

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	Clients whom HRA helped obtain employment (000)
Description:	This indicator reports the unduplicated City fiscal year total of all clients whom the Human Resources Administration (HRA) helped obtain employment during the reporting period. It includes people who receive cash assistance from the federal Family Assistance Program (FAP), which provides welfare benefits to families for five years; the State Safety Net Assistance Program (SNA), which provides welfare benefits for two years to adults without children and to some families not eligible for FAP; and the State 60-month Converted to Safety Net program, which provides assistance to families who have exceeded the five-year State time limit for assistance and to others who have exceeded the two-year time limit from SNA. It also includes single Supplemental Nutrition Assistance Program recipients who are able-bodied and without dependents (ABAWDs) and non-custodial parents who owe child support through the HRA Office of Child Support Enforcement's Support Through Employment Program (STEP).
Source:	Source of Cash Assistance (CA): HRA New York City WAY (NYCWAY), Welfare Management System (WMS), CA and Non-CA cases matched against State New Hire Placements file, and the HRA Office of Data Reporting and Analysis (ODRA). Source of ABAWDs: Food Stamp Employment System from the HRA Management Information Systems and SNAP cases matched against the State New Hire Placements file. Source of STEP: HRA's Payment and Claiming System (PaCS)]
Indicator name:	Percent of HRA clients whom HRA helped obtain employment compared to monthly goal (calendar year-to-date) (%)
Description:	The calendar-year-to date percent of the unduplicated total of HRA clients whom HRA helped obtain employment compared to the goal at that point in time. The annual employment goal is set each calendar year.
Source:	HRA NYCWAY and ODRA
Indicator name:	Current and former Cash Assistance cases that retained employment income 180 days after being placed in a job (calendar year-to-date average) (%)
Description:	The calendar year-to-date average percent of both those cash assistance cases who had obtained a job six months (180 days) prior to the reporting period, earned enough income to close their cash assistance cases, and did not return to cash assistance within the last six months (180 days) of the reporting period, and those cash assistance cases who obtained employment six months prior to the reporting period, remained open and have not had their cases re-budgeted within 180 days due to the loss of employment income.
Source:	HRA NYCWAY, WMS and ODRA
Indicator name:	Cash Assistance cases engaged in any training or education, which may include other activities, in accordance with New York City guidelines (%)
Description:	The city fiscal year-to-date average percent of partially or fully engageable (able to work) cash assistance cases who are participating in any training or education and/or work-related activities, as defined by New York City, that directly prepare people for employment by improving their self-sufficiency and include the Work Experience Program (WEP), job search, domestic violence services, health and mental health services, and/or substance abuse treatment. Therefore, training and education may be Either stand-alone or together with some other activities, such as those that are concurrent with the Work Employment Program (WEP), substance abuse treatment or job search. This indicator does not include the wage subsidy work activity, which is considered subsidized employment. In addition, it does not include stand-alone job search or stand-alone WEP, but it does include job search performed in conjunction with an education or training program
Source:	HRA NYCWAY and ODRA

