



## WHAT WE DO

The Department of City Planning (DCP) plans for the strategic growth and development of the City through ground-up planning with communities, the development of land use policies and zoning regulations applicable citywide and its contribution to the preparation of the City's 10-year Capital Strategy. DCP promotes housing production and affordability, fosters economic development and coordinated investments in infrastructure and services, and supports resilient, sustainable communities across the five boroughs for a more equitable New York City.

In addition, DCP supports the City Planning Commission in its annual review of approximately 450 land use applications for a variety of discretionary approvals. The Department also assists both government agencies and the public by advising on strategic and capital planning and providing policy analysis, technical assistance and data relating to housing, transportation, community facilities, demography, zoning, urban design, waterfront areas and public open space.

## FOCUS ON EQUITY

DCP promotes housing production and affordability, fosters economic development and coordinated investments in infrastructure and services, and supports resilient, sustainable communities across the five boroughs for a more equitable New York City. DCP's contributions toward development of the 10-year Capital Strategy will ensure investments in New York City's neighborhoods align strategic planning priorities with community needs. Under Housing New York: A Five-Borough, Ten-Year Plan, the Department will lead coordinated, ground up neighborhood planning studies and advance regulatory changes—including mandatory inclusionary housing in newly rezoned areas—to support more economically diverse communities and housing opportunities for New Yorkers at all income levels. Through inclusive community development initiatives with stakeholders, DCP will expand access to quality jobs and services, and stimulate economic development benefitting all New Yorkers. In addition, DCP is committed to expanding public access to land use, housing and population data and planning resources through its online Community Portal, as well as to support informed participation by New Yorkers in neighborhood planning and land use review processes.

## OUR SERVICES AND GOALS

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### **SERVICE 1 Shape the use and development of land in the City's neighborhoods, business districts and waterfront through participatory planning and zoning changes.**

- Goal 1a Advance land use projects and proposals for public review that promote housing and affordability, economic development, sustainability and neighborhood quality of life.

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### **SERVICE 2 Manage land use and environmental review processes to assure consistency with applicable City policies and regulations.**

- Goal 2a Ensure that discretionary land use and environmental review actions subject to City Planning Commission review adhere to all applicable requirements and procedures and advise the Commission regarding their consistency with sound planning principles.
- Goal 2b Conduct timely and thorough review of land use and environmental applications.

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### **SERVICE 3 Prepare information and policy analysis for the public, other government agencies and elected officials.**

- Goal 3a Provide quality technical and strategic planning expertise to the public, other City agencies and elected officials to support decision making.

# HOW WE PERFORMED IN FISCAL 2014

## SERVICE 1 Shape the use and development of land in the City's neighborhoods, business districts and waterfront through participatory planning and zoning changes.

**Goal 1a** Advance land use projects and proposals for public review that promote housing and affordability, economic development, sustainability and neighborhood quality of life.

Furthering its objectives of expanding housing and economic development opportunities in all five boroughs and fostering more livable, equitable and resilient neighborhoods through consensus-based community planning, the Department advanced and presented 18 land use proposals and initiatives to the public during Fiscal 2014. Ten were economic development and housing proposals, including the Department's May 2014 commitment to launch several neighborhood planning studies furthering the goals of [Housing New York: A Five-Borough, Ten-Year Plan](#). These studies will provide the foundation for expanding capacity for affordable housing, providing necessary services and stimulating economic development throughout the City.

The first of the neighborhood studies focuses on East New York, Brooklyn, building on the [Sustainable Communities: East New York](#) report released in June 2014. The report presents a vision for a more sustainable and equitable East New York, representing the culmination of a two-year, federally-funded, community engagement process examining the potential for growth in this historically underserved Brooklyn neighborhood. The plan for East New York illustrates how the administration's citywide objectives of expanding opportunities for affordable housing with coordinated infrastructure and service improvements, improving access to high quality jobs and expanding economic growth can be implemented at a neighborhood scale.

