



# DEPARTMENT OF CITY PLANNING

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## Key Public Service Areas

- ✓ Provide a blueprint for the orderly growth, improvement and future development of the City.
- ✓ Conduct land use and environmental reviews.

## Scope of Agency Operations

The Department of City Planning (DCP) promotes strategic growth, transit-oriented development and sustainable communities to enhance quality of life in the City, in part by initiating comprehensive, consensus-based planning and zoning changes for individual neighborhoods and business districts, as well as establishing policies and zoning regulations applicable citywide. It supports the City Planning Commission and each year reviews approximately 450 land use applications for actions such as zoning changes, special permits and other discretionary approvals. The Department assists both government agencies and the public by providing policy analysis and technical assistance relating to housing, transportation, community facilities, demography, waterfront and public space.

## Critical Objectives

- Strengthen housing and economic development throughout the City.
- Enhance the City's neighborhoods, urban design and public spaces, including use of the waterfront and waterways.
- Provide effective planning information and analysis.
- Process applications efficiently.

## Preliminary Performance Highlights

- The Department completed and presented eight projects and proposals to the public during the reporting period, including the [Sheridan-Hunts Point Land Use and Transportation Study](#), an intensive interdisciplinary study of the Sheridan Expressway and surrounding highway network in the South Bronx. As part of its extensive public outreach efforts, the Department hosted public walking tours and a design workshop to help the City develop scenarios for the future of the Sheridan Expressway and the surrounding area.
- A high proportion of long-term, complex projects originating in prior fiscal years adversely affected referral times for land use applications. Of the 117 land use applications referred by the Department from July to October 2011, 69 percent were referred within six months of receipt, slightly below the 70 percent target. The median time to refer applications rose by 18 days to 62 days.
- DCP completed 60 environmental review applications during the reporting period, compared to 95 during the same period last year. Of these applications, 85 percent were completed within six months of receipt, an improvement over the 73 percent of a year ago, and the median time to complete application review decreased from 85 days to 13 days. Applications during this review period contained a larger proportion of less complex applications expedited under process improvements initiated through CEQR (City Environmental Quality Review) reform.



## Performance Report

✓ Provide a blueprint for the orderly growth, improvement and future development of the City.

Performance Statistics	Actual			Target		4-Month Actual FY11	4-Month Actual FY12
	FY09	FY10	FY11	Updated FY12	Updated FY13		
<i>Projects and proposals completed and presented to the public</i>	35	35	32	*	*	10	8
- <i>Economic development and housing proposals</i>	11	9	9	*	*	2	1
- <i>Neighborhood enhancement proposals</i>	16	15	8	*	*	2	0
- <i>Planning information and policy analysis</i>	8	11	15	*	*	6	7
★ <i>Number of significant milestones achieved for DCP-facilitated projects related to Lower Manhattan</i>	6	6	6	*	*	NA	NA
★ <i>Number of significant milestones achieved for DCP-facilitated projects related to Hudson Yards</i>	12	11	2	*	*	NA	NA
★ <i>Number of significant milestones achieved for DCP-facilitated projects related to significant open-space proposals</i>	5	5	5	*	*	NA	NA

★ Critical Indicator "NA" - means Not Available in this report

✓ Conduct land use and environmental reviews.

Performance Statistics	Actual			Target		4-Month Actual FY11	4-Month Actual FY12
	FY09	FY10	FY11	Updated FY12	Updated FY13		
<i>Land use applications referred</i>	557	459	444	*	*	123	117
★ - <i>Within 6 months (%)</i>	79%	80%	74%	70%	70%	82%	69%
- <i>Within 6-12 months (%)</i>	6%	7%	12%	*	*	4%	12%
- <i>Within 13 months or more (%)</i>	15%	13%	14%	*	*	14%	19%
★ <i>Median time to refer land use applications (days)</i>	33	28	37	*	*	44	62
<i>Environmental review applications completed</i>	224	249	208	*	*	95	60
★ - <i>Within 6 months (%)</i>	71%	61%	74%	*	*	73%	85%
- <i>Within 6-12 months (%)</i>	8%	7%	6%	*	*	5%	3%
- <i>Within 13 months or more (%)</i>	21%	32%	20%	*	*	22%	12%
★ <i>Median time to complete environmental review applications (days)</i>	22	47	39	*	*	85	13

★ Critical Indicator "NA" - means Not Available in this report

## Agency Customer Service

The Department of City Planning provides service to its customers through its walk-in facilities, website and correspondence.

Indicator	DCP	Citywide	DCP	Citywide	DCP Change	Citywide Change
	Jul-Oct FY11	Jul-Oct FY11	Jul-Oct FY12	Jul-Oct FY12	Jul-Oct FY11 to FY12	Jul-Oct FY11 to FY12
<i>Average response time for email correspondence (days)</i>	1	5	8	8	700%	60%
<i>Average response time for letters/mail correspondence (days)</i>	19	11	59	9	211%	-18%
<i>Number of 311 inquiries (to MMR agencies)</i>	13,439	2,467,532	10,826	2,245,344	-19%	-9%



## 311 Customer Service Center Inquiries

Top DCP-related Inquiries	Total Jul-Oct FY11	% of DCP Inquiries in Jul-Oct FY11	Rank in # of Calls in Jul-Oct FY11	Total Jul-Oct FY12	% of DCP Inquiries in Jul-Oct FY12	Rank in # of Calls in Jul-Oct FY12
<i>Locate an Elected Official</i>	11,846	88%	1	9,579	88%	1
<i>Zoning Information Desk</i>	1,431	11%	2	1,066	10%	2
<i>Waterfront - Flood Zone Information</i>	32	0%	4	98	1%	3
<i>Purchase City Planning Maps and Books</i>	70	1%	3	42	0%	4
<i>City Planning - Hearings and Publications</i>	30	0%	5	21	0%	5

## Agency Resources

Agency Resources	A c t u a l			September 2011 MMR	Updated		4-Month Actual	4-Month Actual
	FY09	FY10	FY11	FY12	FY12 <sup>1</sup>	FY13 <sup>1</sup>	FY11	FY12
<i>Expenditures (\$ millions)<sup>2</sup></i>	\$26.9	\$26.2	\$23.7	\$24.7	\$27.0	\$22.0	\$10.2	\$7.4
<i>Revenues (\$ millions)</i>	\$3.3	\$2.7	\$1.7	\$3.0	\$3.0	\$2.7	\$0.6	\$1.1
<i>Personnel</i>	311	284	263	277	279	263	276	255
<i>Overtime paid (\$000)</i>	\$38	\$38	\$40	*	*	*	\$11	\$12

<sup>1</sup>January 2012 Financial Plan

**"NA"** - Not Available in this report

<sup>2</sup>Expenditures include all funds. January Plan figures reflect modifications in Federal, State, and other non-City funding since the adoption of the 2012 budget.

## Noteworthy Changes, Additions or Deletions

- The Department corrected four-month Fiscal 2011 data for 'Projects and proposals completed and presented to the public' and the sub-indicators '- Economic development and housing proposals' and '- Planning information and policy analysis.' Previously reported data had not included three projects and proposals completed within the July 2010 to October 2010 time period.
- Four-month Fiscal 2011 data was also revised for the indicator 'Land use applications referred' and Environmental review applications completed' to reflect updated figures. As a result, the data for the measures that report on the percent of these applications completed within specific time periods and the median time to process each application type was also revised.

For more information please visit the website at: [www.nyc.gov/dcp](http://www.nyc.gov/dcp)