# HUMAN RESOURCES ADMINISTRATION

Indicator Name:	Safety Net Assistance (SNA) cases engaged in any training or education, which may include other activities, in accordance with New York City guidelines (%)
Description:	The city fiscal year-to-date average percent of partially or fully engageable (able to work) SNA cases who are participating in any training or education and/or work-related activities, as defined by New York City, that directly prepare people for employment by improving their self-sufficiency and include the Work Experience Program (WEP), job search, domestic violence services, health and mental health services, and/or substance abuse treatment. Therefore, training and education may be either stand alone or together with some other activities, such as those that are concurrent with the Work Employment Program (WEP), substance abuse treatment or job search. This indicator does not include the wage subsidy work activity, which is considered subsidized employment. In addition, it does not include stand-alone job search or stand-alone WEP, but it does include job search performed in conjunction with an education or training program.
Source:	HRA NYCWAY and ODRA
Indicator Name:	Cash Assistance family cases estimated to be participating in work or work-related activities per federal guidelines (Federal fiscal year-to-date average - %)
Description:	The federal fiscal year-to-date estimated average percent of Family Assistance Program and 60-month converted to Safety Net Assistance cases who participate in work or work-related activities in compliance with federal guidelines. The estimated family participation rate is calculated on the basis of the federal fiscal year: October through September.
Source:	HRA NYCWAY, WMS and ODRA
Indicator name:	Cash Assistance family cases participating in work or work-related activities per federal guidelines official federal fiscal year-to-date average) (%)
Description:	The official federal fiscal year-to-date average percent of Family Assistance Program and 60-month converted to Safety Net Assistance cases who participate in work or work-related activities in compliance with federal guidelines. This indicator reports the most recent available federal data. The official family participation rate is calculated on the basis of the federal fiscal year: October through September.
Source:	HRA NYCWAY, WMS and ODRA
Indicator name:	Total WeCARE cases
Description:	The unduplicated total of Wellness, Comprehensive Assessment, Rehabilitation, and Employment (WeCARE) cases. WeCARE provides a continuum of services to help cash assistance clients with medical and/or mental health conditions that affect their employability to attain their maximum levels of self-sufficiency. Individuals referred to WeCARE receive a comprehensive biopsychosocial assessment to identify possible clinical conditions and social barriers that may affect their ability to participate in work-related activities. Based on the results of this assessment, WeCARE contractors determine an individual's functional capacity, develop a customized service plan, and provide a range of services tailored to meet a client's needs.
Source:	WeCARE Engagement Report
Indicator name:	Number of WeCARE federal disability awards
Description:	The cumulative number, for the reporting period, of HRA clients assisted by the Agency who obtain federal SSI benefits for the aged, blind, or disabled as of January 2009 only one award per person is counted: either the award granted for the initial appeal or the award granted in a subsequent appeal if the initial application was denied.
Source:	HRA Payment and Claiming System (PACS)
Indicator name:	Persons receiving cash assistance (000)
Description:	As of the end of the reporting period, this indicator measures the number of persons who are receiving time-limited Family Assistance Program or the Safety Net Assistance Program. As of November 2001, the 60-month Converted to Safety Net program is included.
Source:	HRA ODRA and WMS report CRM01OR1

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	TANF Recipients (000)
Description:	At the end of the reporting period, the number of persons who are receiving time-limited Temporary Assistance for Needy Families (TANF).
Source:	HRA ODRA and WMS report
Indicator name:	60-month converted to SNA Recipients (000)
Description:	At the end of the reporting period, the number of persons who are receiving 60-month converted to Safety Net Assistance (SNA).
Source:	HRA ODRA and WMS report
Indicator name:	SNA Recipients (000)
Description:	At the end of the reporting period, the number of persons who are receiving SNA.
Source:	HRA ODRA and WMS report
Indicator name:	Cash Assistance Caseload (000)
Description:	At the end of the reporting period, the total number of cases receiving Cash Assistance.
Source:	HRA ODRA and WMS report
Indicator name:	Cash Assistance fair hearing win rate (%)
Description:	Fair Hearing Win Rate is the percentage determined by dividing the total wins, which are Agency affirmations, Administrative Law Judge (ALJ) determinations that the Agency's actions were "Correct When Made," and client defaults, by Agency total wins and Agency total losses, which are Agency reversals by an ALJ.
Source:	HRA Family Independence Administration (FIA)
Indicator name:	Cash Assistance application timeliness rate (%)
Description:	This indicator measures the percent of Cash Assistance application processing completed by the Agency in required time frames.
Source:	HRA Family Independence Administration (FIA)
Indicator name:	Persons receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	As of the end of the reporting period, the number of eligible persons receiving federally supported Supplemental Nutrition Assistance Program benefits, including both cash assistance recipients and non-PA recipients. The calculation includes persons who receive food stamps at residential treatment centers and recipients of Supplemental Security Income (SSI).
Source:	HRA ODRA
Indicator name:	Cash Assistance persons receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	At the end of the reporting period, the total number of persons who receive Supplemental Nutrition Assistance Program benefits and Cash Assistance
Source:	HRA ODRA
Indicator name:	Non-Cash Assistance persons receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	At the end of the reporting period, the total number of persons who receive Supplemental Nutrition Assistance Program benefits who are not cash assistance or SSI recipients.
Source:	HRA ODRA
Indicator name:	SSI persons receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	The total number of eligible recipients of SSI receiving federally supported Supplemental Nutrition Assistance Program benefits.
Source:	HRA ODRA