Following Hurricane Sandy, the City developed a detailed recovery plan to ensure the long-term resilience of NYC's coastal communities, buildings and infrastructure. As part of this effort, the Department launched the [Resilient Neighborhoods Initiative](#), a series of neighborhood planning studies undertaken in close consultation with communities to develop locally specific strategies to address recovery needs, increase resiliency and support the vitality of neighborhoods at risk of coastal flooding in the near - and long-term, helping residents and businesses withstand and recover quickly from future storms and other climate events.



Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15		
Economic development and housing proposals completed and presented to the public	9	9	11	16	10	*	*	Up	Up
Neighborhood enhancement proposals completed and presented to the public	15	8	4	13	8	*	*	Up	Down

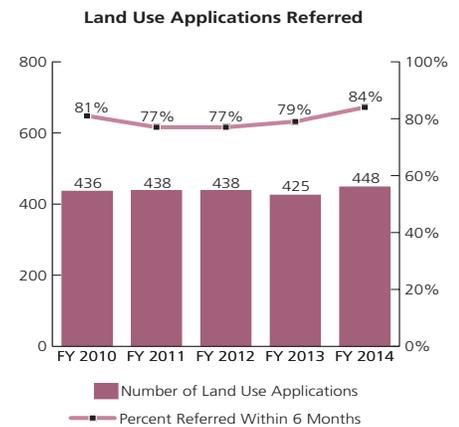
\* Critical Indicator "NA" - means Not Available in this report ⇅ shows desired direction

## SERVICE 2 Manage land use and environmental review processes to assure consistency with applicable City policies and regulations.

### Goal 2a

Ensure that discretionary land use and environmental review actions subject to City Planning Commission review adhere to all applicable requirements and procedures and advise the Commission regarding their consistency with sound planning principles.

The Department reviews land use applications for technical accuracy and consistency with City land use and environmental review procedures. In Fiscal 2014 the Department referred 448 land use applications for public review and completed 193 environmental review applications. Both the number of land use and environmental review applications completed increased over the past fiscal year, by approximately five and 14 percent, respectively.



Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15		
Land use applications referred	436	438	438	425	448	*	*	Neutral	Neutral
Environmental review applications completed	249	208	199	169	193	*	*	Neutral	Down

★ Critical Indicator "NA" - means Not Available in this report ↕ shows desired direction

### Goal 2b

Conduct timely and thorough review of land use and environmental applications.

Of the total 448 land use applications received by the Department in Fiscal 2014, 84 percent were referred within six months of receipt of filing, exceeding the target of 74 percent and a five percentage point improvement over the past fiscal year. The median time to refer applications increased by eight days to 32 days.

At 87 percent, the percentage of environmental review applications completed within six months exceeded the newly established target of 75 percent and was also an improvement over last fiscal year's performance. The median time to complete an application continued on a downward trend, decreasing for the fourth consecutive year to a low of 7 days.

In October 2013 the Department adopted new rules to govern the pre-certification process. For the first time, these rules establish timelines that comprehensively measure the process and set aggressive goals to accelerate it. DCP intends to replace its current performance reporting metrics with indicators that reflect [the new process](#) in Fiscal 2015.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15		
★ Land use applications referred - Within 6 months (%)	81%	77%	77%	79%	84%	74%	74%	Up	Neutral
★ Median time to refer land use applications (days)	22	28	29	24	32	45	45	Down	Up
★ Environmental review applications completed - Within 6 months (%)	61%	74%	87%	83%	87%	75%	75%	Up	Up
★ Median time to complete environmental review applications (days)	47	39	12	9	7	40	40	Down	Down

★ Critical Indicator "NA" - means Not Available in this report ↕ shows desired direction

## SERVICE 3 Prepare information and policy analysis for the public, other government agencies and elected officials.

**Goal 3a** Provide quality technical and strategic planning expertise to the public, other City agencies and elected officials to support decision making.

As part of its commitment to provide planning information and policy analysis to communities, public entities and other stakeholders, 23 policy initiatives, planning reports and releases of datasets were made available during Fiscal 2014. To assist stakeholders with all aspects of community planning, including identifying needs and trends, setting priorities and shaping plans, the Department collects, analyzes and shares data on land use, zoning, housing and population, thus promoting its central tenets of housing production and affordability, economic development, sustainability and resiliency, and equity throughout all five boroughs of New York City.

