory planning and zoning changes.

Goal 1a: Advance economic development, housing and neighborhood enhancement land use projects and proposals for public review.

Performance Indicators	Actual			Target		4-Month Actual	
	FY11	FY12	FY13	FY14	FY15	FY13	FY14
Economic development and housing proposals completed and presented to the public	9	11	16	*	*	3	5
Neighborhood enhancement proposals completed and presented to the public	8	4	13	*	*	1	1

★ Critical Indicator "NA" - means Not Available in this report ↓ ↑ shows desired direction

Service 2: Manage land use and environmental review processes to assure consistency with applicable City policies and regulations.

Goal 2a: Ensure that discretionary land use and environmental review actions subject to City Planning Commission review are consistent with sound planning principles.

Performance Indicators	Actual			Target		4-Month Actual	
	FY11	FY12	FY13	FY14	FY15	FY13	FY14
Land use applications referred	444	465	442	*	*	130	154
Environmental review applications completed	208	199	169	*	*	47	69

★ Critical Indicator "NA" - means Not Available in this report ↓ ↑ shows desired direction

Goal 2b: Conduct timely and thorough review of land use and environmental applications.

Performance Indicators	Actual			Target		4-Month Actual	
	FY11	FY12	FY13	FY14	FY15	FY13	FY14
★ Land use applications referred - Within 6 months (%)	74%	74%	78%	74%	74%	67%	85%
★ Median time to refer land use applications (days)	37	43	32	45	45	67	48
★ Environmental review applications completed - Within 6 months (%)	74%	87%	83%	75%	75%	83%	84%
★ Median time to complete environmental review applications (days)	39	12	9	40	40	9	6

★ Critical Indicator "NA" - means Not Available in this report ↓ ↑ shows desired direction

Service 3: Prepare information and policy analysis for other government agencies, elected officials and the public.

Goal 3a: Provide quality technical and planning expertise to other City agencies and the public to support decision making.

Performance Indicators	Actual			Target		4-Month Actual	
	FY11	FY12	FY13	FY14	FY15	FY13	FY14
Planning information and policy analysis initiatives presented to the public	15	28	24	*	*	8	2

★ Critical Indicator "NA" - means Not Available in this report ↓ ↑ shows desired direction

Agency Customer Service

Performance Indicators	Actual			Target		4-Month Actual	
	FY11	FY12	FY13	FY14	FY15	FY13	FY14
Customer Experience							
Emails responded to in 14 days (%)	96%	75%	81%	85%	*	71%	93%
Letters responded to in 14 days (%)	70%	52%	44%	50%	*	17%	25%

Agency Resources

Resource Statistics	Actual			Sept. 2013 MMR Plan	Updated Plan	Plan	4-Month Actual	
	FY11	FY12	FY13	FY14	FY141	FY151	FY13	FY14
Expenditures (\$000,000) ²	\$23.7	\$22.8	\$20.9	\$20.8	\$22.2	\$20.3	\$7.6	\$7.1
Revenues (\$000,000)	\$1.7	\$2.4	\$3.5	\$2.1	\$2.6	\$2.1	\$0.7	\$1.3
Personnel	263	253	256	266	273	262	242	250
Overtime paid (\$000)	\$40	\$45	\$56	\$9	\$9	\$9	\$10	\$17
¹ February 2014 Financial Plan ² Expenditures include all funds. "NA" - Not Available in this report								

Noteworthy Changes, Additions or Deletions

- The Department updated four-month Fiscal 2013 data for the percent of letters responded to in 14 days, the number of environmental review applications completed and the percent of these applications completed within specific time frames. All adjustments were minor.

For more information on the agency, please visit: www.nyc.gov/dcp.