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	Total Supplemental Nutrition Assistance Program households (000)
Description:	The total number of eligible households receiving Supplemental Nutrition Assistance Program benefits , including both Cash Assistance recipients and non-PA recipients.
Source:	HRA ODRA
Indicator name:	Cash assistance households receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	The total number of Cash Assistance eligible households receiving Supplemental Nutrition Assistance Program benefits.
Source:	HRA ODRA
Indicator name:	Non-cash assistance households receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	At the end of the reporting period, the total number of persons who receive Supplemental Nutrition Assistance Program benefits who are not cash assistance or SSI recipients.
Source:	HRA ODRA
Indicator name:	SSI households receiving Supplemental Nutrition Assistance Program benefits (000)
Description:	The total number of eligible recipients of SSI receiving federally supported Supplemental Nutrition Assistance Program benefits.
Source:	HRA ODRA
Indicator name:	Supplemental Nutrition Assistance Program estimated payment error rate (%)
Description:	This indicator measures the percent of Supplemental Nutrition Assistance Program benefits Payment Errors for CA and non-CA recipients where the incorrect Supplemental Nutrition Assistance Program benefit amount is paid is either over or under the correct amount, due to a calculation or documentation error on the part of either the worker or the client. This indicator is tracked in accordance with the federal fiscal year.
Source:	HRA FIA
Indicator name:	Supplemental Nutrition Assistance Program application timeliness rate (%)
Description:	Percent of Supplemental Nutrition Assistance Program application processing completed by the Agency in required time frames.
Source:	HRA FIA
Indicator name:	Public Health Insurance enrollees (000)
Description:	At the end of the reporting period, the total number of persons enrolled in various public health insurance programs, including Medicaid with cash assistance, Medicaid without cash assistance (Medicaid-only), and Family Health Plus.
Source:	WMS report WINR0521
Indicator name:	Public Health Insurance Medicaid-only enrollees (000)
Description:	At the end of the reporting period, the number of persons who are not recipients of cash assistance or SSI who receive Medicaid services, including those receiving Family Health Plus.
Source:	WMS report WINR0521
Indicator name:	Client responses to Public Health Insurance mailed renewal notices (%)
Description:	Percent of responses to Public Health Insurance renewal notice mailed to clients.
Source:	HRA Medical Insurance and Community Services Administration (MICSA)
Indicator name:	Public Health Insurance Fair Hearing Win Rate (%)
Description:	Fair Hearing Win Rate is the percentage determined by dividing the total wins, which are Agency affirmations, Administrative Law Judge (ALJ) determinations that the Agency's actions were "Correct When Made," and client defaults, by Agency total wins and Agency total losses, which are Agency reversals by an ALJ.
Source:	HRA MICSA