To assist in neighborhood planning, in June 2014 the Department launched a new [Community Portal](#), offering centralized access to tools, resources and information on a variety of topics related to New York City land use, community planning and the capital budget process. In addition, in collaboration with the Office of Emergency Management the Department released the 2014 update of the New York City Hazard Mitigation Plan, which identifies and assesses risks from natural and man-made disasters and defines strategies to reduce the effects of these hazards on New York City's environment.

Demographic trends and projections are an integral resource for community planning and growth. The Department continues to share population data as highlighted by the December 2013 release of both the 2013 edition of [The Newest New Yorkers](#), which provides detailed analyses on NYC's foreign-born population, and [Projecting the Future: NYC Population Projections by Age/Sex and Borough 2010-2040](#).

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15		
Planning information and policy analysis initiatives presented to the public	11	15	28	24	23	*	*	Up	Up

★ Critical Indicator "NA" - means Not Available in this report ↕ ↑ shows desired direction

## AGENCY CUSTOMER SERVICE

The percent of emails and letters responded to within the 14-day performance standard improved, and the agency exceeded its respective response targets of 85 and 50 percent.

Performance Indicators	Actual					Target		Desired Direction	5yr Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15		
Customer Experience									
Emails responded to in 14 days (%)	95%	96%	75%	81%	92%	85%	85%	Up	Neutral
Letters responded to in 14 days (%)	42%	70%	52%	44%	59%	50%	50%	Up	Neutral
Completed customer requests for interpretation	2	3	1	4	1	*	*	Neutral	Down
CORE customer experience rating (0 - 100)	83	81	83	88	89	80	80	Up	Neutral

## AGENCY RESOURCES

Resource Indicators	Actual					Plan <sup>1</sup>		5-year Trend
	FY10	FY11	FY12	FY13	FY14	FY14	FY15	
Expenditures (\$000,000) <sup>2</sup>	\$26.2	\$23.7	\$22.8	\$20.9	\$23.5	\$22.2	\$28.4	Down
Revenues (\$000,000)	\$2.7	\$1.7	\$2.4	\$3.5	\$3.6	\$2.6	\$2.1	Up
Personnel	284	263	253	256	256	273	294	Neutral
Overtime paid (\$000)	\$38	\$40	\$45	\$56	\$9	\$9	\$9	Down

<sup>1</sup>Authorized Budget Level

"NA" - Not Available in this report

<sup>2</sup>Expenditures include all funds.

## NOTEWORTHY CHANGES, ADDITIONS OR DELETIONS

- All historical data for the land use application indicators was corrected.

## ADDITIONAL RESOURCES

For additional information on items referenced in the narrative, go to:

- Housing New York: A Five-Borough, Ten Year Plan:  
<http://www.nyc.gov/html/housing/pages/home/index.shtml>
- Sustainable Communities: East New York:  
[http://www.nyc.gov/html/dcp/html/sustainable\\_communities/sustain\\_com2.shtml](http://www.nyc.gov/html/dcp/html/sustainable_communities/sustain_com2.shtml)
- Resilient Neighborhoods Initiative:  
[http://www.nyc.gov/html/dcp/html/resilient\\_neighborhoods/index.shtml](http://www.nyc.gov/html/dcp/html/resilient_neighborhoods/index.shtml)
- BluePrint:  
<http://www.nyc.gov/html/dcp/html/blueprint/blueprint3.shtml>
- Community Portal:  
[http://www.nyc.gov/html/dcp/html/neigh\\_info/nhmap.shtml](http://www.nyc.gov/html/dcp/html/neigh_info/nhmap.shtml)
- Newest New Yorkers:  
<http://www.nyc.gov/html/dcp/html/census/nny.shtml>
- Projecting the Future: NYC Population Projections by Age/Sex and Borough 2010-2040:  
[http://www.nyc.gov/html/dcp/html/census/2010\\_2040\\_popproj.shtml](http://www.nyc.gov/html/dcp/html/census/2010_2040_popproj.shtml)

For more information on the agency, please visit: [www.nyc.gov/dcp](http://www.nyc.gov/dcp).