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	Public Health Insurance application timeliness rate (%)
Description:	Percent of Community, Hospital, and Nursing Home Medicaid new applications processed by the Agency within required timeframes.
Source:	HRA MICSA
Indicator name:	Total new Support Orders obtained
Description:	The total number of new child support orders obtained.
Source:	New York State Department of Child Support Enforcement, Office of Child Support Enforcement: 157 Report
Indicator name:	Total Child Support Cases with Active Orders (End of Period)
Description:	The total number of cases where an order has been established, not just those cases that obtained an order during the year: the cumulative number of cases with orders.
Source:	New York State Department of Child Support Enforcement, Office of Child Support Enforcement: 157 Report
Indicator name:	Child support cases with orders of support (%)
Description:	The monthly average of cash assistance and non-cash assistance child support cases for which a support order has been established by a court, as a percent of the total number of open child support cases.
Source:	New York State Department of Child Support Enforcement, Office of Child Support Enforcement: 157 Report - Performance Measures – SEP
Indicator name:	Current obligations collected (%)
Description:	The city fiscal year-to-date average of the total child support collected for both cash assistance and non-cash assistance cases as a percent of the total court-ordered obligations.
Source:	New York State Department of Child Support Enforcement, Office of Child Support Enforcement; New York State: 157 Report Section F: Collections Due and Distributed, Total (Line 25 cumulative) divide by Total (line 24 cumulative)
Indicator name:	Child support collected (\$ millions)
Description:	The total amount of child support collected on behalf of both cash assistance and non-cash assistance clients, including cases where the child resides outside the City and the non-custodial parent resides in the City.
Source:	New York State Department of Child Support Enforcement, Office of Child Support Enforcement: Monthly Calendar Year Comparisons of Collections – Total Collections
Indicator name:	Adult Protective Services (APS) Assessment Cases
Description:	The unduplicated number of individuals in the assessment phase for APS services during the month. The fiscal year to date number is calculated as an average of monthly cases.
Source:	HRA Adult Protective Services Monthly Compliance Report
Indicator name:	Individuals referred to an Adult Protective Services field office visited within three working days (%)
Description:	The city fiscal year-to-date average percent of cases referred to Adult Protective Services (APS) that are visited within the State-mandated three working days.
Source:	HRA Adult Protective Services Monthly Compliance Report
Indicator name:	Adult Protective Services (APS) assessment cases accepted or denied for undercare within State-mandated 60 days (%)
Description:	Percent of referrals to the borough offices or contracted vendors with a decision made to accept or deny a case within the State-mandated 60 days.
Source:	HRA Adult Protective Services Monthly Compliance Report

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	Adult Protective Services (APS) Cases Eligible for Services
Description:	The unduplicated number of the total cases in APS undercare or Preventive Services Program during the month. The fiscal year to date number is calculated as an average of monthly cases.
Source:	HRA Adult Protective Services Monthly Compliance Report
Indicator name:	Total referrals received for Adult Protective Services
Description:	Referrals screened at Central Intake Unit for presumptive eligibility or referral to other agencies.
Source:	HRA Adult Protective Services Monthly Compliance Report
Indicator name:	Domestic violence non-residential services programs active caseload
Description:	The city fiscal year-to-date average of the monthly number of active cases participating in the non-residential programs.
Source:	Monthly reports from contracted non-residential shelter providers
Indicator name:	Families seeking shelter at Prevention Assistance and Temporary Housing (PATH) who entered HRA's domestic violence shelters (%)
Description:	Percent of families seeking shelter at Department of Homeless Service's Prevention Assistance and Temporary Housing (PATH) who entered HRA domestic violence shelters.
Source:	HRA ODVEIS
Indicator name:	Average Number of Families Served per Day in Domestic Violence Shelter Program
Description:	Average Number of Families Served per Day in Domestic Violence Shelter Program.
Source:	HRA ODVEIS
Indicator name:	Number of domestic violence emergency beds (capacity)
Description:	At the end of the reporting period, the number of domestic violence emergency beds that HRA administers.
Source:	The number of beds licensed by the State Office of Children and Family Services and reported through the HRA Office of Domestic Violence & Emergency Intervention Services (ODVEIS) shelter occupancy system
Indicator name:	Individuals and families at imminent risk diverted from becoming homeless (%)
Description:	The percent of individuals and families who were still domiciled at the point they were seen by the Diversion Team at an HRA Job Center, but were at imminent risk of losing their homes, who are diverted from becoming homeless. As of January 2009 HRA began cross-referencing diverted families to determine if any of these families subsequently came to the Prevention Assistance and Temporary Housing (PATH) at the Department of Homeless Services during the fiscal year. If a family previously diverted by HRA subsequently became homeless despite efforts at PATH, the original diversion at the HRA Job Center is not counted.
Source:	IPA 705 report generated by HRA/MIS
Indicator name:	New applicants for HASA services
Indicator name:	The number of applicants to HASA services
Source:	HRA HIV/AIDS Services Administration (HASA)
Indicator name:	Individuals receiving HASA services (000)
Description:	At the end of the reporting period, the number of individual clients (individuals who are either HIV Symptomatic or with AIDS) served during the reporting month.
Source:	HRA HIV/AIDS Services Administration (HASA)
Indicator name:	HASA clients receiving ongoing enhanced housing benefits (%)
Description:	The percent of HASA clients who receive on-going monthly supplemental rents in addition to the basic HASA shelter grant.
Source:	IPA 705 report generated by HRA/MIS

# HUMAN RESOURCES ADMINISTRATION

Indicator name:	Average number of days from submission of a completed application to approval or denial of enhanced housing benefits to keep HASA clients in stable housing
Description:	At the end of the period, the average number of days to grant or deny HASA housing-related enhanced financial benefits after the completed application is submitted. Benefits are required in order for clients to secure or maintain housing, including but not limited to rent increases, home furnishings requests, moving and storage expenses.
Source:	HRA HIV/AIDS Services Administration Case by Case Financial Assessment database
Indicator name:	Average number of days from submission of a completed application to issuance of enhanced housing benefits to HASA clients
Description:	The average number of calendar days from submission of a completed application it takes to issue housing-related enhanced financial benefits to clients in order to secure or maintain housing, including but not limited to rent increases, home furnishings requests, moving and storage expenses.
Source:	HRA HIV/AIDS Services Administration Case by Case Financial Assessment database
Indicator name:	Cases receiving home care services
Description:	The number of cases receiving Medicaid-funded Home Attendant and Housekeeping; Long Term Home Health Care; and AIDS Project/AIDS Lombardi Home Care services at the end of the month.
Source:	HRA Home Care Services Program
Indicator name:	Personal care services - average weekly billable hours
Description:	At the end of the reporting period, the average number of weekly billable hours of service for all clients receiving personal care services (home attendant and housekeeping). Billable hours measures the number of hours during which service is actually provided.
Source:	HRA Home Care Services Program
Indicator name:	Average days to initiate home attendant and housekeeper services for all cases
Description:	At the end of the reporting period, the average number of days from the date of application to the commencement of service for all new Home Attendant and Housekeeping cases during the reporting month. All cases with service start dates during the reporting month are included in this measure and include applicants who are currently enrolled in Medicaid and those who have applied for but not begun to receive Medicaid.
Source:	HRA Home Care Services Program
Indicator name:	Serious personal care complaints resolved in 24 hours (%)
Description:	Percent of client serious complaints resolved within required timeframe of 24 hours. Vendors must remove the risk has to the client within 24 hours for the complaint to be resolved.
Source:	HRA MICSA
Indicator name:	Medicaid recoveries and cost avoidance for fraud, waste & abuse (\$000,000)
Description:	This indicator shows the amount recovered from concealment of income and resources by clients, provider audits for waste and abuse, collections from windfalls, personal injury lawsuit settlements and liens on properties and estates, and cost savings from various efforts such as Medicaid prescription drug fraud investigations and clients receiving Medicaid in more than one state.
Source:	HRA Investigations, Revenue & Enforcement Administration
Indicator name:	Claims filed within 60 days of the close of the expenditure month (%)
Description:	This indicator measures the percent of claims filed on a timely basis, since the State and Federal funding of major HRA programs and the timing of future advances relies on such filing.
Source:	HRA Finance Office

# HUMAN RESOURCES ADMINISTRATION

Indicator name: Billed revenue as a percentage of budgeted revenue (%)  
Description: Billed revenue as a percentage of budgeted revenue indicates where HRA is in meeting its projected targeted revenue,  
Source: HRA Finance Office

Indicator name: Calls resolved within 48 hours to the Finance customer service call line for vendors (%)  
Description: Percent of calls by vendors to the HRA Finance Office Customer Service Call Line that are resolved.  
Source: HRA Finance Office